



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## Planning and Zoning Commission Meeting Minutes

The Town of Annetta Planning and Zoning Commission met on Thursday, September 10, 2020, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane.

### I. Statement of Rules of Proceedings:

The rules for the conduct of tonight's meeting are to ensure fairness to all persons interested in speaking either about general planning matters or a specific item. Anyone wishing to address the Commission regarding an item on this agenda is asked to complete a "Request to Address the Commission" form available on the credenza. Please turn them in to the Secretary of the Planning and Zoning Commission prior to the meeting. All persons turning in a form will have the opportunity to speak (subject to a time period as specified by the Planning and Zoning Commission Chairman). Please limit your comments to new and relevant factual information. Persons wishing to make a general comment not addressing a particular agenda item are invited to do so at this time.

### II. Call to order:

*Chairperson Traci Fambrough called the meeting to order at 7:00 p.m.*

### III. Pledge of Allegiance/Invocation of Prayer.

*Commissioners Steven Wood led the pledge and J.D. Davis gave the invocation.*

### IV. Roll call/Quorum check.

*A quorum check revealed that Commissioners Guy Wilson (Place 1), Mike Herring (Place 2), J.D. Davis (Place 3), Steven Wood (Place 4), Traci Fambrough (Place 5) were all present. Steve Barron (Alternate 1), and Lee Ancona (Alternate 2) were not present.*

### V. Public Comments:

In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is posted on the agenda, the Planning and Zoning Commissioners may not discuss the subject but may respond only with a statement of fact or of existing city policy or may agree to place the item on the agenda of a future meeting of the Commission. The Chairman of the Planning and Zoning Commission may place a reasonable time limit on each presentation.

*No Public Comments were made.*

**VI. Approval of Minutes:**

Consideration and approval of minutes of the Planning and Zoning Commission meetings of the Town of Annetta held on August 13, 2020.

*J. D. Davis moved to approve the minutes from the August 13, 2020 regular and public meeting as recorded, Steven Wood seconded the motion, with all aye. Motion passed unanimously.*

**VII. Workshop Discussion:**

- a. Discussion on subdivision platting in Texas.

*Craig Farmer, Consulting City Planner with the firm City Hall Essentials, gave a presentation about the City Planning Process. He included updates from the recent Texas Legislature regarding Texas Local Government Code. His focus was on the platting process, lot sizes, the plat requirements, and the time allowed to review/process submitted plats. He provided the guidance overview so that Texas Code would be complied by Annetta City Ordinances and staff.*

**VIII. New Business:**

- a. Discussion on results of an analysis and a list of proposed amendments to the subdivision ordinance.

*Analysis was not ready for discussion, so was not covered.*

**IX. Old Business:**

*No Old Business was discussed.*

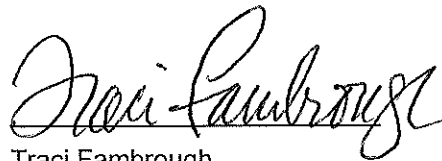
**X. Adjournment:**

*Chairperson Traci Fambrough adjourned the meeting at 8:45 p.m.*

These minutes were approved on the 8th of October, 2020.



Guy Wilson  
Secretary



Traci Fambrough  
Chairperson