

ORDINANCE NO. 196-C

AN ORDINANCE OF THE TOWN OF ANNETTA, TEXAS, AMENDING ORDINANCE NO. 196 WHICH ESTABLISHED THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2018, THROUGH SEPTEMBER 30, 2019.

WHEREAS, certain budgeted and unspent monies in previous years' budgets were identified and calculated during the Town of Annetta annual independent audit and it is necessary to amend the FY 2018-19 Budget by adding \$20,889 to the income line item "Fund Balance Transfer" in the General Fund from the cumulative fund balance as of September 30, 2018 (\$322,534) and adding \$79,888 to the income line item "Fund Balance Transfer" in the Enterprise Fund from the cumulative fund balance as of September 30, 2018 (\$776,156), and;

WHEREAS, it is necessary to amend the FY 2018-19 General Fund Budget in order to transfer \$250 to Uniforms, \$1,100 to General and Property Liability Insurance, \$1,750 to New/Replacement Office Equipment, \$180 to Telephone, \$15 to Web Hosting and E-Mail, \$500 Building Maintenance, \$370 Elections, \$200 License/Permits/Fees and \$6,504 under Administrative Operations; to Planning & Zoning – New Zoning Ordinance, \$8,950 to Development Projects and \$550 Other Financial under Professional Services; and \$520 to Community Beautification under Capital Improvements from the income line item "Fund Balance Transfer" as described in Exhibit "A" in order to meet expenses not anticipated at the time the original budget was developed, and;

WHEREAS, it is necessary to amend the FY 2018-19 Enterprise Fund Budget in order to transfer \$2,100 to Wastewater Samples, \$700 to Water Samples and \$1,700 to Water System Chemicals under Cost of Goods Sold; \$1,950 to Rental Equipment – Waste Water System under Direct Expenses; \$800 to Uniforms, \$370 to Memberships, Dues & Fees, \$3,251 to General and Property Liability Insurance, \$5,250 to New/Replacement Office Equipment, \$300 to Software Maintenance & Upgrades, \$802 to Telephone, \$94 to ISP, \$450 to Building Maintenance, \$600 to Credit Card Fees and \$530 to Postage under Administrative Operations; and \$2,050 to Other Financial, \$75 to Audit Financial, \$15,900 to Legal, \$30,700 to Engineering and \$12,266 to Mowing and Grounds Keeping under Professional Services as described in Exhibit "B" in order to meet expenses not anticipated at the time the original budget was developed, and;

WHEREAS, the Town Council has also determined that such amendment is a public necessity and in the best interest of the Town and its citizens; and

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ANNETTA, TEXAS:

Section 1: THAT the General Fund budget for the Town of Annetta, Texas, for the fiscal period beginning October 1, 2018, and ending September 30, 2019, is hereby amended by transferring \$250 to Uniforms, \$1,100 to General and Property Liability Insurance, \$1,750 to New/Replacement Office Equipment, \$180 to Telephone, \$15 to Web Hosting and E-Mail, \$500 Building Maintenance, \$370 Elections, \$200 License/Permits/Fees and \$6,504 under Administrative Operations; to Planning & Zoning – New Zoning Ordinance, \$8,950 to Development Projects and \$550 Other Financial under Professional Services; and \$520

to Community Beautification under Capital Improvements from the income line item "Fund Balance Transfer" as described in Exhibit "A"; and

Section 2: THAT the Enterprise Fund budget for the Town of Annetta, Texas, for the fiscal period Beginning October 1, 2018, and ending September 30, 2019, is hereby amended by transferring \$2,100 to Wastewater Samples, \$700 to Water Samples and \$1,700 to Water System Chemicals under Cost of Goods Sold; \$1,950 to Rental Equipment – Waste Water System under Direct Expenses; \$800 to Uniforms, \$370 to Memberships, Dues & Fees, \$3,251 to General and Property Liability Insurance, \$5,250 to New/Replacement Office Equipment, \$300 to Software Maintenance & Upgrades, \$802 to Telephone, \$94 to ISP, \$450 to Building Maintenance, \$600 to Credit Card Fees and \$530 to Postage under Administrative Operations; and \$2,050 to Other Financial, \$75 to Audit Financial, \$15,900 to Legal, \$30,700 to Engineering and \$12,266 to Mowing and Grounds Keeping under Professional Services as described in Exhibit "B."

AND IT IS SO ORDAINED.

PASSED AND ADOPTED on the 19th day of September, 2019.

TOWN OF ANNETTA

By: 

Bruce Pinckard, Mayor

ATTEST:

By: 

Jamee Long, Town Secretary

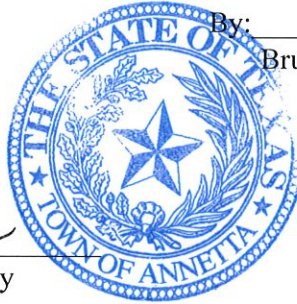


EXHIBIT "A"**Town of Annetta****Fiscal 2018-19 Amended Budget****GENERAL FUND**

	FY 2018-19	Budget	Amended	Budget	Amended
	Original	Amendment	Budget	Amendment	Budget
	Budget	4/18/2019	4/18/2019	9/19/2019	9/19/2019
Income:					
Franchise Fees					
HB 1777 - Row	20		20		20
Electrical					
Tri-County	36,000		36,000		36,000
Electrical - Other	<u>32,000</u>		<u>32,000</u>		<u>32,000</u>
Total Electrical	68,000		68,000		68,000
Sanitation	25,000		25,000		25,000
Telephone	<u>22,000</u>		<u>22,000</u>		<u>22,000</u>
Total Franchise Fees	<u>115,020</u>		<u>115,020</u>		<u>115,020</u>
Sales and Use Tax					
Sales Tax	80,000		80,000		80,000
Mixed Beverage Tax	2,350		2,350		2,350
Street Maintenance and Repair	<u>20,000</u>		<u>20,000</u>		<u>20,000</u>
Total Sales and Use Tax	<u>102,350</u>		<u>102,350</u>		<u>102,350</u>
Building Permits					
Out Buildings	2,250		2,250		2,250
Other - Permits	4,500		4,500		4,500
Irrigation	250		250		250
Water Well Drilling	650		650		650
Solicitation	110		110		110
Concrete and Drives	110		110		110
New Homes	20,000		20,000		20,000
Remodels	4,000		4,000		4,000
Swimming Pools	5,550		5,550		5,550
Re-Inspection Fees	<u>225</u>		<u>225</u>		<u>225</u>
Total Building Permits	<u>37,645</u>		<u>37,645</u>		<u>37,645</u>
Other Income/Recovery					
Variance and Special Exceptions	50		50		50
Contractor Registration Fees	2,000		2,000		2,000
Platting Fees	2,500		2,500		2,500
Interest Income	2,500		2,500		2,500
Other Income	<u>200</u>		<u>200</u>		<u>200</u>
Total Other Income/Recovery	<u>7,250</u>		<u>7,250</u>		<u>7,250</u>

Total General Fund Revenue	<u>262,265</u>		<u>262,265</u>		<u>262,265</u>
Fund Balance Transfer	<u>0</u>	<u>59,000</u>	<u>59,000</u>	<u>20,889</u>	<u>79,889</u>
Total Net Funds Available	<u>262,265</u>	<u>59,000</u>	<u>321,265</u>	<u>20,889</u>	<u>342,154</u>

Expenses:

Committees					
Comprehensive Zoning	<u>1,000</u>		<u>1,000</u>		<u>1,000</u>
Total Committees	<u>1,000</u>		<u>1,000</u>		<u>1,000</u>

Administrative Operations					
Off-Site Storage *	0		0		0
Contributions - EPCL	1,000		1,000		1,000
Facilities Expense *					
Uniforms	250		250	250	500
Supplies	100		100		100
Equipment Repairs and Maintenance	200		200		200
Small Tools	200		200		200
Membership, Dues and Fees *	750		750		750
Subscriptions and Publications *	75		75		75
Interest Expense *	0		0		0
Bereavement and/or Recognition	0		0		0
Town Branding and Identification	0		0		0
Insurance *					
General and Property Liability	2,161		2,161	1,100	3,261
Health/Life/Dental	3,000		3,000		3,000
Worker's Compensation	400		400		400
Office Equipment *					
Copies Maintenance Contract	600		600		600
New/Replacement	750		750	1,750	2,500
Supplies	1,500		1,500		1,500
Software Maintenance and Upgrade	4,000		4,000		4,000
Utilities (Administration Building) *					
Electric	750		750		750
Telephone	550		550	180	730
ISP	350		350		350
Web Site Maintenance	0		0		0
Web Hosting and e-mail	150		150	15	165
Cell Phones	260		260		260
Vehicle Expense *					
Vehicle Acquisition	2,041		2,041		2,041
Mileage Expense	525		525		525
Vehicle License and Inspection	35		35		35
Fuel	330		330		330
Vehicle Maintenance	1,000		1,000		1,000
Vehicle Expense - Other	50		50		50
Advertising and Notifications *	460		460		460

