



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, April 21, 2022, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members Shane Mudge, Kent Stasey, Jim Causey, Danny Coffman and Bruce Pinckard were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Citizen, Kristi Turner, discussed FOIA requests, loose dogs and ordinances.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meetings on March 17, 2022.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Mudge moved to accept the consent items as written, Council Member Coffman seconded the motion, with all aye. Mayor Roberts stated that City Clerk, Diana Kotlinski, added automated meter leak notifications to the Public Works Report and there were 57 notifications in March. Council Member Pinckard stated that these notifications have saved water customers a substantial amount of money. Council Member Causey asked why the General Fund for the month of March had a \$6,000 credit under professional services. City Secretary, Jamee Long, stated that this was due to a double payment to TOASE and this was a refund. Council Member Causey asked what action was taken regarding the code violation on barking dogs. City Secretary, Jamee Long, stated that she sent a letter and attempted to call the citizen regarding the barking dog complaint. Ms. Long stated that she also requested the Sheriff's Department do a wellness check at the address, but the deputy did not observe anything wrong. The citizen called the Town to notify that she was on Spring Break, but did have someone taking care of her dogs. The citizen stated that her dogs normally stay inside so that is why they were barking excessively. Ms. Long stated that she requested the citizen to visit with her neighbors and possibly exchange contact information so they can get in contact with each other if there is an issue in the future. Motion passed unanimously.

VI. **New Business:**

- a. **Announce winner of book contest donated by local author, Amanda Garner.** Mayor Roberts stated that there were seven entries in the contest and the winner is 115 Tanglewood Drive. Citizen, Al Gloer, asked if the book was donated by the author or if the Town purchased the book. Mayor Roberts stated that her husband bought the book but that the author plans to donate in the future.

- b. **Introduction of Parker County Precinct 4 Commissioner candidate Eric Contreras.** Mr. Contreras stated that he grew up in Aledo and is hoping to bring in the right kind of businesses to Parker County. He stated that he is a proponent of property rights. He stated that he believes that local government is the most important government. He thanked the Mayor and City Council for serving their local community. He stated that if he is elected, he will honor the Town's interlocal agreement with the county. Mr. Contreras stated that if anyone needs to get in touch with him, to reach him on his cell phone at (817) 901-9949 or at www.texansforeric.com. Council Member Stasey stated that the county is an important partner for the Town of Annetta. He stated that occasionally the Town has more funding than they can get work done. He stated that there needs to be a focus on getting Annetta's road work done and that he would like to see this improved. Council Member Stasey asked Mr. Contreras if he plans to work daily for Precinct 4 if elected. Mr. Contreras stated that he plans to quit his job at the railroad if elected. He stated that he plans to be a commissioner 24/7. He also added that this would not be a "stepping stone" and he has no aspiration for any other job. He stated that the most important thing for him is his family and he wants to be home every night. Citizen, Al Gloer, asked Mr. Contreras what he meant by the "right kind of businesses." Mr. Contreras stated that, in his opinion, the right type of businesses are the ones that match our values and not the businesses that would not be a good fit for the citizens of Parker County. Council Member Pinckard stated that there are service industry jobs and these are not the type of jobs that retain good talent in our community. He asked Mr. Contreras what his plan are to lure businesses with higher paying jobs. Mr. Contreras stated that the average annual income in East Parker County is \$120,000. He stated that Parker County recently had a large industry with interest that their average pay was \$56,000 annually. He stated that he did not believe this matched well with East Parker County as far as pay scale. He stated that, if elected, he would be diligent to find the right kind of businesses for Parker County. Council Member Pinckard asked what Parker County would need to invest in order to draw these types of businesses. Mr. Contreras stated that the biggest thing is infrastructure. He stated that the school district is incredible and has great highway access, but the other roads and infrastructure need to be addressed. He stated that while in Willow Park he has aided in solving water, wastewater and road projects. He stated that when Willow Park hooked up to Fort Worth water, this solved the water supply for Willow Park for over 100 years.

- c. **Discussion and Action:** Consider authorizing the Mayor to enter into an interlocal agreement with the City of Hudson Oaks regarding water and wastewater consulting, labor and equipment. Mayor Roberts stated that with the Town moving forward with the transition from the City of Hudson Oaks operating the Town's water and wastewater systems, this agreement would be for the Town to be able to consult with Hudson Oaks and for labor and equipment, as needed. She stated that this agreement would protect the Town after the current transition. Mayor Roberts stated that the Town now has water and wastewater operators that operate the Town's systems. Council Member Pinckard stated that he has been involved in many interlocal agreements and that these type of agreements are cost a savings for the Town. He stated that they keep the Town from having to invest in items that would only be needed occasionally. Council Member Stasey stated that this agreement is "transition security." Mayor Roberts stated that the agreement is "insuring our success." Council Member Causey asked about the costs. City Secretary, Jamee Long, stated that the monthly fee would include all support that does not involve staff having to go on-site such as phone calls for support that can be on off-site and inquiries. Basically, any support that is needed, not requiring someone to physically drive to Annetta to address the question or issue. She continued that the costs for labor and equipment would be on an as-needed basis. Council Member Causey asked if there is anything in the agreement regarding response time. Ms. Long stated that is not in the agreement but the Town continues to have a good working relationship with Hudson Oaks. Mayor

Roberts stated that there have been no issues with this during the transition. Council Member Causey asked if the agreement has been reviewed by the Town's attorney. Mayor Roberts stated that the Town's attorney has reviewed the agreement. Council Member Pinckard moved to authorize the Mayor to enter into an interlocal agreement with the City of Hudson Oaks regarding water and wastewater consulting, labor and equipment, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- d. **Discussion and Action:** Consider on-call and call-back policy for on-call personnel. Mayor Roberts stated that the Town now has on-call personnel so a policy is needed. Council Member Causey asked how the weekly amount was determined. City Secretary, Jamee Long, stated that the Town's attorney drafted the policy in 2011 at \$50 per week but the amount was increased due to current costs. She stated that she has contact other cities and some only pay the overtime rate for hours over 40 per week, some cities give an extra hour per day for this inconvenience and some have a similar policy to what is being presented. Council Member Pinckard moved to approve the on-call and call-back policy for on-call personnel, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider Monitoring Well Agreement with Upper Trinity Groundwater Conservation District. Council Member Pinckard stated that this agreement is for the two wells to be drilled for Aledo Heights at their expense. Upon approval of the Town of Annetta and all engineering work being complete, they will be deeded to the Town of Annetta and included in the Town's water system. He stated that the Upper Trinity's approval of the wells was dependent upon these agreements. Council Member Pinckard moved to approve the Monitoring Well Agreements with Upper Trinity Groundwater Conservation District, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider authorizing the Mayor to enter into a Professional Services Agreement with Principal Technology, Inc. regarding SCADA services. Mayor Roberts stated that this agreement will include the new SCADA services. Council Member Causey inquired about the rate sheet. Council Member Pinckard stated that it will be at their current rates and the Town will be notified of any increase in rates. He stated that this is a continuing service agreement. Council Member Pinckard stated that Principal Technology, Inc. also provides engineering services related to SCADA. Council Member Pinckard moved to authorize the Mayor to enter into a Professional Services Agreement with Principal Technology, Inc. regarding SCADA services, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider a proclamation proclaiming May 2022 as Mental Health Awareness Month. Mayor Roberts read the proclamation. Council Member Coffman stated that his grandchild attempted suicide due to mental illness and is currently in treatment. He appreciates the City Council making the public more aware of mental illness. Council Member Pinckard stated that there are great resources to assist with mental illness and that the pandemic has also contributed to mental illness. He stated that he would be happy to help anyone in need. Council Member Coffman stated that The Warm Place in Fort Worth is also a great resource. Council Member Mudge also stated that The Warm Place is a year around resource. Council Member Mudge moved to approve the proclamation proclaiming May 2022 as Mental Health Awareness Month, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion and Action:** Consider a proclamation proclaiming May 2022 as Water Safety Month. Mayor Roberts read the proclamation. Citizen, Kristi Turner, asked if the Town has the wristbands provided by Cooks Children's Hospital. City Secretary, Jamee Long, stated that the Town provides the wristbands to all citizens that apply for a pool permit or that ask for the bands. Ms. Turner asked if any citizen could pick one up at Town Hall. Mayor Roberts stated "yes." Council Member Coffman stated that if the Town gets low on the bands, he brings more to Town Hall. He stated that he shares his personal stories in order to help anyone that might be struggling. Council Member Causey moved to approve the proclamation

proclaiming May 2022 as Water Safety Month, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.

- VI. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:
- a. § 551.074. Deliberation regarding personnel matters. (1) The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:
1. Travis Askins, Water and Wastewater Operator
 2. Discussion regarding Ground Water Treatment Plant Operator and Wastewater Treatment Plant Operator positions.

The executive session began at 7:57 p.m. and closed at 8:22 p.m.

- VII. **Take any action from executive session, if needed.** Council Member Pinckard moved that Travis Askins be rewarded by adjusting his pay to the amount discussed during this session for obtaining his recent Ground Water Operator License and that this pay be retroactive to the date that he passed his test, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously. Council Member Causey moved to authorize the Mayor to make an offer to the selected candidate for Ground Water Treatment Plant Operator and Wastewater Treatment Plant Operation, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.
- VIII. **Items of Community Interest.** Mayor Roberts stated that tomorrow is Earth Day and encouraged everyone to plant some seeds. Council Member Pinckard stated that May 7 is the city election and May 24 is the run-off election. He encouraged everyone to know their candidates and support those that are elected. Council Member Causey stated that the Deer Creek community garage sale is scheduled for May 6 and 7.
- IX. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:28 p.m.

These minutes were approved on the 19th day of May, 2022.



Jamee Long, City Secretary



Sandy Roberts, Mayor