



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, May 19, 2022, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Shane Mudge, Kent Stasey, Jim Causey, Danny Coffman and Bruce Pinckard were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Citizen, Tim Pierce, asked to speak with City Council regarding the Town's water system. Mr. Pierce requested City Council to review the financials and specifically, the maintenance and repairs, payroll and generator expenses. Mayor Roberts stated that these would need to be discussed during the specific item on the agenda. Citizen, Al Gloer, asked if the Mayor intended to read an email from citizen, Kristi Turner. City Secretary, Jamee Long, stated that Ms. Turner's email requested that it be forwarded to City Council and that was done prior to the meeting.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meetings on April 21, 2022.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Coffman moved to accept the consent items as written, Council Member Stasey seconded the motion, with all aye. Council Member Pinckard requested Mr. Pierce repeat his questions for City Council. Mr. Pierce asked about the \$13,000 in the financial report for well service. City Secretary, Jamee Long, stated that the expense was for a new well pump at a water plant. Mr. Pierce asked about the \$6,400 in the financial report for rental equipment. City Secretary, Jamee Long, stated this was needed for work in the wastewater treatment plant. Mr. Pierce asked about the payroll for the new employees. Mayor Roberts stated that this would be discussed during a separate item on the agenda. Mr. Pierce asked if the generators would be categorized differently in the future. Council Member Pinckard stated that the generators were categorized under "emergency preparedness." Council Member Pinckard continued that at the end of every fiscal year

there are also budget amendments and the Town follows general accounting rules. Mayor Roberts pointed out that City Clerk, Diana Kotlinski, notified 71 water customers in April about leaks. This information is generated from the Town's automated meter software. Motion passed unanimously.

VI. **New Business:**

- a. **Announce winner of book contest.** Mayor Roberts stated that this month's book is a road trip travel journal for children. There were nine entries in the contest and the winner was 128 Royal Oak Drive.
- b. **Introduction of Parker County Precinct 4 Commissioner candidate Mike Hale.** Mr. Hale stated that this is his first time to run for office. He stated that he started his insurance business from scratch in downtown Aledo. He stated that he has been fortunate to grow his business and has excellent employee. He stated that his degree is in finance and he has worked in construction and with engineers. Mr. Hale stated that in his business he is always searching for better ways to do business and would continue that philosophy if elected to commissioner. He discussed the rapid growth in Parker County. As a commissioner, he would work with other commissioners for resolutions on transportation. He discussed a car accident of a family member and stated that safety is "high on his list." He stated that he plans to be a full-time commissioner. Council Member Coffman asked if he plans to sell his insurance agency. Mr. Hale stated that he does not plan to sell his insurance agency. He stated that he has been blessed with good employees that will continue his business, but he does plan to be a full-time commissioner. Council Member Coffman asked if he was elected would he run for another term. Mr. Hale stated that he is committed to 4 years and would have no problem running for another term. Council Member Causey stated that the Town relies heavily on Precinct 4 for Annetta road work and asked for Mr. Hale's stance on continuing this road work. Mr. Hale stated that he plans to continue working with Annetta to complete their road work. He stated that he would want a good line of communication. Council Member Stasey thanked Mr. Hale for confirming that he would be a full-time commissioner. Council Member Stasey stated that the Town does not have a property tax and that working with Precinct 4 is extremely important to the Town. He continued that the Town is a partner with Precinct 4 and wishes to continue good relations. Council Member Pinckard thanked Mr. Hale for coming to the City Council meeting. Council Member Pinckard discussed the Annetta citizens being taxed for "road and bridge" by the county and that this money should come back in the way of road work in Annetta. Mr. Hale stated that he is a team player and discussed his background in professional car racing. Council Member Stasey stated that he would like for us to be a partner and to be supportive of each other. Citizen, Al Gloer, asked Mr. Hale what businesses should be coming to Parker County. Mr. Hale stated that he loves small towns and would like to continue the feel of a small town. He discussed large industry jobs and affordable housing. He stated that he does not have a clear vision but his main concern is public safety and roads. He discussed the number of wells being drilled in Parker County and stated that there needs to be new guidelines with the Upper Trinity. Council Member Coffman stated that Annetta has laws in place to slow down development and has high standards for infrastructure.
- c. **Introduction of Parker County Precinct 4 Justice of the Peace candidate Allison Bedore.** Ms. Bedore stated that she is running because of her presence in the community and her love of the courtroom. She stated that she has been practicing in the Justice of the Peace Court since she became an attorney. She stated that she is well-versed in the law. She stated that if elected she will shut down her law office and be a full-time judge. She plans to run the office in an efficient manner and she discussed her endorsements. Council Member Coffman asked Ms. Bedore where she is from. She stated that she moved to Weatherford from Houston in 2004. Council Member Coffman asked Ms. Bedore if she has a family. She stated that she is married and has three sons ages 10, 7 and 5. Council Member Coffman asked Ms. Bedore what made her want to become an attorney. She stated that she has always wanted to be an attorney and is passionate about helping people. Ms. Bedore discussed her experience as an attorney. Council Member Coffman asked Ms. Bedore if she has other political aspirations and if elected would she run again. She stated that she does not have other political aspirations and would run again if elected.