Security *	300		300	300
Building Maintenance *	600		600	500
Public Events	0		0	0
Credit Card Fees	785		785	785
Elections	5,000		5,000	370
Filing Fees	0		0	0
License/Permits/Fees	1,200		1,200	200
PO Box Fees/Postage	25		25	25
Travel/Meals/Training	<u>2,200</u>		<u>2,200</u>	<u>2,200</u>
Total Administrative Operations	<u>31,597</u>		<u>31,597</u>	<u>4,365</u>

Payroll Expenses

Payroll Processing Fees	0		0	0
Payroll Taxes	2,195		2,195	2,195
Other Payroll Expenses	0		0	0
Retirement	2,545		2,545	2,545
Contract Labor	0		<u>0</u>	0
Salaries	<u>26,710</u>		<u>26,710</u>	<u>26,710</u>
Total Payroll Expenses	<u>31,450</u>		<u>31,450</u>	<u>31,450</u>

Professional Services

Code Enforcement Officer	500		500	500
Planning & Zoning - New Zoning Ordinar	5,000		5,000	6,504
Comprehensive Plan	0		0	0
Comprehensive Zoning	0		0	0
Development Projects	6,318		6,318	8,950
Other Financial	900		900	550
Audit Financial *	3,000		3,000	3,000
Building Inspections	35,000		35,000	35,000
CDR Audit *	0		0	0
Engineering				
Civil Planning	7,500		7,500	7,500
Engineering - Other	1,000		1,000	1,000
Surveying/Mapping	1,000		1,000	1,000
Legal	<u>45,000</u>		<u>45,000</u>	<u>45,000</u>
Total Professional Services	<u>105,218</u>		<u>105,218</u>	<u>16,004</u>

Capital Improvements

Yard Improvements - Thunder Head	6,500		6,500	6,500
Building Fund	10,000		10,000	10,000
Community Beautification	500		500	520
Roads				
Shoulder and Drainage Ditch	10,000		10,000	10,000
Street/Road Reconstruction	55,000	58,000	113,000	113,000
General Pot Hole Repair	5,000	1,000	6,000	6,000
Roads - Other	0		0	0

Signage and Related	<u>6,000</u>		<u>6,000</u>		<u>6,000</u>
Total Capital Improvements	<u>93,000</u>	<u>59,000</u>	<u>152,000</u>	<u>520</u>	<u>152,520</u>
Capital Reserves	<u>0</u>		<u>0</u>		<u>0</u>
Total General Fund Expense	<u>262,265</u>	<u>59,000</u>	<u>321,265</u>	<u>20,889</u>	<u>342,154</u>

* Expenses split 80% to the Enterprise Fund and 20% to the General Fund

EXHIBIT "B"
Town of Annetta
Fiscal 2018-19 Amended Budget
ENTERPRISE FUND

	<u>FY 2018-19</u> <u>Original Budget</u>	<u>Budget</u> <u>Amendment</u>	<u>Amended</u> <u>Budget</u>
Revenue:			
Water and Wastewater Income			
Water System Revenue	1,150,000		1,150,000
Wastewater System Revenue	386,710		386,710
Water Tower Communication Lease	7,200		7,200
Late Fees	<u>15,000</u>		<u>15,000</u>
Total Water and Wastewater Income	<u>1,558,910</u>		<u>1,558,910</u>
Other Income/Recovery			
Interest Income	<u>15,000</u>		<u>15,000</u>
Total Other Income/Recovery	<u>15,000</u>		<u>15,000</u>
From Capital Reserve	<u>172,459</u>		<u>172,459</u>
Fund Balance Transfer	<u>0</u>	<u>79,888</u>	<u>79,888</u>
Total Enterprise Fund Revenue	<u>1,746,369</u>	<u>79,888</u>	<u>1,826,257</u>
Cost of Goods Sold			
Sampling/Testing			
Wastewater Samples	8,100	2,100	10,200
Water Samples	6,000	700	6,700
System Supplies/Chemicals			
Water System Supplies	15,000		15,000
Water System Chemicals	3,200	1,700	4,900
Wastewater System Supplies	1,500		1,500
Wastewater System Chemicals	9,300		9,300
Contract Operation of System	234,000		234,000
System Utilities			
Water System Utilities	50,000		50,000
Wastewater System Utilities	50,000		50,000
UTGCD Fees	<u>25,000</u>		<u>25,000</u>
Total Cost of Goods Sold	<u>402,100</u>	<u>4,500</u>	<u>406,600</u>
Net Enterprise Fund Revenue	<u>1,344,269</u>	<u>75,388</u>	<u>1,419,657</u>

Expenses:

Direct Expenses

Repair Site Restoration	3,000		3,000
Statement Mailing	8,000		8,000
Rental Equipment - Waste Water System	0	1,950	1,950
Tools and Equipment Purchases	1,200		1,200
Maintenance and Repair			
Tank Inspections	4,000		4,000
Water Well Repair	20,000		20,000
Water System Maintenance and Repairs	22,000		22,000
Water Plant Maintenance and Repairs	62,000		62,000
Sewer System Maintenance and Repairs	30,000		30,000
Maintenance and Repairs - Other	<u>5,000</u>		<u>5,000</u>
Total Direct Expenses	<u>155,200</u>	<u>1,950</u>	<u>157,150</u>

Administrative Operations

Facilities Expense *

Uniforms	750	800	1,550
Supplies	500		500
Equipment Repairs and Maintenance	500		500
Small Tools	1,000		1,000
Memberships, Dues & Fees *	250	370	620
Subscriptions and Publications *	200		200
Insurance *			
General and Property Liability	6,482	3,251	9,733
Health/Life/Dental	9,000		9,000
Worker's Compensation	250		250

Office Equipment *

Copier Maintenance Contract	2,100		2,100
New/Replacement	2,250	5,250	7,500
Supplies	4,500		4,500
Software Maintenance & Upgrades	11,000	300	11,300
Office Equipment - Other	250		250

Utilities (Administration Building) *

Electric	2,200		2,200
Telephone	1,650	802	2,452
ISP	1,000	94	1,094
Web Hosting and e-mail	510		510
Cell Phones	800		800

Vehicle Expense *

Acquisition	13,000		13,000
Mileage Expense	2,000		2,000
Vehicle License and Inspection	30		30
Fuel	910		910
Vehicle Maintenance	2,000		2,000
Vehicle Expense - Other	1,000		1,000

Advertising and Notifications *	1,400		1,400
Security *	906		906
Building Maintenance *	2,000	450	2,450
Credit Card Fees	4,025	600	4,625
License/Permits/Fees	10,000		10,000
P.O. Box Fees/Postage *	95		95
Postage *	650	530	1,180
Travel/Meals/Training	<u>4,500</u>		<u>4,500</u>
Total Administrative Operations	<u>87,708</u>	<u>12,447</u>	<u>100,155</u>
Payroll Expenses			
Payroll Taxes	9,116		9,116
Other Payroll Expenses	4,799		4,799
Retirement	10,170		10,170
Salaries/Wages	<u>106,810</u>		<u>106,810</u>
Total Payroll Expenses	<u>130,895</u>		<u>130,895</u>
Professional Services			
Bond Advisor Fees	2,500		2,500
Development Projects	16,194		16,194
Other Financial *	2,750	2,050	4,800
Audit Financial *	8,550	75	8,625
Legal	3,500	15,900	19,400
Engineering			
Engineering - Other	20,000	30,700	50,700
Mowing and Grounds Keeping	<u>2,300</u>	<u>12,266</u>	<u>14,566</u>
Total Professional Services	<u>55,794</u>	<u>60,991</u>	<u>116,785</u>
Capital Improvements			
Community Beautification	10,000		10,000
Signage and Related	2,000		2,000
AMI Water Meter Replacement	200,000		200,000
Chlorination Room/Lab	5,000		5,000
SCADA Split Rail Well Site and Antennae	51,000		51,000
SCADA Branch Hollow Lift Station	34,000		34,000
SCADA Links Lane Lift Station	<u>34,000</u>		<u>34,000</u>
Total Capital Improvements	<u>336,000</u>		<u>336,000</u>
Capital Reserves	<u>16,246</u>		<u>16,246</u>
Total Operating Expenses	<u>765,597</u>	<u>75,388</u>	<u>840,985</u>
Annual Debt Service	<u>578,672</u>		<u>578,672</u>
Total Enterprise Fund Expense	<u>1,344,269</u>	<u>75,388</u>	<u>1,419,657</u>

Net Enterprise Fund Gain (Loss)

0

0

0

* Expenses split 80% to the Enterprise Fund and 20% to the General Fund