



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, May 21, 2020, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Sandy Roberts led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pinckard and Council Members Kent Stasey, Danny Coffman, Shane Mudge, Jim Causey and Sandy Roberts were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Citizen, Kristin Turner, discussed possible sidewalks along Thunder Head Lane. Ms. Turner also discussed the possibility of Christmas trees being mulched for a walking path. Citizen, Al Gloer, requested additional information being added to the agenda items. Mayor Pinckard discussed that the Town relies on professionals for assistance in drafting agendas. Citizen, Jonathan Grice, discussed Rockdale Court being paved in the future. Mayor Pinckard discussed the process in evaluating city streets for resurfacing projects each year.

V. **Consent Items: Reports from City Staff and Commissions or Committees:**

- a. Consider the approval of Minutes from the Regular City Council Meeting on February 20, 2020 and Crime Control and Prevention District Meeting on March 3, 2020.
- b. Financial Report.
- c. Public Works Report.

Council Member Coffman moved to accept all consent items, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.

VI. **New Business:**

- a. **Discussion and Action:** Consider an ordinance cancelling the general election for Places 1, 2 and 4 of City Council on Saturday, May 2, 2020. Mayor Pinckard stated there were no contested races. Council

Member Stasey moved to approve the ordinance cancelling the general election for Places 1, 2 and 4 of City Council, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- b. **Administer Oaths of Office to Council Members 1, 2 and 4:** City Secretary, Jamee Long, swore in Council Members, Shane Mudge, Danny Coffman and Jim Causey.
- c. **Discussion and Action:** Consider a request for Annetta historical support. Laney Garmon, addressed the Council discussing her late father, Homer Norris' drawings, book and historical data he collected throughout his life. She discussed some remains buried in "ceremonial positions" at sites in Annetta. The remains will be returned to the community from the Smithsonian. Ms. Garmon stated that the Annetta Cemetery has agreed to bury the remains near the oldest stone in the cemetery. She is requesting assistance with the cost of the historical markers for her father and the remains that will be returned this Fall. The cost for each marker is \$1,800. Ms. Garmon discussed a Go Fund Me account for archeological projects. Council Member Causey discussed possible exposure in local magazines and newspaper. Council Member Stasey moved to approve Mayor Pinckard writing a letter to the Historical Society to assist Ms. Garmon, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider authorizing an expenditure for Covington Services to install and host WebEx technology for council meetings to operate with live feed remotely. Mayor Pinckard discussed the need to conduct meetings remotely and technology for hosting meetings. Council Member Roberts moved to approve an expenditure for Covington Services to install and host WebEx technology for council meetings to operate with live feed remotely, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider authorizing an expenditure for Chromebooks for video conferencing capabilities. Mayor Pinckard discussed the equipment needed to conduct remote meetings. Todd Covington with Covington Services discussed Chromebooks and how the system would operate. Council Member Coffman moved to approve an expenditure for Chromebooks for video conferencing capabilities, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider authorizing the Mayor to execute an Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$22,000 for resurfacing Tanglewood Drive, Briarwood Lane and Edgewood Drive (labor and equipment – approximately .7 miles). Council Member Stasey discussed the progress over the past 3-4 years on resurfacing Annetta streets. He also discussed general fund revenue for these projects. Council Member Stasey moved to approve an expenditure of \$22,000 for labor and equipment for resurfacing Tanglewood Drive, Briarwood Lane and Edgewood Drive, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider authorizing the expenditure of \$26,445 for approximately 2,000 gallons of AEP, approximately 950 tons grade 1 base, approximately 250 tons grade 4 topping rock, 5,500 gallons of CRS2 for resurfacing Tanglewood Drive, Briarwood Lane and Edgewood Drive (materials). Council Member Stasey moved to approve an expenditure of \$26,445 for 2,000 gallons of AEP, approximately 950 tons grade 1 base, approximately 250 tons grade 4 topping rock, 5,500 gallons of CRS2 for resurfacing Tanglewood Drive, Briarwood Lane and Edgewood Drive, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion and Action:** Consider authorizing the Mayor to execute an Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$9,000 for resurfacing Rolling Spring Drive (labor and equipment – approximately 1500 square yards of roadway). Council Member Stasey moved to approve an expenditure of \$9,000 for labor and equipment for resurfacing Rolling Spring Drive, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- i. **Discussion and Action:** Consider authorizing the expenditure of \$11,334 for road materials for resurfacing Rolling Spring Drive. Council Member Stasey moved to approve an expenditure of \$11,334 for road materials for resurfacing Rolling Spring Drive, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- j. **Discussion and Action:** Consider an ordinance amending the 2019-20 Town of Annetta Budget. City Secretary, Jamee Long, discussed the amounts being added to the budget are for road construction. This amount is being added from prior years' road budgets that were left over. Council Member Coffman moved to approve an ordinance amending the 2019-20 Town of Annetta Budget, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.
- k. **Discussion and Action:** Schedule any necessary Budget Planning Workshops and inform the public of the anticipated schedule for public hearings and approval of the 2020-21 Town Budgets. Council Member Roberts moved to tentatively schedule a public hearing on the 2020-21 Town budget for August 20, 2020, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

VII. **Old Business:**

- a. **Discussion:** Discuss Annetta Park Concept. Council Member Coffman stated that due to COVID-19, donations for this project have been placed on hold. He also discussed working on a site plan. Citizen, Karen Gloer, discussed possibly getting the school district and students involved in a site plan. Council Member Coffman stated the school district is concerned about the safety of a walking path around Stuard Elementary.
- b. **Discussion and Action:** Discussion and consider authorizing the Mayor and Town staff to work with third-party consultants to formulate a plan and provide direction to the Planning and Zoning Commission for the rezoning of property within the Town. Any future council action rezoning property must be made by ordinance only after recommendations by the Planning and Zoning Commission and notice and public hearings as required by law. Council Member Roberts discussed the progress of the May Planning and Zoning Commission. She said the members are planning to drive around Annetta to evaluate zoning. No action taken.
- c. **Discussion and Action:** Consider an ordinance regarding the Tri-County Electric franchise fee. Council Member Stasey stated the ordinance is still under review with the Town's attorney. No action taken.

VIII. **Items of Community Interest.** Council Member Roberts discussed Aledo ISD graduation. Council Member Coffman discussed the Memorial Day display of flags at Town Hall. Citizen, Al Gloer, discussed the "missing man table" that will also be on display at Town Hall. Mayor Pinckard discussed COVID-19 data for Parker County and stated there have been no cases in Annetta. Mayor Pinckard also discussed the lightning strike on the water tower and there were no service disruptions.

IX. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:53 p.m.

These minutes were approved on the 18th day of June, 2020.

Jamee Long

Jamee Long, City Secretary



Bruce Pinckard

Bruce Pinckard, Mayor