



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, October 16, 2025, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Jim Causey, Kent Stasey, Danny Coffman, Shane Mudge and Brandon Thompson were all present. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
  - a. Consider the approval of Minutes from the Regular City Council Meeting on September 18, 2025.
  - b. Consider amending Minutes from the Regular City Council Meeting on July 17, 2025.
  - c. Staff Reports.
  - d. Financial Report.

Council Member Coffman moved to accept the consent items. Council Member Mudge seconded the motion. Mayor Roberts noted an amendment to the July 17, 2025, minutes: the first sentence in the public comments section should be changed from, "Anne Mullins stated that repairs to her private section of Wallis Road have been completed," to, "Anne Mullins stated that repairs have been made to the gravel portion of Wallis Road from 1260 Wallis Road to 1575 Wallis Road."

Council Member Causey stated that an edit is also needed to the September financial report regarding the income on the profit and loss statement for the Enterprise Fund. The UTCGD grant money was not reported in the correct line item. He clarified that this does not affect the total but requested that Ms. Long verify the information with the Town's CPA. Council Member Causey added that the amounts budgeted are within 99% of the total budget.

Council Member Causey asked if the fiber projects were complete. Ms. Long stated that the majority of the digging is complete and that crews are now pulling lines. Council Member Coffman stated that services should be available to citizens by the end of the year and noted that AT&T has confirmed they are no longer installing landlines.

Mayor Roberts reported that there were 62 leak notifications in September, which was fewer than in August.

The motion to accept the consent items passed unanimously.

**VI. New Business:**

**a. Presentation by Parker County regarding propositions on the November 4, 2025 ballot, Proposition A: Jail Expansion and Proposition B: New Justice Center.**

No representatives from Parker County were present to give the presentation. Mayor Roberts noted that informational pamphlets are available on the information table. Ms. Long added that additional information can also be found on the county's website.

**b. Presentation by Freese and Nichols regarding Parker County Water Supply Initiative.**

Jessica Brown with Freese and Nichols presented an overview of the Parker County Water Supply Initiative. She noted that Freese and Nichols' contract is with Parker County and outlined their ongoing work, including reviewing water districts, future planning, and funding options. Ms. Brown also mentioned coordination with the state legislature on related matters.

During the presentation, she reviewed water projections, strategies, conservation efforts, and well resources. Town Engineer Robert McGee provided additional details regarding modeling and data specific to the Town of Annetta.

Ms. Brown explained that the county is working with jurisdictions to form a Public Utility Agency. Council Members Coffman and Stasey emphasized that this initiative provides a foundation for future planning. Ms. Brown stressed the importance of collective cooperation among jurisdictions.

She also reminded attendees about the Parker County Water Symposium scheduled for November 21 at the Parker County Sheriff's Posse. Mayor Roberts thanked Ms. Brown for her informative presentation.

**c. Discussion and Action: Consider a resolution designating the official and alternate newspapers for Fiscal Year 2025-26 for publication of matters pertaining to the Town of Annetta.**

Council Member Mudge moved to approve a resolution designating the official and alternate newspapers for Fiscal Year 2025-26 for the publication of matters pertaining to the Town of Annetta. Council Member Causey seconded the motion. The motion passed unanimously.

**d. Discussion and Action: Consider a resolution authorizing the Town Secretary to execute global opioid settlement documents and any future settlement documents.**

Ms. Long reported that the Town has received \$4,008.30 from the opioid settlement. She noted that the Town's attorney recommended the City Council pass a resolution to apply for additional available funds. Ms. Long stated that these funds may be used for Narcan kits and education. Mayor Roberts asked Ms.

Long to explore using a portion of the funds to purchase a defibrillator. Citizen Parker Mudge noted that free Narcan kits are also available from other sources.

Council Member Mudge moved to approve a resolution authorizing the Town Secretary to execute global opioid settlement documents and any future settlement documents. Council Member Coffman seconded the motion, and the motion carried unanimously.

**e. Discussion and Action:** Consider proclamations:

**i. Proclaiming October as Breast Cancer Awareness Month.**

Mayor Roberts read the proclamation. Council Member Mudge moved to approve a proclamation declaring October as Breast Cancer Awareness Month. Council Member Causey seconded the Motion. The motion passed unanimously.

**ii. Acknowledging the work of Zonta Club of Parker County within our community.**

Mayor Roberts read the proclamation. Council Member Mudge moved to approve the proclamation acknowledging the community work of the Zonta Club of Parker County. Council Member Coffman seconded the motion. The motion passed unanimously.