- d. **Discussion and Action:** Consider contracting with Michelle Guelker to handle the Town's code enforcement for \$50 per call. Council Member Pinckard moved to open this item for discussion, Council Member Coffman seconded the motion. Mayor Roberts introduced Ms. Guelker. Ms. Guelker stated that she is the Public Works Director for the City of Willow Park and also handles the code enforcement for Willow Park. Mayor Roberts asked Ms. Guelker how code enforcement is handled in Willow Park. Ms. Guelker stated she has her secretary take pics for her and that most violations are handled by phone calls to the violator. Mayor Roberts asked for an approximate number of violations that she handle. Ms. Guelker stated that last year was her first year in Willow Park and that she handled eight violations. City Secretary, Jamee Long, stated that most of Annetta's violations are also handled in-house. Council Member Stasey asked Ms. Guelker to discuss the "flow" of the violation process. Ms. Guelker stated she would have Ms. Long send a letter and if the violator does not comply, then she would come to talk to the violator. She stated that the violator would have 10 days to come into compliance. If the violator fails to comply, then she would provide the violator with notice that a citation would be issued. Citizen, Tim Pierce, asked if she could explain the 10 day notice. Ms. Guelker stated that if there are no further complaints within the 10 days, then the violator would be in compliance. Citizen, Karen Gloer, asked Ms. Long how many complaints there are in Annetta. Ms. Long stated that in April there were none. Ms. Long stated that in 2021 there would have been no need for a code enforcement officer and in 2020 there was a need for an officer on two separate occasions. She stated that there has been no need for an officer so far this year. Council Member Pinckard stated that most violations are handled by staff. Ms. Long stated that the Town had a prior contract with an officer that also worked for the City of Aledo, but the officer left in 2019. Ms. Long stated that since 2019 there have been two situations that a code enforcement officer was needed. Council Member Stasey stated that the code enforcement officer agreement is needed to support the process for abiding by the Town's ordinances. Council Member Causey asked Ms. Guelker if the City of Willow Park had any issues with her handing this for the Town of Annetta. Ms. Guelker stated that they do not. Council Member Pinckard moved to approve the contract with Michele Guelker to handle the Town's code enforcement for \$50 per call pending legal review of the agreement, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Authorize the Mayor to continue discussions with the City of Hudson Oaks regarding the operation of Annetta's water and wastewater system. Mayor Roberts stated that June 9, 2022 will be the end of the 90 days notice and Annetta will take over operation of their water and wastewater system. Citizen, Tim Pierce, asked if June would be the last payment to the City of Hudson Oaks. City Secretary, Jamee Long, stated that the last full invoice would be for May and there would be a portion of June that would be prorated. She continued that a new agreement was approved by City Council last month for \$2,000 per month that will begin after June 8. Council Member Pinckard discussed the Town's licensed operators and TCEQ procedures for the transfer of operation of the water and wastewater systems. No action taken.
- f. **Discussion and Action:** Consider an ordinance amending Section 4.08 (SCADA) of the Town of Annetta Engineering Design Manual. Mayor Roberts stated that this ordinance is needed due to technology changes in SCADA. Council Member Pinckard stated that this is to ensure developers install to the high standards in Annetta. Council Member Pinckard moved to approve an ordinance amending Section 4.08 (SCADA) of the Town of Annetta Engineering Design Manual, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Schedule any necessary Budget Planning Workshops and inform the public of the anticipated schedule for public hearings and approval of the 2022-23 Town Budgets. Council Member Coffman moved to schedule a Budget Planning Workshop for June 16, 2022 at the Regular City Council meeting and if another workshop is necessary, it will be scheduled for July 21, 2022 at the Regular City Council meeting. Council Member Causey seconded the motion, with all aye. Motion passed unanimously.

VII. **Items of Community Interest.** Mayor Roberts reminded everyone that early voting in the May 24 election ends tomorrow. Council Member Coffman reminded everyone of Memorial Day and to remember service members that have lost their life. Mayor Roberts stated that the open house and ribbon cutting for Layla Horse Rescue, 123 Windmill Road, Annetta, is scheduled for Saturday, June 25, from 1:00 p.m. until 4:00 p.m. Mayor Roberts reminded everyone that Mental Health Awareness and Water Safety months are in May. She also stated that Bearcat 101 is scheduled for Saturday, August 6. Council Member Pinckard reminded all candidates to pick up their signs on the day after the election, May 25. Council Member Coffman gave a good report on his granddaughter.

VIII. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:12 p.m.

These minutes were approved on the 16th day of June, 2022.



Jamee Long, City Secretary





Sandy Roberts, Mayor