



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, February 15, 2018, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Mark Wohl led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Mark Wohl, Danny Coffman, Shane Mudge and Rico Remigio were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** No public comments.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on January 18, 2018.**
 - b. **Financial Report.**
 - c. **Public Works Report.**
 - d. **CCPD Report.**

Councilman Mudge moved to accept all consent items, Councilman Remigio seconded the motion, with all aye. Jaime Saenz discussed the CCPD report and draft crime prevention survey. Councilman Wohl suggested CCPD report quarterly instead of monthly. Motion passed unanimously.

VI. **New Business:**

- a. **Discussion and Action:** Consider an ordinance authorizing a special called joint public hearing with the Town Council and Planning & Zoning Commission to be held on March 8, 2018, pursuant to Texas Local Government Code §211.007(b) at the Annetta Town Council Chambers at 7:00 p.m. to consider recommendations and possible action upon an ordinance amending the zoning ordinance of the Town of Annetta, Texas. No action taken.
- b. **Discussion and Action:** Consider selecting and awarding contract to bidder for Automated Meter Infrastructure (AMI) system; and authorizing Mayor to enter into agreement with selected bidder. Mayor Bruce Pinckard stated the bids are still under review with the Town's engineer and attorney. Councilman Mudge moved to table this item until the March meeting, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider authorizing the Mayor or his representative to solicit bids for financing once the vendor has been selected in item "b" above. No action taken.

- d. **Discussion and Action:** Consider authorizing expenditures up to \$1,000 for the “Annetta Community Clean-up and Beautification Day” tentatively set for March 24, 2018. Councilman Mudge moved to authorize expenditures up to \$1,000 for the “Annetta Community Clean-up and Beautification Day” tentatively set for March 24, 2018, Councilman Wohl seconded the motion, with all aye. Councilman Mudge stated he has 30-40 vests, gloves and safety goggles he will be donating for the event. Motion passed unanimously.
- e. **Discussion and Action:** Consider assignment and re-assignment of staff responsibilities, appointments and designees as well as defining certain job descriptions to align with current ordinance and policies. No action taken.
- f. **Discussion and Action:** Consider updating the Developer Plat Filing Checklist. City Secretary, Jamee Long, discussed the personnel titles in the Checklist have been updated to “Town of Annetta” to simplify the document. Councilman Mudge moved to approve the updated Developer Plat Filing Checklist, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider amending subdivision ordinance by clarifying Town department positions and responsibilities. Councilman Mudge moved to approve amending the subdivision ordinance by clarifying Town department positions and responsibilities, Councilman Remigio seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion and Action:** Consider a proclamation proclaiming March 18-24, 2018 as Poison Prevention Week. Councilman Remigio moved to approve the proclamation proclaiming March 18-24, 2018 as Poison Prevention Week, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- i. **Discussion and Action:** Consider building a “turn out” at the entrance of Town Hall to accommodate a mail receptacle. Mayor Bruce Pinckard stated the U.S. Postmaster has authorized Annetta to use “Annetta” instead of “Aledo” as our city in the mailing address. Mayor Bruce Pinckard discussed a site plan and beautification project for a safe area for the Town’s mail receptacle. Councilman Mudge moved to approve building a “turn out” at the entrance of Town Hall to accommodate a mail receptacle, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- j. **Discussion and Action:** Consider authorizing the Mayor to execute an agreement with Stonegate Partners – Deer Creek, LP, on a form approved by the Town Attorney, regarding construction of Deer Creek Phase IX. Councilman Mudge moved to authorize the Mayor to execute an agreement with Stonegate Partners – Deer Creek, LP, on a form approved by the Town Attorney, regarding construction of Deer Creek Phase IX, Councilman Coffman seconded the motion, with all aye. Motions passed unanimously.

VII. Old Business:

- a. **Discussion:** Discuss recommendation from Planning and Zoning Commission concerning changes to Master Thoroughfare Plan for the Annetta Comprehensive Plan. No action taken.
- b. **Discussion:** Update on ordinances under review:
 - 1. Zoning Ordinance – Review of draft edition of proposed new zoning ordinance and consider recommendations from the Planning and Zoning Commission for incorporation into final revision.

Mayor Pinckard stated the Joint P&Z and Council Meeting is scheduled for March 8, 2018 at 7:00 p.m. No action taken.

VIII. Executive Session: As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.071. The Town Council may meet with the Town Attorney on any matter in which the duty of the Town Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with Chapter 551, Texas

Government Code; including discussion of any item posted on the agenda; and to seek legal advice on a proposed agreement with Stonegate Partners—Deer Creek, LP regarding construction of Deer Creek Phase IX.

b. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

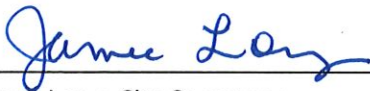
1. Director of Operations and Planning
2. City Secretary
3. City Clerk

Executive Session began at 7:02 p.m. and ended at 8:53 p.m.

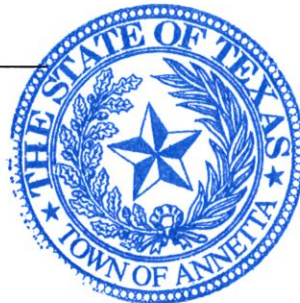
IX. Items of Community Interest: Mike Herring announced he is running for Precinct Chair. Mayor Bruce Pinckard announced the Community Clean-up and Beautification Day on March 24, 2018. Mayor Bruce Pinckard thanked the P&Z members present for their work on the new zoning ordinance.

X. Adjournment: With no further business before the council, the Mayor adjourned the meeting at 9:24 p.m.

These minutes were approved on the 15th day of March, 2018.



Jamee Long, City Secretary



Bruce Pinckard, Mayor