town of
ANNETTA

450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council/Planning & Zoning Commission Meeting Minutes

The City Council met in a regularly scheduled meeting and the Planning & Zoning Commission met in a special called meeting on Thursday, February 19, 2026, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

I. **Call to order.** Mayor Pro Tem Kent Stasey called the City Council meeting to order at 7:00 p.m., and Chairman Lee Ancona called the Planning & Zoning Commission meeting to order at 7:00 p.m.

II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Brandon Thompson led the pledge and Council Member Danny Coffman gave the invocation.

III. **Roll call/Quorum check.** A quorum check of the City Council revealed that Mayor Pro Tem Kent Stasey and Council Members, Jim Causey, Danny Coffman and Brandon Thompson were all present. Mayor Sandy Roberts and Council Member James Falconer were absent. A quorum check of the Planning & Zoning Commission revealed that Chairman Lee Ancona and Commission Members Guy Wilson, Tony Endsley, Clay Kisor and Alternate Mike Herring were present. Commission Member Stephen Barron and Alternate Traci Fambrough were absent. Also present was Jamee Long, City Secretary/Administrator.

IV. **Public Comments:** There were no public comments.

V. Mayor Pro Tem Stasey recessed the City Council meeting at 7:02 p.m.

VI. **Planning & Zoning Commission New Business:**

a. Consider the approval of Minutes from the Regular Planning & Zoning Commission Meeting on December 13, 2025.

Commission Member Endsley moved to approve the December 13, 2025 minutes, and Commission Member Kisor seconded the motion.

The motion to approve the minutes carried unanimously.

b. Discussion: Update regarding minor plat on Lots 1 & 2, Block A, Jackson Addition, more commonly known as 1151 Wallis Road, has been approved by the Town's engineer. The plat has been signed and officially filed with the County Clerk.

VII. Chairman Ancona recessed the Planning & Zoning Commission meeting at 7:04 p.m. Commission Member Barron joined the meeting at 7:05 p.m.

VIII. Mayor Pro Tem Stasey re-convened the City Council meeting at 7:05 p.m.

IX. **Consent Items: Reports from City Staff and Commissions or Committees:**

a. Consider the approval of Minutes from the Regular City Council Meeting on January 15, 2026.

b. Staff Reports.

c. Financial Report.

Council Member Coffman moved to approve the consent agenda items, and Council Member Causey seconded the motion.

The motion to approve the consent agenda items carried unanimously.

X. **New Business:**

a. **Discussion and Action:** Consider a proclamation proclaiming March 15-21, 2026 as Poison Prevention Week.

Mayor Pro Tem Stasey read the proclamation proclaiming March 15-21, 2026, as Poison Prevention Week.

Council Member Causey moved to approve the proclamation, and Council Member Coffman seconded the motion.

During discussion, Council Member Coffman asked whether there is a location available for residents to dispose of poison. Commissioner Kisor stated that Precinct 4 will accept certain hazardous materials; however, he suggested the Town consider scheduling a designated collection day at Town Hall. Council Member Coffman asked Commissioner Kisor to obtain additional information and coordinate with Ms. Long regarding the possibility of scheduling a future event.

The motion to approve the proclamation carried unanimously.

b. **Announced winner of children's book contest.** This month's book giveaway, *Adventures with the Secret Explorers*, was awarded to the residents of 144 Pepperbush.

XI. Mayor Pro Tem Stasey recessed the City Council meeting at 7:10 p.m.

XII. Mayor Pro Tem Stasey and Chairman Ancona opened the joint workshop of City Council and the Planning & Zoning Commission at 7:10 p.m.

XIII. Workshop – Presentation of amendments to Zoning Ordinance by Planning Consultant, Craig Farmer.

Planning Consultant Craig Farmer presented the proposed amendments to the Zoning Ordinance and reviewed the changes with the City Council.

Council Member Causey asked for clarification regarding carports. Mr. Farmer explained that carports are permitted; however, they must be located so they are not visible from the street. He also noted that a special exception process has been added for carports. Council Member Causey suggested that it would be a better use of time for Mr. Farmer to provide a condensed breakdown of the legislative changes required in the ordinance.

Ms. Long stated that the Planning & Zoning Commission has conducted multiple workshops on the proposed amendments, but this was the first presentation of the draft amendments to the City Council. Mayor Pro Tem Stasey stated that it would be best for the Planning & Zoning Commission to make a formal recommendation to the City Council regarding the amendments. He added that now the City Council has a draft document, members can review it more thoroughly.

Ms. Long suggested that an additional workshop for City Council may be needed. Mayor Pro Tem responded that, following this workshop, he believes the Planning & Zoning Commission should proceed with making a recommendation to the City Council, after which the City Council can review the document in detail and make any necessary revisions.

Mr. Farmer stated that this approach would help keep the process on track with the required public hearings. There was discussion regarding whether fencing and lighting regulations should be addressed in separate ordinances rather than the Zoning Ordinance.

Mayor Pro Tem Stasey noted that most of the proposed changes are related to legislative updates intended to clean up and modernize the ordinance. Mr. Farmer confirmed this and added that additional changes include provisions related to carports and accessory buildings.

Mayor Pro Tem Stasey stated that his goal is to determine the most efficient use of everyone's time and asked Mr. Farmer to draft a document outlining compliance-related revisions and other substantive changes. Council Member Coffman stated that he would like the Town's attorney to review the amendments prior to presentation to the City Council for action.

Ms. Long asked City Council to further review the amendments and to forward any questions to her so she may relay them to Mr. Farmer. Additional discussion was held regarding clarification for the fencing provisions within the ordinance.

XIV. Mayor Pro Tem Stasey and Chairman Ancona adjourned the workshop at 7:42 p.m.

XV. Mayor Pro Tem Stasey reconvened the City Council meeting at 7:43 p.m.

XVI. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

a. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

1. City Clerk
2. Utility Clerk

Executive session began at 7:43 p.m. and ended at 7:48 p.m.

There was no action from executive session.

XVII. **Items of Community Interest.**

Mayor Pro Tem Stasey stated that Aledo's basketball teams are currently in the playoffs. He added that he has been watching the baseball team practice and is looking forward to their upcoming games. He also stated that Aledo's FFA competed at the Fort Worth Stock Show and congratulated the students on their hard work with their projects.

Ms. Long reminded everyone of the Town's annual clean-up day scheduled for Saturday, February 28, from 9:00 a.m. to noon, noting that lunch will be provided to volunteers. She also stated that the Town's General Election will be cancelled due to no opposition. Ms. Long further explained that the Town will hold a Special Election regarding the reauthorization of the Town's street and maintenance sales tax. Mayor Pro Tem Stasey discussed how this tax has greatly assisted Annetta with street maintenance.

Council Member Causey asked about the status of reimbursement for damages caused by Syntrio to the road and water system. Ms. Long stated that Syntrio has reimbursed the Town in full.

Council Member Thompson asked whether the Town could present the reauthorization of the street sales tax for a ten-year period. Ms. Long stated that the State Comptroller will only allow the Town to approve the tax for four years.

Council Member Coffman stated that the street sales tax is one-quarter of one cent. He added that if voters do not reauthorize the tax, another jurisdiction may capture it. He emphasized that the tax has helped significantly with street maintenance.

Council Member Causey asked whether there had been any feedback regarding the Flock cameras installed at the Town's elementary schools. Ms. Long stated that she posted information about the cameras on the Town's social media and that the feedback was positive.

Discussion followed regarding the election day polling place being the Aledo ISD Administration Building.

Ms. Long reminded everyone to check the Town's website to review the weekly reports posted every Friday. She noted that the reports contain valuable information about the Town's activities each week.

XVIII. **Adjournment:** With no further business before the council, Mayor Pro Tem Stasey adjourned the meeting at 7:57 p.m.

These minutes were approved on the 19th day of March, 2026.

Jamee Long, City Secretary/Administrator

Sandy Roberts, Mayor

Guy Wilson, P&Z Secretary

Lee Ancona, P&Z Chairman