



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, May 17, 2018, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Mark Wohl led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Mark Wohl, Danny Coffman, Shane Mudge and Jim Causey were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Sandy Roberts discussed the need for a sign at Rim Rock and Lakeview regarding cross traffic not yielding right-of-way. Ms. Roberts also discussed the need for speed humps to be painted and a missing speed hump sign on Lakeview. Debbie Paris discussed Deer Creek Phase IX not having a separate entry and future traffic problems. Mayor Pinckard discussed Deer Creek Phase IX not being in Annetta city limits and that he has spoke to Annetta South Mayor about these issues.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on April 19, 2018.**
 - b. **Financial Report.**
 - c. **Public Works Report.**
 - d. **CCPD Report.**

Councilman Mudge moved to accept all consent items, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.

- VI. **New Business:**
 - a. **Discussion and Action:** Administer Oaths of Office to Council Members Place 1, 2 and 4. City Secretary, Jamee Long, swore in Councilmen Shane Mudge, Danny Coffman and Jim Causey.
 - b. **Discussion and Action:** Schedule any necessary Budget Planning Workshops and inform the public of the anticipated schedule for public hearings and approval of the 2018-19 Town Budgets. Mayor Pinckard discussed scheduling a Budget Planning Workshop for June 23 at 8:00 a.m. at Town Hall.
 - c. **Discussion and Action:** Consider revisions to the Town of Annetta, Non-Standard Water and Wastewater Installation Policy and preliminary communication letter/procedures to prospective developers. Mayor Pinckard discussed the necessity of early and good communication with developers. Councilman Coffman moved to approve the revisions to the Town of Annetta, Non-Standard Water and Wastewater Installation

Policy and preliminary communication letter/procedures to prospective developers, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.

- d. **Discussion and Action:** Consider authorizing the Mayor to finalize and execute the Panther Creek Developer's Agreement. Councilman Coffman moved to authorize the Mayor to finalize and execute the Panther Creek Developer's Agreement pending final legal review, Councilman Wohl seconded the motion. Motion passed unanimously. The developer, Jim Martin, discussed the progress of the development and the road to the development. He stated the developer has agreed to build a new road to county specs.
- e. **Discussion and Action:** Consider authorizing the Mayor to finalize and execute an agreement with the City of Fort Worth regarding Fort Worth's operation of a weather station within the Town. Councilman Wohl moved to authorize the Mayor to finalize and execute an agreement with the City of Fort Worth regarding Fort Worth's operation of a weather station within the Town, Councilman Stasey seconded the motion, with all aye. Mayor Pinckard discussed the Town utilizing the future data collected. Motion passed unanimously.
- f. **Discussion and Action:** Consider authorizing the removal of stop sign at Rim Rock Road and Lakeview. Councilman Coffman moved to not remove the stop sign at Rim Rock Road and Lakeview, Councilman Wohl seconded the motion. Mayor Pinckard discussed the Town's engineer's recommendation to remove the stop sign at Rim Rock Road and Lakeview and the Town's liability. Sandy Roberts discussed the need for the stop sign due to school traffic and recommended an "oncoming traffic does not stop" sign be added to the stop sign on Lakeview at Rim Rock Road. Councilman Stasey moved to add the "oncoming traffic does not stop" sign be added to the stop sign on Lakeview at Rim Rock Road. Jaime Saenz discussed other areas near Stuard Elementary School with same issue that do not have stop signs. Councilman Coffman, Stasey and Wohl discussed a traffic study and cost. Councilman Mudge moved to table this item until the June meeting, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider painting speed humps and white lines at stop signs. Jamee Long, City Secretary, discussed the estimate from Stripe-A-Zone for painting speed humps and white lines at stop signs. Councilman Mudge moved to table this item until the June meeting, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion and Action:** Consider authorizing the Mayor to execute an Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$20,000 for resurfacing Tanglewood, Oakwood Drive and Hillside (approximately .8 mile). Councilman Stasey discussed future expenditures and financials. Councilman Coffman moved to consider this item next fiscal year, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.
- i. **Discussion and Action:** Consider authorizing the expenditure of up to \$24,400 for Grade 1 base – approximately 500 tons, CRS2 Emulsion – approximately 6700 gallons, #4 topping rock – approximately 265 tons, and AEP Prime Oil – approximately 2000 gallons for resurfacing Tanglewood, Oakwood Drive and Hillside. No action taken.
- j. **Discussion and Action:** Consider an ordinance amending the fee schedule. Jamee Long, City Secretary, went over the changes and additions to the fee schedule. Councilman Stasey moved to approve an ordinance amending the fee schedule, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.
- k. **Discussion and Action:** Consider an ordinance amending Ordinance No. 180, the Town's Subdivision Ordinance, adding survey and drainage requirements for plat submittals, and provisions related to street signage. No action taken.

- I. **Discussion and Action:** Consider an ordinance prohibiting the sharing of any water well in the city limits between two or more lots or tracts. No action taken.
- m. **Discussion and Action:** Schedule the date for the Crime Control and Prevention Block Party. Jaime Saenz discussed combining the Crime Control and Prevention Block Party with the Business Fair. Councilman Coffman moved to combine the Crime Control and Prevention Block Party with the Business Fair, schedule for June 9 from 9:00 a.m. until 1:00 p.m., with approved expenditures up to \$6,000 from the CCPD Fund, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.
- n. **Discussion and Action:** Consider modification to employee payroll timing and structure. Jamee Long, City Secretary, discussed the payroll timing and structure. Mayor Pinckard discussed legal issues and possible longevity pay. No action taken.

VII. Old Business:

- a. **Discussion and Action:** Consider an ordinance amending the 2017-18 Town of Annetta Budget. Councilman Stasey moved to approve an ordinance amending the 2017-18 Town of Annetta Budget, Councilman Causey seconded the motion, with all aye. Motion passed unanimously.

VIII. Items of Community Interest: Mayor Pinckard discussed the confirmed rabies incident in Parker County.

- IX. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:18 p.m.

These minutes were approved on the 21st day of June, 2018.



Jamee Long, City Secretary



Bruce Pinckard, Mayor