



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, October 18, 2018, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Mudge led the pledge and Councilman Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard and Councilmembers Kent Stasey, Mark Wohl, Shane Mudge and Danny Coffman were all present. Councilman Jim Causey was absent. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Tim Pierce submitted a request to address the Council, but wanted to wait until the Drought Contingency Plan was discussed.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on September 20, 2018.**
 - b. **Financial Report.**
 - c. **Public Works Report.**
 - d. **CCPD Report.**

Councilman Stasey moved to accept all consent items, Councilman Coffman seconded the motion, with all aye. Councilman Coffman discussed the surplus in the street maintenance fund and the need for additional road repairs. Councilman Stasey discussed the FY 2017-18 audit will begin on October 22, 2018, and this will be reviewed further after the audit. Mayor Pinckard discussed CCPD Coordinator, Jaime Saenz has submitted his resignation and thanked Mr. Saenz for his success with the CCPD Program. Motion passed unanimously.

- VI. **New Business:**
 - a. **Public hearing on the Town of Annetta Drought Contingency Plan:** The public hearing began at 7:07 p.m. and closed at 7:18 p.m. Tim Pierce asked questions regarding who is authorized to issue violations under the Plan. Mayor Pinckard stated that the Mayor is the Law Enforcement Officer for the Town of Annetta. Mayor Pinckard also stated he could request a designee, such as the Town's Code Enforcement Officer, to issue citations to violators of the Plan. City Secretary, Jamee Long, stated there were no comments received via email or phone calls regarding the Plan.
 - b. **Discussion and Action:** Consider a resolution designating the Community News as the official newspaper for Fiscal Year 2018-19 for publication of matters pertaining to the Town of Annetta. Councilman Stasey moved to approve and authorize the Mayor to sign a resolution designating the Community News as the

official newspaper for Fiscal Year 2018-19 for publication of matters pertaining to the Town of Annetta, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.

- c. **Discussion and Action:** Consider authorizing an expenditure up to \$500 for CPR certification training using CCPD funds. Jaime Saenz stated that last month the CCPD conducted non-certification CPR training and there were requests for certified CPR training. Mr. Saenz stated the cost is \$50 per person and he has received 10 requests for the training. Councilmen Coffman stated he would like to offer this training to additional volunteers. Councilman Coffman moved to authorize an expenditure up to \$2,000 for CPR certification training using CCPD funds, Councilman Mudge seconded the motion, with all aye. Councilman Stasey also discussed the need to offer this training to additional volunteers. Motion passed unanimously.
- d. **Discussion and Action:** Consider bids for the purchase of a UTV using CCPD funds. Mayor Pinckard and Jaime Saenz discussed the three bids in the Council Packet. Mr. Saenz made a recommendation to approve the bid from Freedom Power Sports of Fort Worth. Councilman Mudge discussed the Kawasaki Mule Pro-FXT being well made. Councilman Coffman discussed adding blinkers and looking into making the UTV "street legal." Councilman Wohl moved to approve the bid for the 2019 Kawasaki Mule Pro-FXT EPS from Freedom Powersports of Fort Worth in the amount of \$15,616.40, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously. Councilman Coffman requested the staff to inquire about making the UTV "street legal."
- e. **Discussion and Action:** Consider a policy governing the use of a city owned UTV by members of the CCPD performing neighborhood watch activities. The Mayor discussed the need for a check-out procedure and volunteer waiver for using the UTV. Jaime Saenz requested the CCPD Coordinator oversee the check-out procedure. Councilmen Coffman and Stasey stated the Town will adhere to the Town's lawyer's advice. Councilman Wohl stated the waiver should be signed by volunteers at each use of the UTV and placed in the Town's drop box. Jaime Saenz discussed training needed for volunteers to operate the UTV. Councilman Stasey moved to request the waiver and/or policy from TML and work with the CCPD Coordinators, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously. Discussion regarding storage and placement of the UTV.

VII. Old Business:

VIII. Items of Community Interest. Mayor Pinckard discussed an invitation from the Aledo ISD to attend an event touring Coder Elementary and Aledo High School on October 24, 2018 from 8:30 a.m. until 11:00 a.m. Councilman Wohl and Jaime Saenz discussed the CCPD Halloween event. Mr. Saenz stated he is coordinating the CCPD Halloween event for Annetta. Councilman Stasey stated early voting begins on Monday, October 22, 2018.

IX. Adjournment: With no further business before the council, the Mayor adjourned the meeting at 7:49 p.m.

These minutes were approved on the 15th day of November, 2018.



Jamee Long, City Secretary





Bruce Pinckard, Mayor