



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

Planning and Zoning Commission Minutes

The Town of Annetta Planning and Zoning Commission met on Thursday, November 12, 2020, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane.

I. Statement of Rules of Proceedings:

The rules for the conduct of tonight's meeting are to ensure fairness to all persons interested in speaking either about general planning matters or a specific item. Anyone wishing to address the Commission regarding an item on this agenda is asked to complete a "Request to Address the Commission" form available on the credenza. Please turn them in to the Secretary of the Planning and Zoning Commission prior to the meeting. All persons turning in a form will have the opportunity to speak (subject to a time period as specified by the Planning and Zoning Commission Chairman). Please limit your comments to new and relevant factual information. Persons wishing to make a general comment not addressing a particular agenda item are invited to do so at this time.

II. Call to order:

Todd Covington gave an overview of how communication technology will be used during the meeting, then Chairperson Traci Fambrough called the meeting to order at 7:04 p.m.

III. Pledge of Allegiance/Invocation of Prayer.

Commissioners Mike Herring led the pledge, and J.D. Davis gave the invocation.

IV. Roll call/Quorum check.

A quorum check revealed that Commissioners Guy Wilson (Place 1), Mike Herring (Place 2), J.D. Davis (Place 3), and Traci Fambrough (Place 5) were all present. Steven Wood (Place 4), Steve Barron (Alternate 1) and Lee Anocona (Alternate 2) were not present.

V. Public Comments:

In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is posted on the agenda, the Planning and Zoning Commissioners may not discuss the subject but may respond only with a statement of fact or of existing city policy or may agree to place the item on the agenda of a future meeting of the Commission. The Chairman of the Planning and Zoning Commission may place a reasonable time limit on each presentation.

No public comments were made.

VI. Approval of Minutes:

Consideration and approval of minutes of the Planning and Zoning Commission meetings of the Town of Annetta held on October 8, 2020.

J.D. Davis motioned that the meeting minutes be approved, Mike Herring seconded the motion, with all aye approve.

VII. New Business:

- a. Swearing in of Guy Wilson (Place 1), J. D. Davis (Place 3), Steven Wood (Place 4) and Lee Ancona (Alternate #2).

Guy Wilson (Place 1) and J.D. Davis (Place 3) administered their oath of office by City Secretary Jamee Long and sworn into their term of office. Steven Wood (Place 4) and Lee Ancona (Alternate #2) were not present.

- b. Discuss and consider recommendation to City Council on subdivision platting and ordinance revisions.

Craig Farmer, Consulting City Planner with the firm City Hall Essentials, gave an update on progress that has been made. He has met with City Attorney Drew Larkin, (TOASE L.L.P.) about the revisions. They are still in communication about the revisions and refining the draft proposals for future approval.

VII. Workshop Discussion:

- a. Update and discussion on proposed amendments to the zoning ordinance.

Mr. Farmer led a discussion of proposed zoning amendments and ordinances including rough proportionality, waivers, time to submit, vested right of petitions (will be moving to a new ordinance), dormant projects, the design manual, and zone platting. The commission along with those in attendance discussed the impact of these items for the future of the city. These items will be passed on to the City Council for review and approval at a future meeting.

VIII. Adjournment:

Chairperson Traci Fambrough adjourned the meeting at 8:25 p.m.

These minutes were approved on the 10th of December, 2020.



Guy Wilson
Secretary



Traci Fambrough
Chairperson