



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, August 19, 2021, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

Todd Covington hosted the WebEx and gave an introduction and instructions to the panelists and attendees.

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m. There was one person online via WebEx.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Bruce Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members Shane Mudge, Danny Coffman (via WebEx), Kent Stasey, Jim Causey and Bruce Pinckard were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Citizen, Anne Mullins, 1515 Wallis Road, discussed the condition of Wallis Road and presented pictures to Council. Ms. Mullins discussed the property deeds along Wallis Road and that Wallis Road is identified as a county road. Council Member Pinckard asked if the deeds that Ms. Mullins presented were the ones with the county road referenced. Ms. Mullins answered "yes." Citizen, Brian Berryhill, stated that the traffic has increased due to the new elementary school of FM 5. Mr. Berryhill requested the Council explore other options with the school district. He also requested a flashing sign on Old Annetta Road regarding the curve near the alpaca farm where an accident had occurred. Citizen, Kristi Turner, stated that CCDP funds in the proposed budget should not be approved since the CCPD has not met in over a year. Ms. Turner requested that prior to CCDP funds being spent on another UTV to let "citizens decide next May." She stated that the meeting minutes approved last Fall, then Mayor Bruce Pinckard, emphasized the lack of use of the existing UTV, so there is no need for another one in her opinion. Ms. Turner stated that Council Member Pinckard, in the August minutes, stated that "while it may take time, CCPD funds can be used for a sidewalk." Council Member Pinckard asked Ms. Turner if he could see the information validating her claim that he had said this in a prior meeting. He stated that this directly contradicts everything he has said to date about the use of CCPD funds. Ms. Turner read from prior minutes "he (Pinckard) stated, we have discussed using CCPD funds for this project (sidewalk) with the Town's attorney and he said there would be 'hurtles to overcome in labeling the project CCPD,'" but Ms. Turner continued "you don't state that it could not be done." Council Member Pinckard thanked Ms. Turner and stated that it was her interpretation and not what he said about the use of CCPD funds for a sidewalk. He stated that his recollection from the Town's attorney is that it would be "quite a stretch and a lot of hurtles to overcome" to use CCPD funds for a sidewalk. Council Member

Pinckard stated that he had many conversations with the Town's attorney. He stated that the Town's attorney said "no" and that it would violate the spirit of the law to use CCPD funds for a sidewalk. Council Member Pinckard stated that he would not vote to approve the use of CCPD funds for a sidewalk. He stated that CCPD funds cannot be used for safety but can be used for traffic control.

V. **Consent Items: Reports from City Staff and Commission or Committees:**

- a. Consider the approval of Minutes from the Regular City Council Meeting on July 15, 2021.
- b. Public Works Report.
- c. Financial Report.

Council Member Stasey moved to accept all consent items as written, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.

VI. **New Business:**

- a. **Public Hearing on the Town of Annetta FY 2021-22 Budget.** The public hearing began at 7:15 p.m. and closed at 7:17 p.m. There were no public comments.
- b. **Discussion and Action:** Consider an ordinance adopting the Town of Annetta FY 2021-22. Council Member Pinckard moved to approve and authorize the Mayor to sign an ordinance adopting the Town of Annetta FY 2021-22 Budget, Council Member Stasey seconded the motion, with all aye. Council Member Pinckard asked if there would be FY 2020-21 budget amendments. Mayor Roberts confirmed the FY 2020-21 budget amendments would be on the next City Council Agenda. Council Member Causey encouraged the public to read the budget. Motion passed unanimously.
- c. **Discussion and Action:** Consider appointing an Emergency Management Coordinator and completing a new TDEM 147 form. Mayor Roberts introduced Sean Hughes, Parker County Emergency Management Director. Council Member Pinckard moved to appoint Sean Hughes as Emergency Management Coordinator and authorize the Mayor to sign the TDEM 147 form, Council Member Stasey seconded the motion, with all aye. Mr. Hughes discussed COVID numbers and hospitalizations in Parker County. He also discussed the free testing and vaccinations being conducted at Heritage Park in Weatherford. Council Member Pinckard asked if the booster shots were also free of charge. Mr. Hughes stated that the booster shots are also free of charge. Motion passed unanimously.
- d. **Discussion and Action:** Consider Town of Annetta site access policy. Mayor Roberts read the policy. Council Member Pinckard moved to approve the site access policy, Council Member Causey seconded the motion, with all aye. Council Member Pinckard stated that this was necessary for staff and vendors. He stated that vendors must be vetted to protect the Town's water and sewer plants. Motion passed unanimously.
- e. **Discussion and Action:** Consider Monitoring Well Agreement with Upper Trinity Groundwater Conservation District. Council Member Stasey moved to approve the Monitoring Well Agreement, Council Member Mudge seconded the motion, with all aye. Council Member Pinckard stated that this is necessary for the Town to drill wells. He stated the monitoring portion would allow the Upper Trinity Groundwater Conservation District to check the aquifer and monitor water levels. Council Member Stasey stated that this would also pertain to the health and safety of Annetta citizens. Motion passed unanimously.

- f. **Discussion and Action:** Discuss Coronavirus Local Fiscal Recovery Funds (CLFRF) and authorize the Mayor to pursue the funding. Jamee Long, City Secretary, stated that the Town received information from the Texas Division of Emergency Management on the CLFRF and the Town reviewed the grant. Ms. Long stated that she submitted all requirements on behalf of the Town for receipt of funds. Sean Hughes discussed the uses and reporting requirements for the funds. Council Member Stasey asked about the compliance process. Mr. Hughes stated that reports will need to be submitted and the Town will need to follow their own purchasing policies. Council Member Pinckard asked about unspent funds. Mr. Hughes stated that unspent funds are sometimes sent to the state. Council Member Mudge moved to authorize the Mayor to pursue the CLFRF, Council Member Pinckard seconded the motion, with all aye. Mayor Roberts thanked Jamee Long for getting all requirements in timely to apply for the funds. Motion passed unanimously.

VII. **Executive Session:**

The City Council reserves the right to meet in Executive Session at any time during this meeting pursuant to the below cited section of the Texas Government Code:

PURSUANT TO § 551.074 – Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

- Public Works / Planning Director

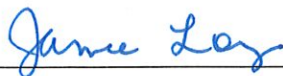
Executive Session began at 7:59 p.m. and ended at 8:16 p.m.

- VIII. **Take Action Pursuant to Executive Session.** Mayor Roberts stated that Ryan Corbello had resigned on August 16, 2021. No action taken.

- IX. **Items of Community Interest.** Mayor Roberts thanked staff, professionals and council for all their hard work in opening the new Annetta Elementary School. She also discussed the clean-up day and CCPD/business fair scheduled for October.

- X. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:18 p.m.

These minutes were approved on the 16th day of September, 2021.



Jamee Long, City Secretary





Sandy Roberts, Mayor