



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, February 15, 2024, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Bruce Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Shane Mudge, Bruce Pinckard, Kent Stasey and Danny Coffman were all present. Council Member Jim Causey was absent. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** Citizen, Bob McCann, discussed animal control in Parker County and Annetta. He requested that the Town's ordinance match the Parker County leash law.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
  - a. Consider the approval of Minutes from the Regular City Council Meeting on January 8, 2023.
  - b. Public Works Report.
  - c. Financial Report.

Council Member Coffman moved to accept the consent items as written, Council Member Stasey seconded the motion, with all aye. Mayor Roberts stated that the large amount of leak notifications in January were due to residents dripping faucets during freezing temperatures. Motion passed unanimously.

- VI. **New Business:**
  - a. **Recognition of City Clerk, Diana Kotlinski, for 10 years of service to the Town of Annetta.** Mayor Roberts thanked Diana Kotlinski for contributing 10 years of her life with Annetta. She presented Diana with an engraved clock and flowers for recognition of her years of service.
  - b. **Public Hearing, Discussion and Action:** Public hearing and consider an ordinance amending Ordinance 210 as amended by Ordinance 210A, the Town's Subdivision Ordinance, by amending Chapter 1, Section

1.8 "Building Permits," Section 1.10 "Waivers, Modifications and Rough Proportionality Requests," and Section 1.13 "Amendments;" Chapter 2, Section 2.2 "Words and Terms Defined;" Chapter 3, Section 3.1 "Plat Required," Section 3.2 "Exemption from Platting Requirements," Section 3.4 "General Platting Procedures," Section 3.7 "Official Submittal Dates, Completeness and Expiration of Application," Section 3.15 "Processing Preliminary Plats," and Section 3.17 "Processing and Approval of Final Plats, Amending Plats, Minor Plats or Replats," Chapter 4, Section 4.3 "Water Facility Requirements, the Use of Wells," Section 4.9 "Street Right-of-Way Dedication," and Section 4.12 "Perimeter Street Requirements;" Chapter 5, Section 5.1 "Preliminary Requirements for Plat Submittal," Section 5.2 "Platting Land Under Same Ownership," Section 5.3 "Phasing Development," and Section 5.9 "Review, Processing and Approval of Preliminary Plat;" Chapter 6, Section 6.2 "Conformity with Preliminary Plat;" and Chapter 12, Section 12.3 "Additional Requirements for Replats, Minor Plats, Amending Plats, and Final Plat Drawings." Mayor Roberts opened the public hearing at 7:07 p.m. Planning & Zoning Commission Secretary, Guy Wilson, stated that the Planning & Zoning Commission unanimously approved the recommendation of the proposed amendments to the City Council for their consideration. He stated that these amendments are due to legislative changes. City Planner, Craig Farmer, went through the proposed amendments to the Town's Subdivision Ordinance. Mayor Roberts closed the public hearing at 7:57 p.m. Council Member Pinckard moved to approve an ordinance amending Ordinance 210 as amended by Ordinance 210A, the Town's Subdivision Ordinance, by amending Chapter 1, Section 1.8 "Building Permits," Section 1.10 "Waivers, Modifications and Rough Proportionality Requests," and Section 1.13 "Amendments;" Chapter 2, Section 2.2 "Words and Terms Defined;" Chapter 3, Section 3.1 "Plat Required," Section 3.2 "Exemption from Platting Requirements," Section 3.4 "General Platting Procedures," Section 3.7 "Official Submittal Dates, Completeness and Expiration of Application," Section 3.15 "Processing Preliminary Plats," and Section 3.17 "Processing and Approval of Final Plats, Amending Plats, Minor Plats or Replats," Chapter 4, Section 4.3 "Water Facility Requirements, the Use of Wells," Section 4.9 "Street Right-of-Way Dedication," and Section 4.12 "Perimeter Street Requirements;" Chapter 5, Section 5.1 "Preliminary Requirements for Plat Submittal," Section 5.2 "Platting Land Under Same Ownership," Section 5.3 "Phasing Development," and Section 5.9 "Review, Processing and Approval of Preliminary Plat;" Chapter 6, Section 6.2 "Conformity with Preliminary Plat;" and Chapter 12, Section 12.3 "Additional Requirements for Replats, Minor Plats, Amending Plats, and Final Plat Drawings" with a correction of 2/15/23 within the ordinance to 2/15/24, Council Member Coffman seconded the motion. Motion passed unanimously.

- c. **Discussion and Action:** Consider authorizing the Mayor to sign a Lease Amending Agreement with NextLink. City Secretary/Administrator, Jamee Long, stated that the Town has been contacted by NextLink about adding a radio to the water tower and the monthly lease payment from NextLink will increase. Council Member Pinckard moved authorize the Mayor to sign a Lease Amending Agreement with NextLink, Council Member Mudge seconded the motion. Motion passed unanimously.
- d. **Discussion and Action:** Consider proclaiming March 17-23, 2024 as Poison Prevention Week. Mayor Roberts read the proclamation. Council Member Mudge moved to approve a proclamation proclaiming March 17-23, 2024 as Poison Prevention Week, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider purchasing a Generac 100 kW permanent generator for installation at the Lakes of Aledo water plant using CLFRF Grant funds for a total cost of \$35,089, pursuant to TCEQ's requirements. Ms. Long stated that this is a requirement by TCEQ pursuant to the Town's Emergency Preparedness Plan. She stated that this cost does not include installation. Council Member Pinckard moved to approve the purchase of a Generac 100 kW permanent generator for installation at the Lakes of Aledo water plant using CLFRF Grant funds for a total cost of \$35,089, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- f. **Discussion and Action:** Consider purchasing a Generac 100 kW permanent generator for installation at Water Plant 4 for a total cost of \$35,089, pursuant to TCEQ's requirements. Council Member Pinckard moved to approve the purchase of a Generac 100 kW permanent generator for installation at Water Plant 4 for a total cost of \$35,089, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- g. **Announced winner of children's book contest.** This month's book, Daily Gratitude Journal for Kids, was won by the residents of 166 Lakeview Drive.

**VII. Old Business:**

- a. **Discussion and Action:** Consider an ordinance amending the Drought Contingency Plan. Mayor Roberts stated that Council Member Causey is not at the meeting tonight but is continuing to review the water consumption data and will make a recommendation soon. Council Member Pinckard moved to table this item until the March 21, 2024 regular City Council meeting, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.

**VIII. Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.074. Deliberation regarding personnel matters. (1) The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

1. City Clerk;
2. Utility Clerk; and
3. Water/Wastewater Operator


Executive Session began at 8:11 p.m. and ended at 8:29 p.m.

**IX. Take any action from executive session, if needed.** No action taken.

- X. **Items of Community Interest.** Council Member Pinckard reminded everyone that early voting begins February 20. Mayor Roberts reminded everyone about the Town's Clean-Up Day on Saturday, February 24, from 9:00 a.m. until noon. Council Member Stasey discussed Bearcats basketball, baseball and softball. He requested everyone to support the Bearcats. He also discussed the FFA's fundraiser. Mayor Roberts stated that the Texas A&M Singing Cadets will be performing at the Aledo United Methodist Church, on Saturday February 17<sup>th</sup>. She stated that tickets are available and that this is sponsored by the Parker County Aggie Moms. Council Member Pinckard discussed the loss of the secretary at the Annetta Cemetery Association. He asked for prayers for her family and the Jones family that also had a recent loss.

**XI. Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:37 p.m.

*These minutes were approved on the 21<sup>st</sup> day of March, 2024.*



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor