



PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, November 21, 2013, at 7:00 p.m. in the Annetta Town Hall at 1200 Annetta Road to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00pm.
- II. **Pledge/Invocation.** Councilman Sheridan led the pledge and Mayor Pinckard led the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmen Kent Stasey, Larry Wood, Chuck Sheridan, George Ripley and Bruce Moore were all present. City Secretary Chad Roberts and Town Attorney Steve Wood were also present.
- IV. **Public Comments:** Kent Story spoke to the Council about his concerns of the intersection of Airport Road and Duncan Road and a request for a traffic control device to be installed for safety. Cynthia Harrison spoke to the Council reference to agenda item VII, 6 the proposed water well drilling ordinance.
- V. **Consent Items:**
 - a. **Approval of Minutes from the Regular City Council Meeting on October 17, 2013.** Councilman Moore made a motion to accept the minutes with one correction of a timeline entry of the executive session, seconded by Stasey with all Aye. Motion Passed.
- VI. **Reports of Staff, Advisory Boards and Commissions or Committees:**
 - a. **Road Maintenance Report.** No Report
 - b. **Financial Report – Chad Roberts.** Councilman Sheridan made a motion to accept the financial report, seconded by Ripley, with all Aye. Motion Passed.
 - c. **Water Advisory Committee- Bob Carter.** Councilman Stasey made a motion to accept the water committee report and minutes report, seconded by Sheridan, with all Aye. Motion Passed.

- d. **Planning and Zoning Commission- Mark Wohl.** Councilman Wood made a motion to accept P&Z report and minutes, seconded by Moore, with all Aye. Motion Passed.

VII. Old Business:

- a. **Discussion and Action: Designate and approval of a contract for the Official Town Civil Engineer.** Ben McGahey spoke to the Council about Halff Engineering Associates where he is employed as the Senior Project Manager Engineer. Councilman Sheridan made a motion to designate Ben McGahey as the official Town Engineer and to authorize the Mayor to enter into contract with Halff Associates pending legal review and approval, seconded by Wood, with all Aye. Motion Passed.
- b. **Discussion and Action: Proposed Ordinance 136 to review, revise and add administrative service fees to the Town's fee schedule.** Councilman Sheridan made a motion to approve Ordinance 136 administrative fees and the revised Town's fee schedule, seconded by Stasey, with all Aye. Motion Passed.
- c. **Discussion and Action: Proposed Ordinance 135 regulating the drilling and repairs of water wells in Annetta, requiring permitting and inspections.** Councilman Wood made a motion to discuss this item later in executive session, seconded by Moore.
- d. **Discussion and Action: Nominations of appointment of members to the Water Board Advisory Committee.** No Action.
- e. **Discussion and Action: Annual appointment of members to the Zoning Board of Adjustments.** Councilman Wood made a motion to maintain the current members of the board, seconded by Sheridan, with all Aye. Motion Passed.

VIII. New Business:

- a. **Discussion and Action: Approval of expenditure for the civil engineer to update the Town's road standards.** Councilman Wood made a motion to allow City Staff to request a proposal of cost from the Town's engineer to update the Town's road standards, seconded by Ripley, with all Aye except Moore voted Nay. Motion Passed 4/1.
- b. **Discussion and Action: Proposed Resolution 13-06 for the designation of the Town's official newspaper of publication.** Councilman Sheridan made a motion to accept resolution 13-06 designating the Town's official newspaper, seconded by Ripley, Stasey voted Aye. Wood and Moore voted Nay. Motion Passed 3/2.

- c. **Discussion and Action: Proposed Ordinance requiring registration of Solicitors.**
No motion or action made. Issued died.
- d. **Discussion and Action: Proposed Ordinance 137 Validation existing ordinances and resolutions.** Councilman Ripley made a motion accepting Ordinance 137 validating existing ordinances and resolutions, seconded by Stasey, all voted Aye. Motion Passed.
- e. **Discussion and Action: Proposed Ordinance 138 repealing ordinance 44 to establish a new records management program.** Councilman Sheridan made a motion to accept ordinance 138 establishing a new records management program and the repeal of ordinance 44, seconded by Wood, with all Aye. Motion Passed.
- f. **Discussion and Action: Approval to raise Purchasing Policy limits for the Mayor and City Staff on spending limits of budgeted items.** Councilman Sheridan made a motion to raise the limit in the purchasing policy for the Mayor to \$25,000 (twenty five thousand) on budgeted items to reflect current ordinance 122 and the removal of the request of 2 of the 3 bids being in the Parker County H.U.B., seconded by Wood, with all Aye. Motion passed.

IX.

- a. Executive Session-As authorized by Chapter 551 of the Texas Government Code, the City Council Reserves the Right to adjourn into executive session at any time during the course of this meeting to discuss the following: § 551.071. Consultation with Attorney.
 - i. **Any Posted Items**

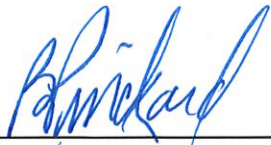
X. Take any action necessary on items discussed in Executive Session. The City Council went into executive session at 9:52 pm and went back into regular session at 11:03 pm. No Action Taken.

XI. Announcements: Next Regular Council Meeting, December 19, 2013.

XII. Adjournment: With no further business before the council the Mayor adjourned the meeting at 11:04 pm.

XIII.

These minutes were approved on the 19th day of December, 2013.



Mayor, Bruce Pinckard

Attest:  _____

Chad Roberts, City Secretary