



1200 Old Annetta Road • Annetta, Texas 76008 • 817-441-5770

Minutes

City Council meeting

February 21, 2013

7:00 PM

The Town of Annetta City Council met on Thursday February 21, 2013 at 7:00 pm in the Annetta City Hall 1200 Old Annetta Road.

- I. Mayor Pinckard called the meeting to order at 7:12 pm.
- II. A quorum check revealed that Mayor Pinckard, and Councilmen Sheridan, Wood, Machak, and Moore were present.
- III. Councilman Sheridan led the pledge and Councilman Wood led the invocation.
- IV. Community input-Chris Dunn spoke about the City Secretary position & action regarding the City Attorney.
- V. Consent Items:
 - a. Councilman Moore made the motion to approve the minutes for the City Council Meeting on Jan. 17, 2013. Councilman Wood seconded the motion & it carried unanimously.
 - b. Councilman Moore made the motion to approve the minutes for the Special Meeting on Feb. 4, 2013. Councilman Wood seconded the motion & it carried unanimously.
 - c. Councilman Moore made the motion to approve the minutes for the Special Meeting on Feb. 12, 2013. Councilman Wood seconded the motion & it carried unanimously.
 - d. Councilman Chuck Sheridan gave the Financial Report. Councilman Moore made the motion to approve the report. Councilman Wood seconded the motion & it was approved unanimously.
 - e. Road Maintenance Report-Councilman Larry wood.
 - f. P & Z Report-Mr. Steve Ledgerwood.
 - g. Water Advisory Committee- No Chairman Present.
- VI. New Business:



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- a. Peter Morgan presented the Annual Financial Report.
 - b. Councilman Wood made the motion to call the Election by Resolution 13-01. Councilman Moore seconded the motion & it carried unanimously.
 - c. Discussion was made to approve expenditure over \$25,000.00 for water system repairs and /or previously discussed new construction or improvements, but no action was taken.
 - d. Councilman Sheridan presented the budget. Councilman Wood made the motion to move \$15,000 from Administrative Operations/General Fund to Professional Services/General Fund. Councilman Moore seconded the motion and it passed unanimously.
- VII. Items for Council:
- a. City Hall Facilities and/or Administrative Offices-John Wilson presented his proposal.
 - b. Personnel Policy-No Action Taken
 - c. Purchasing Policy-Councilman Sheridan made the motion for the item to be open for discussion and Councilman Moore seconded the motion. Councilman Sheridan made the motion to accept the Purchasing Policy with the changes made. Councilman Moore seconded the motion & it passed unanimously.
 - d. Governance Process & Rules of Procedure (Ethics Policy)-Councilman Sheridan made the motion that the Policy was approved with the changes made. Councilman Machak seconded the motion and it passed unanimously.
 - e. Councilman Sheridan made the motion to accept the Blackboard Connect contract. Councilman Moore seconded the motion and it passed unanimously.
 - f. City Attorney-No Action Taken
 - g. Policy for requirements for Planning & Zoning Board Members-No Action Taken
 - h. Councilman Moore made the motion to accept the appointment on the ZBA Board in Place #1 Brian Losos, Place #3 Richard White and Place #5 Shelby Kimball. Councilman Machak seconded the motion & it carried unanimously.



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- i. Councilman Wood made the motion to accept the appointments of Mark Wright and Jenni Swink for Water Advisory Committee. Councilman Moore seconded the motion & it carried unanimously.
 - j. There was discussion about the City Secretary position but no action was taken.
- VIII. Executive Session: The council met in executive session from 11:46 p.m. to 12:29 a.m.
- IX. No Action was taken on any items Executive Session.
- X. Announcements:
- a. February 26, 2013-Comprehensive Plan Workshop at 7:00 p.m.
 - b. March 2, 2013 at 9:00 a.m.-Interviews for the City Secretary Position
 - c. March 5, 2013-Deer Creek Annexation Workshop at 7:00 p.m.
 - d. March 21, 2013-City Council Meeting at 7:00 p.m.

These minutes were approved on the 21st day of March 2013.

A handwritten signature in black ink, appearing to read "Pinckard", is written over a horizontal line.

Mayor, Bruce Pinckard