



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a regularly scheduled meeting on Thursday, July 16, 2026, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Brandon Thompson led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Kent Stasey, Danny Coffman, Jim Causey and Brandon Thompson were all present. Council Member Place 1 is currently vacant. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on June 18, 2026.
 - b. Staff Reports
 - c. Financial Report

Council Member Coffman moved to approve the consent agenda, and Council Member Stasey seconded the motion.

Council Member Causey noted that the Town's financials remain in line with budget expectations for this point in the fiscal year.

The motion to approve the consent agenda carried unanimously.

- VI. **New Business:**
 - a. **Discussion and Action:** Consider authorizing the Mayor to execute a letter of engagement with George, Morgan & Sneed CPA for the Town's financial audit year ending September 30, 2026.

Council Member Stasey moved to approve the engagement letter with George, Morgan & Sneed CPA for the Town's financial audit for year ending September 30, 2026, and Council Member Coffman seconded the motion.

Ms. Long stated that the engagement letter is presented annually to authorize George, Morgan & Sneed CPA to conduct the Town's financial audit. Council Member Stasey noted that the firm has performed the Town's audit for many years and that the process runs smoothly because staff is well prepared. Ms. Long added that fieldwork is typically conducted in October, with the completed audit presented to City Council in December.

The motion carried unanimously.

- b. Discussion and Action:** Consider authorizing the Mayor to issue a proclamation for the Town of Annetta to raise awareness of Monarch Butterfly conservation efforts and habitat creation and preservation.

Council Member Coffman moved to approve a proclamation raising awareness of Monarch Butterfly conservation, and Council Member Stasey seconded the motion.

Mayor Roberts read the proclamation and discussed the milkweed seed papers she prepared for distribution at Bearcat Nation 101 on August 1. She explained that milkweed provides an essential food source for Monarch butterflies during their annual migration. Mayor Roberts also noted that Council Members Causey and Thomson will represent the Town at this year's Bearcat Nation 101 event.

The motion carried unanimously.

- c. Discussion:** Update regarding minor plat of Azopardi Acres, more commonly known as 1140 Wallis Road.

Ms. Long stated that the plat was a formality to allow the property owner to build a home. She explained that, although the plat creates only one lot, it underwent an extensive engineering review because a watershed crosses the property.

Mayor Roberts discussed the engineering review process and explained why the property owner ultimately chose to plat the property as a single lot.

- d. Discussion:** Budget FY 2026-2027 workshop.

Council Member Causey reported that the Finance Committee has begun reviewing the draft budget for the upcoming fiscal year. He explained that the budget development process includes analyzing prior years' revenue and expenditures to help project the Town's financial needs for the next fiscal year. He reviewed the projected revenue and expenditures for each fund and thanked Ms. Long for her organization and preparation of the annual budget worksheets. He encouraged residents to contact the Town with any questions or comments regarding the proposed budget.

Mayor Roberts thanked Council Member Causey and Ms. Long for their work in preparing the annual budget.

Citizen Bob McCann commended Council Member Causey for his qualifications and experience, noting that he conducted numerous audits during his career with Lockheed. Council Member Stasey added that he appreciates the knowledge and experience each member of the City Council bring to serving the Town.

- e. Discussion:** Discussion regarding Parker County Utility Agency Agreement.

The Town's water engineer, Robert McGee, provided an update on the proposed Parker County Public Utility Agency (PUA). He reported that the primary topic of discussion during the recent meeting with

Freese and Nichols was the proposed service area of the PUA, particularly as it relates to utility providers that serve areas beyond Parker County.

Mr. McGee explained that Walnut Creek Special Utility District serves customers in both Parker and Wise Counties and has expressed concerns about contributing to Parker County-based PUA. He stated that a special funding arrangement may be considered for Walnut Creek and that a pro rata cost allocation is currently being evaluated. In response to a question from Council Member Coffman, Mr. McGee confirmed that staff is working on those calculations and expects to have additional information available soon. He also noted that additional jurisdictions have joined the PUA discussions.

Mayor Roberts stated that she recently discussed the PUA at a Parker County Mayors' meeting, where representatives from Freese and Nichols were in attendance. Mr. McGee explained that if a participating entity withdraws before debt is issued, it may do so but would not be reimbursed for any contributions already made, as those funds are used for administrative and engineering expenses. Ms. Long noted that the group also discussed the process for withdrawing after debt has been issued. Mr. McGee stated that a participating entity would be required to pay its allocated share of the outstanding debt or have another jurisdiction assume that obligation. He added that, based on his experience with public utility agencies, withdrawals after debt issuance are uncommon.

Mr. McGee also reported that the PUA has been awarded a \$1.5 million grant requiring a local match and that Parker County has agreed to provide the matching funds. Mayor Roberts thanked him for sharing the positive news.

Ms. Long asked when the Town should anticipate making its financial contribution for the PUA as staff is currently preparing the upcoming fiscal year budget. Mr. McGee stated that contributions will likely be due in October.

Citizen Angela Thompson asked whether there is currently a call to action regarding the proposed legislation and if residents should begin contacting their legislators. Mr. McGee replied that there is no call to action at this time but anticipated one later in the year.

Council Member Stasey asked in whose name the grant would be awarded. Mr. McGee responded that the grant will be issued to the Parker County Public Utility Agency.

Citizen Bob McCaan discussed the importance of marketing the PUA and the benefits of regional collaboration among participating jurisdictions. Council Member Stasey concluded by stating that the immediate priority is organizing the PUA and ensuring that Annetta's interests continue to be well represented throughout the process.

- f. **Announced winner of children's book contest.** This month's book giveaway, *Junior Mystery Series – The Shadow and the Golden Room*, was awarded to the residents of 121 Pepperbush.

VII. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

- 1. City Council Place 1

Executive session began at 7:44 p.m. and ended at 7:49 p.m.

VIII. **Discussion and Action:** Action from executive session regarding the vacancy of Council Member, Place 1.

Council Member Causey moved to appoint Matt Davidson to the vacant City Council Place 1 position, and Council Member Coffman seconded the motion.

Council Member Causey stated that he knows Mr. Davidson and believes he will be a great addition to the City Council. Council Member Stasey expressed his support and stated that he was glad Mr. Davidson was joining the Council.

Mayor Roberts announced that Mr. Davidson will be sworn into office at the regular City Council meeting on August 20. She also reminded him that City Council members do not represent individual districts but serve the entire Town of Annetta.

The motion carried unanimously.

IX. **Items of Community Interest.**

Mayor Roberts asked everyone to keep the Stuard family in their thoughts and prayers following the passing of William Stuard.

Mayor Roberts reminded everyone that Bearcat Nation 101 is scheduled for August 1 from 9:00 a.m. until noon at Aledo High School Cafeteria. She thanked Council Members Causey and Thompson, as well as the Parker County Master Gardeners, for volunteering to staff the Town of Annetta booth.

Council Member Coffman reminded everyone about the Lone Star fireworks show scheduled for October near Stephenville. Council Member Stasey also discussed the event, including the vendors and planned activities.

The Council also discussed the upcoming World Cup final matches and commented on how visitors from around the world have enjoyed their experiences in the United States.

X. **Adjournment:** With no further business before the City Council, Mayor Roberts adjourned the meeting at 8:07 p.m.

These minutes were approved on the 20th day of August, 2026.



Jamee Long, City Secretary/Administrator





Sandy Roberts, Mayor