**f. Discussion and Action:** Nomination and appointments of Planning & Zoning Commission, Places 2, 5 and alternate.

Council Member Stasey moved to nominate and appoint Tony Endsley to Place 2, Clay Kisor to Place 5, and Mike Herring as an alternate on the Planning & Zoning Commission. Mayor Roberts noted that Mr. Herring had requested to move from Place 2 to the alternate position. Council Member Coffman seconded the motion. The motion passed unanimously.

**g. Discussion and Action:** Nomination and appointments of Zoning Board of Adjustment, Places 1, 3 5 and alternate.

Council Member Mudge moved to nominate and appoint Brian Losos to Place 1, Perry Malik to Place 3, Ricky Bradshaw to Place 5, and Amanda Falconer to alternate on the Zoning Board of Adjustment. Council Member Causey seconded the motion. The motion passed unanimously.

**h. Discussion and Action:** Consider a resolution amending the Town's Purchasing Policy Manual.

Ms. Long stated that an amendment to the Town's Purchasing Policy Manual is necessary due to legislative changes. Council Member Causey moved to approve a resolution amending the Town's Purchasing Policy Manual. Council Member Mudge seconded the motion. Council Member Stasey noted that this update ensures the Town remains in compliance. The motion passed unanimously.

**i. Discussion and Action:** Consider an expenditure up to \$74,500 for a new SCADA system.

Ms. Long reported that the Town's current SCADA system will be obsolete at the end of the year and discussed associated costs and monthly fees. Council Member Causey noted the discount available if two years of licensing fees are purchased upfront. Council Member Mudge moved to approve an expenditure

up to \$99,999 for a new SCADA system and two years of licensing fees. Council Member Coffman seconded the motion. The motion passed unanimously.

- j. **Discussion and Action:** Consider a Grantor Agreement between the Town, Aledo ISD, and Flock and consider an Interlocal Agreement between the Town and Aledo ISD regarding installation of Flock cameras at Annetta Elementary School and Stuard Elementary School.

Council Member Stasey moved to approve a Grantor Agreement between the Town, Aledo ISD, and Flock and consider an Interlocal Agreement between the Town and Aledo ISD regarding installation of Flock cameras at Annetta Elementary School and Stuard Elementary School. Council Member Coffman seconded the motion.

Mayor Roberts stated that she plans to attend the Aledo ISD School Board meeting. Council Member Stasey discussed the locations of the license plate readers and emphasized that this project will improve school safety, noting that he wants students in Annetta to be as safe as possible. Mayor Roberts reminded attendees that the Town's Crime Control & Prevention District funds will be used for this project. The motion passed unanimously.

- k. **Announce information on 18<sup>th</sup> Annual Mayors' Food Drive.**

Mayor Roberts noted that former Willow Park Mayor Doyle Moss is instrumental in this charitable event, describing it as a great cause. She mentioned that bags are provided for donation. Council Member Coffman stated that monetary donations can also be made to The Center of Hope to assist with the purchase of food.

- l. **Announced winner of children's book contest.** This month's book giveaway, *National Park Mystery Series – Danger in Zion National Park*, was awarded to the residents of 155 Lakeview Drive.

- m. **Accept resignation of Council Member Shane Mudge.**

- n. **Recognition of service to the Town of Annetta for Council Member Shane Mudge.**

Mayor Roberts presented a slideshow thanking Shane for his 11 years of public service to the Town of Annetta. Council Member Coffman expressed appreciation for Shane's dedication to the Town and his charitable work with grief camp, wished him well in the next chapter of his life, and noted that he will be missed. Mayor Roberts presented Shane with a plaque and stated that the Town has also planted a Red Oak Tree in his honor near the entry of Town Hall.

- VII. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

- 1. Council Member, Place 1

The executive session began at 8:30 p.m. and ended at 8:33 p.m.

- VIII. **Discussion and Action:** Action from executive session regarding the vacancy of Council Member, Place 1.

Council Member Stasey moved to appoint James Falconer as Council Member, Place 1. Council Member Coffman seconded the motion. The motion passed unanimously.

**IX. Items of Community Interest.**

Mayor Roberts wished Jamee, Diana and Brandon happy birthdays. She reminded residents about the Third Annual Seedball Event on October 18 from 9:00 a.m. until noon, noting that lunch will be provided to participants. Mayor Roberts also discussed the Toys for Tots Campaign, which runs through December 12, and reminded residents that early voting begins Monday, October 20.

Council Member Stasey stated that the Lonestar Fireworks Show was a success and benefited Foster's Home for Children in Stephenville. Mayor Roberts reminded citizens about the Halloween Costume Contest.

**X. Adjournment:** With no further business before the council, Mayor Roberts adjourned the meeting at 8:46 p.m.

*These minutes were approved on the 20<sup>th</sup> day of November, 2025.*



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor