



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, January 18, 2018, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Mark Wohl led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Mark Wohl, Danny Coffman, Shane Mudge and Rico Remigio were all present. Also present, Jamee Long, City Secretary, and Dennis Thompson, Director of Operations and Planning.
- IV. **Public Comments:** No public comments.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
  - a. **Consider the approval of Minutes from the Regular City Council Meeting on November 16, 2017.**
  - b. **Financial Report.**
  - c. **Refund two over charges for building permits during Fiscal Year 2016-17.**
  - d. **Public Works Report.**
  - e. **CCPD Report.**

Councilman Remigio moved to accept all consent items, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.

- VI. **New Business:**
  - a. **Presentation:** Presentation by George, Morgan and Sneed, P.C. regarding annual audit report. Daniel Hungerford with George, Morgan and Sneed, P.C. presented a summary of the audit report. Mr. Hungerford stated all records were in order and gave a good audit report. Mayor Pinckard stated we are continuing to improve on controls with a small staff of three. No action taken.
  - b. **Discussion and Action:** Consider a resolution calling for the May 5, 2018 General Election for Council Places 1, 2 and 4. Councilman Mudge moved to approve Resolution 18-01 calling for the May 5, 2018 general election for Council Places 1, 2 and 4, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
  - c. **Discussion and Action:** Consider an ordinance calling for a May 5, 2018 Special Election for the reauthorization of a ¼% local sales and use tax for street maintenance. Councilman Coffman moved to approve Ordinance 189 calling for a May 5, 2018 Special Election for the reauthorization of a ¼% local sales and use tax for street maintenance, Councilman Mudge seconded the motion, with all aye. Mayor Pinckard

stated the motion needs to include the stipulation for the length of the term of the tax. Motion withdrawn. Councilman Coffman moved to approve Ordinance 189 calling for a May 5, 2018 Special Election for the reauthorization of a ¼% local sales and use tax for street maintenance with the tax expiring on the 10<sup>th</sup> anniversary of the date of the election, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously. Mayor Pinckard and Councilman Coffman discussed how this tax helps with the maintenance of the Town's roads.

- d. **Discussion and Action:** Consider authorizing the Mayor to execute a letter of engagement to Jake Weber for the Town's financial reconciliations and payroll. Councilman Coffman moved to authorize the Mayor to execute a letter of engagement to Jake Weber for the Town's financial reconciliations and payroll, Councilman Remigio seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider authorizing an expenditure for speed bumps on Highland Drive and Quail Run. Dennis Thompson discussed the location of the speed bumps. Councilman Coffman moved to approve an expenditure speed bumps on Highland Drive and Quail Run, Councilman Stasey seconded the motion. Discussion regarding cost of speed bumps and placing this item on next month's meeting regarding expenditure cap. Motion withdrawn. Councilman Coffman moved to approve an expenditure of up to \$2,000 for speed bumps on Highland Drive and Quail Run, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider a resolution determining the competitive sealed proposal procedure as providing the best value to the Town in its procurement of an Automated Meter Infrastructure System. Mayor Pinckard discussed the water meter replacements that are radio controlled, and about the automation and accuracy of these meters. Dennis Thompson discussed being able to detect leaks quicker with these meters. Roger Wilson discussed customers being able to read their own meters. Mayor Pinckard discussed savings in labor in the future and the current lag in billing. Councilman Remigio moved to approve Resolution 18-02 determining the competitive sealed proposal procedure as providing the best value to the Town in its procurement of an Automated Meter Infrastructure System, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider an ordinance regulating connections to the Town's water and sewer system. Mayor Pinckard read the resolution and discussed developers attempting to tamper with the water system. Discussion regarding documentation and enforcement of the ordinance. Councilman Coffman moved to approve Ordinance 190 regulating connections to the Town's water and sewer system, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion and Action:** Consider authorizing the Mayor to execute a new contract with Tri-County Electric Cooperative for electrical franchise fees. Councilman Stasey discussed the old contract was signed in 1980 and discussions with Tri-County Electric Cooperative for a new contract so our franchise fees would be in line with other franchise fee vendors. Councilman Remigio moved to authorize the Mayor to execute a new contract with Tri-County Electric Cooperative for electrical franchise fees, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- i. **Discussion and Action:** Consider scheduling, coordinating and funding an "Annetta Community Clean-up and Beautification Day." Julie Hiltbrunner discussed the amount of trash on Annetta streets and the need for a community-wide clean-up day. Mayor Pinckard discussed the costs and safety, and requested an expenditure item be placed on February's agenda. Councilman Mudge offered to bring safety vests for participants. Councilman Coffman discussed cooking hamburgers and hotdogs for everyone participating. Councilman Wohl moved to tentatively schedule an "Annetta Community Clean-up and Beautification Day" for March 24 and appoint Julie Hiltbrunner as the community liaison for the event, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- j. **Discussion and Action:** Consider authorizing expenditures up to \$20,000 for the construction of a concrete slab with concrete block dividers to be used to store road repair materials. Mayor Pinckard discussed the road material storage pad and the need for there to be a concrete slab with dividers to avoid material waste. Councilman Mudge moved to approve expenditures up to \$20,000 for the construction of a

concrete slab with concrete block dividers to be used to store road repair materials, Councilman Remigio seconded the motion, with all aye. Motions passed unanimously.

**VII. Old Business:**

- a. **Discussion:** Discuss recommendation from Planning and Zoning Commission concerning changes to Master Thoroughfare Plan for the Annetta Comprehensive Plan. No update or action taken.
- b. **Discussion:** Update on ordinances under review:
  - 1. Zoning Ordinance – Review of draft edition of proposed new zoning ordinance and consider recommendations from the Planning and Zoning Commission for incorporation into final revision.

Mayor Pinckard discussed Karen Mitchell coming to the February 8, 2018 Planning & Zoning Commission meeting to discuss the new zoning ordinance and the joint meeting/pubic hearing scheduled for March 8, 2018.


**VIII. Items of Community Interest:** Darren McCarley discussed collecting socks, sweatshirts and other warm clothing. He collects this every Friday from 11:30 a.m. until 12:30 p.m. at Cpl. Ray's Coffee in Aledo. He delivers what he collects every Saturday morning to the homeless in Fort Worth. The City Secretary will add this information to the Town's Facebook page.

**IX. Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 7:59 p.m.

*These minutes were approved on the 15<sup>th</sup> day of February, 2018.*

  
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Jamee Long, City Secretary



  
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Bruce Pinckard, Mayor