



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, September 15, 2022, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Pro Tem Kent Stasey called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Bruce Pinckard led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pro Tem Kent Stasey and Council Members, Shane Mudge, Jim Causey, Danny Coffman and Bruce Pinckard were all present. Mayor Sandy Roberts was absent due to the passing of her father. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Citizen, Gary Aguillard, stated that he is on the Town's water system. He discussed "hard knocking" on his pipes due to excess demand on the Town's water system. He stated that he has discussed the issue with the Town's water operators and was told that the Town is looking into a pressure reducing valve for his area. Mr. Aguillard stated that he has recently had a pressure reducing valve installed at his residence by a plumber. He stated that he was told by the Annetta City Secretary that the pressures meet TCEQ requirements. Mr. Aguillard stated that he called TCEQ this morning and spoke with TCEQ engineer, David Yeager. He stated that Mr. Yeager said that "technically, the City Secretary is correct." Mr. Aguillard stated that he spent \$773 to have his pressure reducing valve installed but wants the Town to address the problem for his neighbors. Council Member Pinckard asked Mr. Aguillard to stay until the item can be discussed on the agenda.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meetings on August 18, 2022.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Coffman moved to accept the consent items as presented, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.

VI. New Business:

- a. Presentation by Fred Maldonado, Vice President – External & Legislative Affairs, AT&T Texas.** Mr. Maldonado stated that he will be the contact for the Town of Annetta. He discussed the future for fiber optic lines being installed in Annetta. He stated that he will have a map and time projection in the near future. Mayor Pro Tem Stasey stated that most citizens are interested in when and where the lines will be installed, and he thanked Mr. Maldonado for keeping the lines of communication open with the Town. Council Member Coffman asked if there would be a cost associated with the Town of Annetta and citizens for the installation. Mr. Maldonado stated that the cost would be paid by AT&T. Council Member Coffman stated that he would like to see Annetta put before the new developments. Mr. Maldonado stated that he would present this request to the planners at AT&T. He asked if the Town had received grant funds for this type of work. Mayor Pro Tem Stasey stated “no.” Council Member Pinckard thanked Mr. Maldonado for coming to the meeting. Citizen, Mike Brasovan, asked if AT&T intends to “light up the whole town.” Mr. Maldonado stated that he will need to discuss and review this with AT&T planners. Citizen, Jonathan Russell, stated that he works for a civil engineering firm and that he works remotely occasionally. He stated that his internet speed is adequate but that he would appreciate the internet speed in this area be increased. Citizen, Brian Berryhill, thanked Mr. Maldonado for his presentation and stated that he would like to assist in any way he can for fiber optic to be an option for Annetta citizens.
- b. Discussion.** Update regarding minor plat of Lots 1-3, Cabello Estates, more commonly known as 1295 Old Annetta Road. City Secretary, Jamee Long, stated that this minor plat was submitted by Nomar Cabello and that his property is being divided into 3 lots. She stated that the minor plat has been approved by engineering and legal review and has been signed by Mayor Roberts and filed in with the Parker County Clerk.
- c. Discussion and Action:** Consider authorizing the Mayor to enter into an agreement with Tyler Technologies for credit card processing. Mayor Pro Tem Stasey stated that this is an upgrade to the Town’s software to continue accepting credit card payments. City Secretary, Jamee Long, stated that the Town’s current software is with Evalon and will expire in 2023. She stated that the new agreement is with Tyler Technologies which is the software the Town is currently using for billing. She stated that the Town’s CPA has reviewed the agreement and that the rates are the same as the current plan. Council Member Causey asked if the Town charges for credit card use. City Secretary, Jamee Long, stated that the Town does not charge for the use of credit cards, but the credit card company charges 3% to customers that use credit cards. Council Member Pinckard moved to authorize the Mayor to enter into an agreement with Tyler Technologies for credit card processing, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- d. Discussion and Action:** Consider selecting and awarding contract to bidder for the labor, materials, construction and installation of pressure reducing valve and vault improvements; and authorizing the Mayor to enter into an agreement with selected bidder. Mayor Pro Tem Stasey stated that the Town has been looking into this for several months. He stated that the Town has completed the bidding process and has received a bid from J&L Construction for \$69,217.98. He stated that the location of the pressure reducing valve will be in the Split Rail area. Mayor Pro Tem Stasey stated that the Town’s engineers have reviewed the bid and recommended to move forward with this project. He stated that the Town’s operators have also recommended this installation. Council Member Pinckard discussed the changes in elevation in this area in relation to the pressures during high volume consumption. He discussed the changes in the Town’s water engineer and the recent water audit. He stated that the new valve will not solve 100% of the problems. Council Member Pinckard stated that if this is approved by City Council, a Notice to Proceed would be delivered to the contractor. He also discussed supply chain issues but stated that the Town will get the valve installed as soon as possible. Council Member Causey moved to award the contract to J&L Construction for the labor, materials, construction and installation of pressure

reducing valve and vault improvements; and authorize the Mayor to enter into an agreement with J&L Construction, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.

- e. **Discussion and Action:** Consider authorizing the Mayor to enter into a contract for services of R.W. Harden & Associates, Inc. for preliminary hydrogeologic services and recommendations. Council Member Coffman moved to discuss this item, Council Member Causey seconded the motion. Council Member Pinckard asked about the scope of this study. Mayor Pro Tem Stasey stated that this is to engage hydrogeologic services with a “not to exceed amount” related to a possible new well at Water Plant 1. Council Member Causey asked if this is something the Town’s water engineer has recommended. Mayor Pro Tem Stasey stated “that is correct.” Council Member Pinckard stated that he believes there a “50/50 shot at getting a good well.” He stated that his recommendation would be to wait and see how the Aledo Heights’ well affects the Town’s water system. Mayor Pro Tem Stasey stated that the Town is coming off the high consumption season but will need the extra capacity in a few months. Council Member Causey asked if the hydrologist was recommended by the Town’s engineer. City Secretary, Jamee Long, stated that they were recommended by Halff Associates. Council Member Coffman moved to withdraw his prior motion and to table this item for a future meeting, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.

- f. **Discussion and Action:** Consider an ordinance amending the FY 2021-22 Budget. Mayor Pro Tem Stasey read the ordinance. Council Member Causey stated that this ordinance is necessary to clean up the FY 2021-22 Budget. Council Member Pinckard stated that emergency preparedness funds were not used due to supply chain issues. City Secretary, Jamee Long, stated that this amendment is moving money around and not taking funds from reserves. Council Member Pinckard moved to approve an ordinance amending the FY 2021-22 Budget, Mayor Pro Tem Stasey seconded the motion, with all aye. Motion passed unanimously.

- g. **Discussion and Action:** Consider authorizing the Mayor to issue a proclamation for the Town of Annetta to proclaim October 5, 2022 as World Teachers’ Day. Mayor Pro Tem Stasey read the proclamation. He stated that the Town has 100 feet of blue ribbon if anyone wants to drop by Town Hall for some ribbon to place around trees. Principal of Annetta Elementary, Holly Elgin, stated that Annetta Elementary has 788 students and she thanked the amazing teachers at her school. She stated that she appreciates the Town of Annetta for recognizing teachers. Principal of Stuard Elementary, Ron Shelton, also thanked the City Council for recognizing the hard work of teachers. Mayor Pro Tem Stasey stated that he cannot say enough good things about Aledo ISD and he thanked the principals for coming to the meeting. Council Member Pinckard stated that his mother was an educator and he thanked the teachers for all of their hard work. Council Member Coffman stated that teachers are sometimes the first line of defense in protecting our children and he thanked them for their good job. Council Member Mudge also thanked all teachers. Council Member Pinckard moved to authorize the Mayor to issue a proclamation for the Town of Annetta to proclaim October 5, 2022 as World Teachers’ Day, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.

- h. **Discussion and Action:** Consider a resolution appointing members of the Capital Improvement Advisory Committee. Council Member Pinckard moved to approve a resolution appointing members of the Capital Improvement Advisory Committee, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.

- i. **Discussion:** Discuss Subdivision Ordinance 210 revisions. Mayor Pro Tem Stasey stated that the Town’s planning consultant did not submit a memo. Council Member Pinckard stated that he was in attendance at the September Planning & Zoning Commission meeting and the revisions will be related to development.

j. **Discussion and Action:** Consider an ordinance to adopt regulations for shutting off water due to substantial leak in an unoccupied home. Council Member Causey moved to approve an ordinance to adopt regulations for shutting off water due to substantial leak in an unoccupied home, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

k. **Announce winner of children's book contest.** This month's book is Dragons Love Tacos and the winner was 117 Shumard Drive.

VII. **Old Business:**

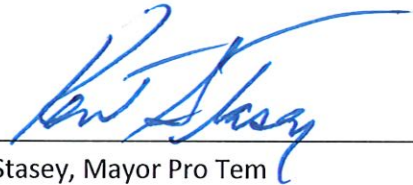
VIII. **Items of Community Interest.** Mayor Pro Tem Stasey stated that the Town's annual audit is scheduled for October 24. He stated that the Town will be having another Halloween picture contest and information will be posted to the Town's Facebook page.

IX. **Adjournment:** With no further business before the council, the Mayor Pro Tem Stasey adjourned the meeting at 8:18 p.m.

These minutes were approved on the 20th day of October, 2022.



Jamee Long, City Secretary



Kent Stasey, Mayor Pro Tem