



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## Planning and Zoning Commission Meeting Minutes

The Town of Annetta Planning and Zoning Commission met on Thursday October 10, 2019, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

### I. Statement of Rules of Proceedings:

The rules for the conduct of tonight's meeting are to ensure fairness to all persons interested in speaking either about general planning matters or a specific item. Anyone wishing to address the Commission regarding an item on this agenda is asked to complete a "Request to Address the Commission" form available on the credenza. Please turn them in to the Secretary of the Planning and Zoning Commission prior to the meeting. All persons turning in a form will have the opportunity to speak (subject to a time period as specified by the Planning and Zoning Commission Chairman). Please limit your comments to new and relevant factual information. Persons wishing to make a general comment not addressing a particular agenda item are invited to do so at this time.

### II. Call to order:

*Chair Traci Fambrough called the meeting to order at 7:47 p.m.*

### III. Pledge of Allegiance/Invocation of Prayer.

*Commissioner J.D. Davis led the pledge and Commissioner Steve Barron gave the invocation.*

### IV. Roll call/Quorum check.

*A quorum check revealed that Steve Barron, J.D. Davis, Traci Fambrough, Guy Wilson and Steve Wood were present. Mike Herring was absent.*

### V. Public Comments:

In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is posted on the agenda, the Planning and Zoning Commissioners may not discuss the subject but may respond only with a statement of fact or of existing city policy or may agree to place the item on the agenda of a future meeting of the Commission. The Chairman of the Planning and Zoning Commission may place a reasonable time limit on each presentation.

*No presentations were made*

### VI. Approval of Minutes:

Consideration and approval of minutes of the Planning and Zoning Commission meetings of the Town of Annetta held on August 8, 2019 and September 12, 2019.

*Commissioner J.D. Davis moved to approve the minutes as recorded and Commissioner Steve Wood seconded the motion, with all aye. Motion passed unanimously.*

**VII. New Business:**

**a. Recognition of Mr. Carter's service to the Town of Annetta.**

Chair Traci Fambrough read a proclamation recognizing the service of Mr. Robert Carter to the Town of Annetta as the former Chairman of the Planning and Zoning Commission. Mayor Bruce Pinckard posthumously presented a plaque to his family members that were present, adding his warm personal comments of appreciation for his service and friendship.

**b. Workshop Discussion pertaining to the Zoning Ordinance and Comprehensive Plan.**

After a brief discussion, the commission agreed that the workshop should be tabled until the next meeting for further review. Commissioner Guy Wilson moved that town zoning should be reviewed first, and if necessary, create new zoning districts within the Town of Annetta before addressing the ordinance specifics. Commissioner Steve Wood seconded the motion and it passed unanimously.

**VIII. Old Business:**

**IX. Adjournment:**

*With no further business before the Commission, Chair Traci Fambrough called the meeting adjourned at 8:40 p.m.*

*These minutes were approved on the 14<sup>th</sup> day of November, 2019.*

  
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Guy Wilson, Secretary

  
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Traci Fambrough, Chairman