



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, December 18, 2025, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Brandon Thompson led the pledge and Council Member Jim Causey gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Jim Causey, Kent Stasey, James Falconer and Brandon Thompson were all present. Council Member Danny Coffman was absent. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** Citizen Mary Beth Stasey expressed her appreciation for the volunteer work performed by Rolf and Gay Larson for the Annetta community. She noted that the landscaping and entrance to Town Hall are beautiful and shared that she enjoys taking photographs in the bluebonnets at Town Hall. Ms. Stasey stated that she is so proud of the appearance of Town Hall and the efforts made to enhance and improve its overall appearance.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on November 20, 2025.
 - b. Staff Reports.
 - c. Financial Report.

Council Member Causey moved to approve the consent agenda items, and Council Member Stasey seconded the motion.

Council Member Stasey commented that the past month had been particularly challenging for Town staff. He reported that lightning struck the Town's water tower on November 23, resulting in damage to the SCADA system and requiring operators to manually monitor the system. He expressed appreciation for their dedication in ensuring the water system remained operational. He also discussed the increased number of water and sewer line breaks caused by fiber contractors, which has added work to staff workload. Council Member Stasey further noted that at 2:00 p.m. on Thanksgiving Eve, Syntrio damaged a water main at the

lowest point in the system, causing low water pressure throughout the Town. He stated that Water Superintendent Ryan Berry was able to quickly isolate the break, with full water service restored within an hour and a half. He expressed gratitude to the Town's operational staff for their hard work and commitment.

Mayor Roberts echoed her appreciation for staff's dedicated service, noting that Mr. Berry remained on site until after 1:00 a.m. on Thanksgiving Day. She described the staff's efforts and commitment as "absolutely amazing." Mayor Roberts thanked Ms. Long for her work in maintaining positive relationships with contractors and thanked Council Member Stasey for bringing these matters to the attention of the Town's citizens. Ms. Long added that the response was a joint effort, which included Mayor Roberts providing coffee for the workers and Council Member Stasey being present on site during the repair.

Mayor Roberts informed the Council that 55 leak notifications were issued in November, reflecting an improvement compared to the number issued in October.

The motion to approve the consent agenda carried unanimously.

VI. New Business:

a. Recognition of Rolf and Gay Larson for their outstanding volunteer service to the Town of Annetta.

Mayor Roberts presented a tree plaque to Rolf and Gay Larson in recognition of their dedicated public service to the Town of Annetta. Mayor Roberts noted that the Parker County Master Gardeners donated two Bur oak trees, which have been planted near the entry to Town Hall, and that the plaque will be placed in front of the trees. Master Gardener Ellen Woodward also expressed her appreciation and thanked Gay for her hard work and commitment to the Town.

b. Presentation: Presentation by George, Morgan & Sneed, P.C. regarding annual audit report.

Daniel Hunderford with George, Morgan & Sneed, P.C. reviewed the audit for the fiscal year ending September 30, 2025. He discussed the fund balances and balance sheet and stated that the fund balances are in good shape for the next fiscal year. He explained that some funds increased while others decreased due to changes in allocations, noting that overall funds had a very good year.

Mr. Hunderford thanked Ms. Long and Jake Weber, the Town's CPA, for their work in ensuring a smooth audit process and stated that there were no findings related to internal controls.

Council Member Causey commented that he appreciates a clean audit and the transparency the Town provides. Council Member Stasey stated that the audit reflects a solid foundation for moving forward and expressed his appreciation for the stability of the Town's finances.

Mayor Roberts thanked Ms. Long and the Finance Committee for their work on the budgets. Ms. Long added that the Town's Water Superintendent, Ryan Berry, does an excellent job managing the operations budget.

c. Discussion and Action: Consider authorizing the Mayor to execute a letter of engagement with Jake Weber for the Town's financial reconciliations and payroll.

Council Member Stasey moved to authorize the Mayor to execute a letter of engagement with Jake Weber for the Town's financial reconciliations and payroll. Council Member Falconer seconded the motion.

The motion passed unanimously.

d. **Discussion and Action:** Consider a resolution calling for the May 2, 2026 General Election for Council Places 1, 2 and 4, and authorize the Mayor to execute a contract with Parker County Elections Office for the May 2, 2026 Election.

Council Member Thompson moved to approve a resolution calling for the May 2, 2026 General Election for Council Places 1, 2 and 4, and authorize the Mayor to execute a contract with Parker County Elections Office for the May 2, 2026 Election. Council Member Stasey seconded the motion, and it carried unanimously.

Ms. Long stated that the election packet has been posted to the Town's website and that the deadline to file for a place on the ballot is February 13, 2026.

e. **Discussion and Action:** Consider an ordinance calling a Special Election on May 2, 2026 for the street maintenance sales tax reauthorization.

Council Member Stasey moved to approve an ordinance calling a Special Election on May 2, 2026 for the reauthorization of the street maintenance sales tax and to amend the language to allow the tax to continue for the longest time legally possible. Council Member Falconer seconded the motion.

Ms. Long noted that it appears the tax can be reauthorized for ten years but stated she will verify this with the Town's attorney. Council Member Stasey emphasized that if the Town did not authorize this one-quarter cent sales tax, another jurisdiction could claim these funds. He stated that the revenue can only be used for street maintenance and that the tax helps the Town continue to avoid an ad valorem tax.

The motion passed unanimously.

f. **Discussion and Action:** Consider scheduling a Community Clean-Up and Beautification Day.

Council Member Stasey moved to schedule a Community Clean-Up and Beautification Day for February 28, 2026. Council Member Causey seconded the motion. The motion passed unanimously.

g. **Announced winner of children's book contest.** This month's book giveaway, *The Night Before Christmas*, was awarded to the residents of 106 Kenwick.

VII. Items of Community Interest.

Council Member Stasey discussed the local high school's payoff football season. He also noted the new date for the Lone Star Fireworks Festival, which will be held on October 24, 2026. There was discussion regarding Aledo ISD's most recent playoff game. Mayor Roberts extended holiday greetings, wishing everyone a Merry Christmas and Happy New Year.

VIII. Adjournment:

With no further business before the council, Mayor Roberts adjourned the meeting at 7:57 p.m.

These minutes were approved on the 15th day of January, 2026.

Jamee Long

Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor