



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, October 20, 2022, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Danny Coffman led the pledge and Council Member Bruce Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Sandy Roberts and Council Members, Kent Stasey, Shane Mudge, Jim Causey, Danny Coffman, and Bruce Pinckard were all present. Council Member, Shane Mudge, was absent. Also present was Bobbie Fulks, Utility Clerk.
- IV. **Public Comments:** Lisa Oliver discussed road repairs needed on Wallis Road. She stated that Ms. Mullins has submitted her research regarding Wallis Road to the Town. Citizen, Kristi Turner, discussed posting procedures for future ordinances.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
  - a. Consider the approval of Minutes from the Regular City Council Meetings on September 15, 2022.
  - b. Public Works Report.
  - c. Financial Report.

Council Member Pinckard moved to accept the consent items as presented, Council Member Stasey seconded the motion, with all aye. Council Member Causey stated that the financial report in the packet is the final report for the fiscal year. He stated that the Town did “better than expected on revenue and less than expected in expenses.” Council Member Causey thanked the City Council and staff for their dedication in spending the Town’s money wisely. Mayor Roberts stated that there were 64 leaks detected through AMI and that water customers were notified. She stated that this saves water customers money in addition to the loss of water. Council Member Stasey stated that the Town’s annual audit will begin next week, and the auditor will report to the City Council by the December meeting. Council Member Pinckard stated that the audit is an annual review of all revenue and expenses. Motion passed unanimously.

**VI. New Business:**

- a. **Public Hearing, Discussion and Action:** Public hearing and consider amending portions of Ordinance 215, the Zoning Ordinance, and more specifically by amending Article 4 "Permitted Uses" to provide permitted use listings for the new agricultural uses, and related requirements; Section 4.2 "Supplemental Standards for Land Uses" by adding a Subsection 32, "Animal and Livestock Regulations" to provide new standards for livestock, swine, chickens, wild animals and wildlife, including standards for location, number of animals allowed by zoning district, minimum acreage requirements, pasture fencing, shelter, and provisions for specific use permits for additional animals or swine; Section 9.2 "General Definitions" by amending or adding definitions related to the foregoing sections, and amending or adding definitions for accessory farming and livestock on urban lots or parcels; animal; animal breeder; animal commercial enterprise; animal domestic; animal owner; animals prohibited; chickens, urban; chickens or chickens, rural; livestock; secure enclosure; swine; wild animal or wildlife; agricultural, farming and forestry activities; animal production, ranching and livestock. Mayor Roberts opened the public hearing at 7:11 p.m. Mayor Roberts read the ordinance. The Planning & Zoning Chairperson, Traci Fambrough, stated that the Commission met several times to discuss these amendments. She stated that the process took several months and was very difficult, but the Commission has agreed on these amendments. She stated that the Commission is recommending approval of this ordinance. The Planning Consultant, Craig Farmer, joined the meeting via WebEx. Mr. Farmer stated that the ordinance has been reviewed by the Commission and the Town's attorney, and the ordinance is "straight forward." Council Member Pinckard thanked the Commission for their deliberation on this ordinance. Mr. Farmer stated that this ordinance does not include domestic animals and is only related to livestock. Council Member Stasey stated that this type of ordinance is challenging and that the size of the animal should be considered. He stated that this is a good ordinance since the Town does not have one in place and it is needed. Council Member Pinckard stated that this public hearing was posted in the newspaper and that this item has been on the Planning & Zoning agenda for several months. Council Member Causey asked if there is a redlined version of the ordinance posted anywhere. Mayor Roberts stated that a redlined version of the ordinance is on the Town's website in the Planning & Zoning packet. Mr. Farmer stated that the Town's attorney has advised him that the Town only lists the current ordinance, and they are discussing simplifying the ordinance list. Mayor Roberts closed the public hearing at 7:26 p.m. Council Member Stasey moved to approve the Zoning Ordinance, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- b. **Public Hearing, Discussion and Action:** Public hearing and consider an ordinance amending Ordinance 210, the Town's Subdivision Ordinance, by amending Section 1.8 "Building Permits," Section 1.10 "Waivers, Modifications and Rough Proportionality Requests," Section 2.2 "Words and Terms Defined," Section 3.2 "Exemption from Platting Requirements," Section 4.12 "Perimeter Street Requirements," Section 12.3 "Additional Requirements for Replats, Minor Plats, Amending Plats, and Final Plat Drawings." Mayor Roberts opened the public hearing at 7:30 p.m. Mayor Roberts read the ordinance. Ms. Fambrough stated that the Planning & Zoning Commission is recommending these corrections to the Subdivision Ordinance. She stated that these are minor changes related to some recent platting issues. Mr. Farmer stated that the definition for accessory building was changed to coincide with the Town's Zoning Ordinance. He said that the new ordinance makes it clearer about rights-of-way on minor plats. Council Member Pinckard stated that this ordinance is due to a learning experience with recent plats. He stated that when the prior ordinance was drafted, these amendments were not foreseen. Citizen, Kristi Turner, asked where the public could see these documents. Mayor Roberts stated that they are on the Town's website. Mayor Roberts closed the public hearing at 7:37 p.m. Council Member Pinckard moved to approve the Subdivision Ordinance, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- c. **Discussion:** Update regarding minor plat of Lot 1, Block 1, Boukadoum Estate, more commonly known as 1411 Redbud Lane. Mayor Roberts stated that the Town's attorney and engineer have approved the minor plat and that the Planning & Zoning Commission has also reviewed. Council Member Pinckard stated that the Town discovered, through the platting process, issues with the road dedication. He stated that this has been resolved with the amendments to the Subdivision Ordinance. Mayor Roberts thanked the property owner for being patient through the process.
- d. **Discussion:** Update regarding minor plat of Lots 1 & 2, Block 1, Cantrell Addition, more commonly known as 1401 Redbud Lane. Mayor Roberts stated that this minor plat has also been approved by the Town's attorney and engineer. Council Member Causey stated that the Town does due diligence on these types of matters. Mayor Roberts stated that the Town relies heavily on professionals. Council Member Stasey stated that the Town does not put itself in jeopardy and relies on legal advice. Mayor Roberts also thanked the Town's planning consultant, Craig Farmer.
- e. **Discussion and Action:** Consider a resolution designating The Community News as the official newspaper for Fiscal Year 2022-23 for publication of matters pertaining to the Town of Annetta. Mayor Roberts read the resolution. Council Member Coffman moved to approve the resolution designating The Community News as the official newspaper for Fiscal Year 2022-23 for publication of matters pertaining to the Town of Annetta, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider an expenditure for a relay panel at Lakes of Aledo water plant. Mayor Roberts stated that this expense is \$11,097 and is for SCADA at the Lakes of Aledo water plant. She stated that this was not included in the bid package and that it has been budgeted. Citizen, Kristi Turner, asked if the Lakes of Aledo well will be connected to the other wells. Council Member Pinckard stated that this is for SCADA so the Town's operators can see the levels of the ground storage tank. Council Member Pinckard moved to approve an expenditure for a relay panel at Lakes of Aledo water plant, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider an Interlocal Agreement between the North Central Texas Council of Governments and Town of Annetta regarding LIDAR. Mayor Roberts stated that this agreement is for updated aerial imagery. She stated that the cost is \$1,347.50 and that Halff Associates has received the Town's information along with all the Town's GIS data. Council Member Stasey asked if this is a renewal. Mayor Roberts stated that this is an update of the Town's information. Council Member Pinckard stated that this is for LIDAR and is vital for the Town's professionals to review. Council Member Pinckard moved to approve an Interlocal Agreement between the North Central Texas Council of Governments and Town of Annetta regarding LIDAR, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion and Action:** Nomination and appointments of Planning & Zoning Commission, Place 1, 3, 4 and Alternate #1. Mayor Roberts stated that Steve Wood has resigned due to moving to Fort Worth. She stated that J.D. Davis is wanting to move to alternate due to his business increasing. Council Member Stasey moved to appoint Guy Wilson – Place 1, Lee Ancona – Place 3, Stephen Barron – Place 4 and J.D. Davis – Alternate #1, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- i. **Discussion and Action:** Nomination and appointments of Zoning Board of Adjustment, Place 2, 4 and Alternate #1. Council Member Coffman moved to appoint Joe Heaton – Place 2, Brian Berryhill – Place 4 and Damian Martinez – Alternate #1, Council Member Pinckard seconded the motion, with all aye. Motion

passed unanimously. Council Member Stasey thanked everyone for their service. Council Member Pinckard stated that the Town is blessed to have committed members.

- j. **Announce information on 15<sup>th</sup> Annual Mayors' Food Drive.** Mayor Roberts stated that there are bags to be filled with can goods. She stated that the food drive will go through October 31. She thanked the scouts for placing 3,000 stickers on the bags. Council Member Coffman stated that he greatly appreciates everyone's donation. Council Member Pinckard stated that the can goods will go to The Center of Hope for helping families in need.
- k. **Announce winner of children's book contest.** This month's book is The Super Tiny Ghost, and the winner was 103 Rockdale Court.

**VII. Old Business:**

**VIII. Items of Community Interest.** Mayor Roberts stated that the Town of Annetta proudly supports Parker County Goes Pink for breast cancer awareness month. She stated that the Town's annual audit is scheduled for October 24. She also discussed the Town's Second Annual Halloween photo contest. Council Member Stasey stated that the Bearcats will be playing in Denton this Friday and encouraged everyone to support the students. Mayor Roberts stated that Charlie McClain passed away and that he will truly be missed. She said that if it were not for Charlie, the Annetta's would not be here.

**IX. Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:11 p.m.

*These minutes were approved on the 17<sup>th</sup> day of November, 2022.*



Jamee Long, City Secretary



Sandy Roberts, Mayor