



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, November 16, 2023, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Shane Mudge, Bruce Pinckard, Kent Stasey, Jim Causey and Danny Coffman were all present. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on October 19, 2023.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Stasey moved to accept the consent items as written, Council Member Coffman seconded the motion, with all aye. Council Member Coffman asked about the aggressive dog complaints on Rim Rock and Chapman. City Secretary/Administrator, Jamee Long, stated that there was one complaint on Rim Rock but the Town has received several reports of aggressive dogs near the cul-de-sac on Chapman. Ms. Long stated that she also added to her report regarding standing water that was on the road that the Town's water operator, Roger Crutcher, dug a ditch to get the water off the road. Council Member Causey asked if the water was on the road due to a culvert not being maintained. Ms. Long stated "yes." Council Member Pinckard thanked Roger for taking the initiative to get the water off the roadway. He stated that he had met with the property owner to discuss this matter. Ms. Long stated that the Town's attorney has reviewed the plat and confirmed that the Town had the authority to make this modification in the right-of-way. Mayor Roberts pointed out that there were 75 leak notifications in October. Motion passed unanimously.

VI. **New Business:**

- a. **Discussion and Action:** Consider selecting and awarding contract to Rock Island Construction for the labor and materials for the finish-out of a shop behind Town Hall and authorizing the Mayor to negotiate and enter into agreement with Rock Island Construction for an amount not to exceed \$140,000. Council Member Pinckard stated that he would like to see some additional breakdown of the costs. Mr. Martin with Rock Island Construction stated that he will send a more detailed breakdown of the costs. Council Member Stasey asked if there is a proposed schedule. Mr. Martin stated the building should be erected by the end of the year. He stated that the finish-out should take about 2.5 months. Mr. Martin stated that he has also discussed ADA compliance with Ms. Long. Council Member Pinckard discussed the electrical plans for the finish-out. Council Member Pinckard moved to select and award the contract to Rock Island Construction for the labor and materials for the finish-out of a shop behind Town Hall, and authorize the Mayor to negotiate and enter into agreement with Rock Island Construction for an amount not to exceed \$140,000, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- b. **Discussion and Action:** Consider an expenditure in the amount of \$10,950 for a new pump at the Rim Rock lift station. Council Member Coffman moved to approve an expenditure in the amount of \$10,950 for a new pump at the Rim Rock lift station, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider an expenditure in the amount of \$8,900 for a new pump at the Branch Hollow lift station. Council Member Pinckard moved to approve an expenditure in the amount of \$8,900 for a new pump at the Branch Hollow lift station, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion:** Discussion on the Town's wastewater lines, manholes and lift stations. Ms. Long stated that there are manholes that need to be rehabilitated near the Rim Rock lift station. The Town's water operator, Roger Crutcher, stated that this was discovered with the recent large amount of rainfall. Council Member Stasey stated that the Town is evaluating the repairs needed with the wastewater lines, manholes and lift stations. He would like to review this on an annual basis and formalize the Town's options. Council Member Pinckard thanked the operators for getting out and walking the lines to review needed maintenance and repairs.
- e. **Discussion and Action:** Consider authorizing the Mayor to execute a new electricity provider contract for new terms as market prices are favorable for Town facilities. Council Member Stasey discussed the process for contracting with an electricity provider and he recommends a shorter term for this renewal. Council Member Stasey moved to authorize the Mayor to execute a new electricity provider contract for new terms as market prices are favorable for Town facilities, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider Ordinance 230 updating the Town's fee schedule to adjust the monthly base charge for maintenance, repair, and operations costs of the Annetta Elementary School single-user water facility. Ms. Long stated that this ordinance is to change Annetta's Elementary's base rate for their water bill from \$3,500 per month to \$3,166.67 due to the capital item being removed. Council Member Stasey stated that this item was "mislabeled" in the prior ordinance and this change is needed pursuant to language in the Developers Agreement. He stated that the additional expenses will need to be collected in the future. Council Member Pinckard stated that Annetta citizens should not subsidize the school's water plant since it is a "stand alone" water plant. Council Member Pinckard moved to approve Ordinance

230 updating the Town's fee schedule to adjust the monthly base charge for maintenance, repair, and operations costs of the Annetta Elementary School single-user water facility, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- g. **Announce winners of Annetta's Third Annual Halloween Contest.** Mayor Roberts announced the winners of the Third Annual Halloween Contest as Mike Herring for pumpkin carving, Liz Confiliano for best costume and Davis Regier for best house decorations. She thanked everyone for participating in the contest.
- h. **Announced winner of children's book contest.** This month's book, The Leaf Thief, was won by the residents of 121 Pepperbush.

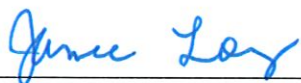
VII. Old Business:

- a. **Discussion and Action:** Consider a municipal services agreement with Aledo Independent School District regarding the AISD Water Facilities. Mayor Roberts stated that the Town's attorney is still in discussions with the school district's attorney. Council Member Mudge moved to table this item until the December 21, 2023 regular City Council meeting, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.

VIII. Items of Community Interest. Mayor Roberts discussed the Town being a drop off location for Toys for Tots and thanked Rico Remigio for coordinating this event with the Town. She also thanked participants for coming to the Mayor's First Annual Seed Bomb Event last month. Ms. Long stated that the master gardeners donated a tree that will be planted behind the sign at the entry to Town Hall. Council Members Stasey and Causey discussed Aledo's playoff football game. Council Member Stasey discussed the Ranger's championship and Mayor Roberts discussed the Aledo baseball player that is on the Ranger's team.

IX. Adjournment: With no further business before the council, the Mayor adjourned the meeting at 7:42 p.m.

These minutes were approved on the 21st day of December, 2023.



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor