

ORDINANCE NO. 183-A

AN ORDINANCE OF THE TOWN OF ANNETTA, TEXAS, AMENDING ORDINANCE NO. 183 WHICH ESTABLISHED THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018.

WHEREAS, certain budgeted and unspent monies in previous years' budgets were identified and calculated during the Town of Annetta annual independent audit and it is necessary to amend the FY 2017-18 Budget by adding \$63,100 to the income line item "Fund Balance Transfer" in the General Fund from the cumulative fund balance as of September 30, 2017 (\$299,193) and adding \$42,000 to the income line item "Fund Balance Transfer" in the Enterprise Fund from the cumulative fund balance as of September 30, 2017 (\$644,958), and;

WHEREAS, it is necessary to amend the FY 2017-18 General Fund Budget in order to transfer \$500 to Professional Services/Code Enforcement Officer, \$600 to Professional Services/Audit Financial, \$15,000 to Yard Improvements and \$2,000 to Signage & Relate, and \$45,000 to Roads under Capital Improvements from the income line item "Fund Balance Transfer" as described in Exhibit "A" in order to meet expenses not anticipated at the time the original budget was developed, and;

WHEREAS, it is necessary to amend the FY 2017-18 Enterprise Fund Budget in order to transfer \$12,500 to Professional Services/Legal, \$25,000 to Professional Services/Engineering/Other, \$3,000 to Professional Services/Mowing and Grounds Keeping and \$1,500 to Signage & Related as described in Exhibit "B" in order to meet expenses not anticipated at the time the original budget was developed, and;

WHEREAS, the Town Council has also determined that such amendment is a public necessity and in the best interest of the Town and its citizens; and

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ANNETTA, TEXAS:

Section 1: THAT the General Fund budget for the Town of Annetta, Texas, for the fiscal period beginning October 1, 2017, and ending September 30, 2018, is hereby amended by transferring \$500 to Professional Services/Code Enforcement Officer, \$600 to Professional Services/Audit Financial, \$15,000 to Yard Improvements and \$2,000 to Signage & Relate, and \$45,000 to Roads under Capital Improvements from the income line item "Fund Balance Transfer" as described in Exhibit "A"; and

Section 2: THAT the Enterprise Fund budget for the Town of Annetta, Texas, for the fiscal period Beginning October 1, 2017, and ending September 30, 2018, is hereby amended by transferring \$12,500 to Professional Services/Legal, \$25,000 to Professional Services/Engineering/Other, \$3,000 to Professional Services/Mowing and Grounds Keeping and \$1,500 to Signage & Related as described in Exhibit "B."

AND IT IS SO ORDAINED.

PASSED AND ADOPTED on the 19th day of April 2018.

TOWN OF ANNETTA

By: _____


Bruce Pinckard, Mayor

ATTEST:

By: _____


Jamee Long, Town Secretary



EXHIBIT "A"
Town of Annetta
Fiscal 2017-18 Amended Budget
GENERAL FUND

	Budget		
	<u>Original Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Income:			
Total Franchise Fees	<u>107,000</u>		107,000
Sales and Use Taxes:			
Sales Tax	77,000		77,000
Street Maintenance and Repair	19,300		19,300
Mixed Beverage	<u>2,200</u>		<u>2,200</u>
Total Sales and Use Taxes	<u>98,500</u>		<u>98,500</u>
Other Income/Recovery:			
Contractor Registration Fees	6,500		6,500
Interest Income	150		150
Building Permits	50,600		50,600
Re-Inspection Fees	1,500		1,500
Platting Fees	3,000		3,000
Miscellaneous Income	<u>0</u>		<u>0</u>
Total Other Income/Recovery	<u>61,750</u>		<u>61,750</u>
Total Income	267,250		267,250
Fund Balance Transfer	<u>0</u>	<u>63,100</u>	<u>63,100</u>
Total Net Funds Available	<u>267,250</u>	<u>63,100</u>	<u>330,350</u>
Expenses:			
Administrative Operations:			
Off-Site Storage *	280		280
Facilities Expense *			
Uniforms	200		200
Supplies	300		300
Equipment Repairs and Maintenance	100		100
Small Tools	600		600
Memberships, Dues & Fees *	150		150
Subscriptions and Publications *	40		40
Interest Expense *	100		100
Beveavement and/or Recognition Fund	200		200
Town Branding and Identification	5,000		5,000
Insurance *			
General and Property Liability	2,200		2,200
Health/Life/Dental	2,500		2,500
Worker's Compensation	60		60

Office Equipment *		
Copier Maintenance Contract	560	560
New/Replacement	600	600
Supplies	1,400	1,400
Software Maintenance & Upgrades	2,600	2,600
Utilities (Administration Building) *		
Electric	600	600
Telephone	700	700
ISP	360	360
Website Maintenance	500	500
Web Hosting and e-mail	100	100
Cell Phones	400	400
Vehicle Expense *		
Acquisition	4,500	4,500
Mileage Expense	200	200
Vehicle License and Inspection	30	30
Fuel	500	500
Vehicle Maintenance	700	700
Advertising and Notifications *	500	500
Security *	250	250
Building Maintenance *	1,000	1,000
Public Events	400	400
Contributions - EPCL	1,000	1,000
Credit Card Fees	200	200
Elections	6,000	6,000
Filing Fees	150	150
License/Permits/Fees	2,000	2,000
P.O. Box Fees/Postage	150	150
Travel/Meals/Training	<u>5,000</u>	<u>5,000</u>
Total Administrative Operations	<u>42,130</u>	<u>42,130</u>
Payroll Expenses		
Payroll Processing Fees	30	30
Payroll Taxes	2,609	2,609
Other Payroll Expenses	60	60
Retirement	2,700	2,700
Contract Labor	20	20
Salaries	<u>34,175</u>	<u>34,175</u>
Total Payroll Expenses	<u>39,594</u>	<u>39,594</u>
Professional Services		
Comprehensive Plan	500	500
Comprehensive Zoning	500	500
Code Enforcement Officer	0	500
Surveying/Mapping	1,500	1,500
Other Financial	1,600	1,600

Audit Financial *	2,400	600	3,000
Building Inspections	25,000		25,000
CDR Audit *	500		500
Planning and Zoning - New Zoning Ordinance	8,000		8,000
Engineering		.	
Plat Review			
Civil Planning	10,000		10,000
Engineering - Other	10,000		10,000
Construction Standards			
Lidar			
Legal	40,000		40,000
Total Professional Services	<u>100,000</u>	<u>1,100</u>	<u>101,100</u>
Capital Improvements			
Yard Improvements - Thunder Head	5,000	15,000	20,000
Building Fund	11,000		11,000
Community Beautification	2,500		2,500
Roads			
Street/Road Reconstruction	40,000	45,000	85,000
General Pot Hole Repair	14,000		14,000
Roads - Other	5,000		5,000
Signage and Related	5,000	2,000	7,000
Total Capital Improvements	<u>82,500</u>	<u>62,000</u>	<u>144,500</u>
Capital Reserves	<u>3,026</u>	<u>0</u>	<u>3,026</u>
Total General Fund Expense	<u>267,250</u>	<u>63,100</u>	<u>330,350</u>
Net General Fund Gain (Loss)	<u>0</u>		<u>0</u>

* Expenses split 80% to the Enterprise Fund and 20% to the General Fund

EXHIBIT "B"
Town of Annetta
Fiscal 2017-18 Amended Budget
ENTERPRISE FUND

	FY 2017-18	Budget	
	<u>Original Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
Revenue:			
Water and Wastewater Income			
Water System Revenue	1,106,086		1,106,086
Wastewater System Revenue	388,788		388,788
Tap Fees	25,000		25,000
Water Tower Communication Lease	7,200		7,200
Late Fees	<u>13,500</u>		<u>13,500</u>
Total Water and Wastewater Income	<u>1,540,574</u>		<u>1,540,574</u>
Other Income/Recovery			
Interest Income	6,000		6,000
Miscellaneous Income	<u>3,000</u>		<u>3,000</u>
Total Other Income/Recovery	<u>9,000</u>		<u>9,000</u>
Fund Balance Transfer	<u>0</u>	<u>42,000</u>	<u>42,000</u>
Total Enterprise Fund Revenue	<u>1,549,574</u>	<u>42,000</u>	<u>1,591,574</u>
Cost of Goods Sold			
Sampling/Testing			
Wastewater Samples	10,000		10,000
Water Samples	7,000		7,000
System Supplies/Chemicals			
Water System Supplies	15,000		15,000
Water System Chemicals	6,000		6,000
Wastewater System Supplies	5,000		5,000
Wastewater System Chemicals	3,000		3,000
Contract Operation of System	232,780		232,780
System Utilities			
Water System Utilities	55,000		55,000
Wastewater System Utilities	44,000		44,000
UTGCD Fees	<u>23,000</u>		<u>23,000</u>
Total Cost of Goods Sold	<u>400,780</u>		<u>400,780</u>
Net Enterprise Fund Revenue	<u>1,148,794</u>		<u>1,190,794</u>

Expenses:

Direct Expenses

Utility Billing	2,500	2,500
Repair Site Restoration	3,000	3,000
Statement Mailing	5,500	5,500
Rental Equipment - Wastewater System	1,300	1,300
Tools and Equipment Purchases	1,500	1,500
Maintenance and Repair		
Tank Inspections	3,200	3,200
Generator Maintenance and Repair	1,500	1,500
Water Well Repair	21,000	21,000
Water System Maintenance and Repairs	15,000	15,000
Water Plant Maintenance and Repairs	126,682	126,682
Wastewater Maintenance and Repairs	26,000	26,000
Maintenance and Repairs - Other	<u>10,000</u>	<u>10,000</u>
Total Direct Expenses	<u>217,182</u>	<u>217,182</u>

Administrative Operations

Off-Site Storage *	1,120	1,120
Facilities Expense *		
Uniforms	800	800
Supplies	1,200	1,200
Equipment Repairs and Maintenance	400	400
Small Tools	2,400	2,400
Memberships, Dues & Fees *	600	600
Subscriptions and Publications *	160	160
Interest Expense	400	400
Insurance *		
General and Property Liability	8,800	8,800
Health/Life/Dental	10,000	10,000
Worker's Compensation	240	240
Office Equipment *		
Copier Maintenance Contract	2,240	2,240
New/Replacement	2,400	2,400
Supplies	5,600	5,600
Software Maintenance & Upgrades	10,400	10,400
Utilities (Administration Building) *		
Electric	2,400	2,400
Telephone	2,800	2,800
ISP	1,440	1,440
Website Maintenance	2,000	2,000
Web Hosting and e-mail	400	400
Cell Phones	1,600	1,600
Vehicle Expense *		
Acquisition	18,000	18,000
Mileage Expense	800	800

Vehicle License and Inspection	120		120
Fuel	2,000		2,000
Vehicle Maintenance	2,800		2,800
Advertising and Notifications *	2,000		2,000
Security *	1,000		1,000
Building Maintenance *	4,000		4,000
Credit Card Fees	5,500		5,500
Filing Fees			
License/Permits/Fees			
P.O. Box Fees/Postage *	600		600
Public Events	1,600		1,600
Travel/Meals/Training	<u>4,000</u>		<u>4,000</u>
Total Administrative Operations	<u>99,820</u>		<u>99,820</u>
Payroll Expenses			
Payroll Processing Fees	120		120
Payroll Taxes	10,434		10,434
Other Payroll Expenses	320		320
Retirement	10,800		10,800
Salaries/Wages	<u>136,702</u>		<u>136,702</u>
Total Payroll Expenses	<u>158,376</u>		<u>158,376</u>
Professional Services			
Bond Advisor Fees	2,500		2,500
Other Financial *	6,400		6,400
Audit Financial *	9,600		9,600
CDR Audit *	2,000		2,000
Legal	7,500	12,500	20,000
Engineering			
Civil Planning	10,000		10,000
Engineering - Other	10,000	25,000	35,000
Mowing and Grounds Keeping	0	3,000	3,000
Water Samples	5,000		5,000
Water Tank Inspections	0		0
Professional Services - Other	<u>3,000</u>		<u>3,000</u>
Total Professional Services	<u>56,000</u>	<u>40,500</u>	<u>96,500</u>
Capital Improvements			
Yard Improvements - Thunder Head	15,000		15,000
Visual Screening and Site Security	10,000		10,000
Signage and Related	<u>1,000</u>	<u>1,500</u>	<u>2,500</u>
Total Capital Improvements	<u>26,000</u>	<u>1,500</u>	<u>27,500</u>
Capital Reserves	<u>16,246</u>		<u>16,246</u>

Total Operating Expenses	<u>573,624</u>	<u>42,000</u>	<u>615,624</u>
Annual Debt Service	<u>575,170</u>		<u>575,170</u>
Total Enterprise Fund Expense	<u>1,148,794</u>	<u>42,000</u>	<u>1,190,794</u>
Net Enterprise Fund Gain (Loss)	<u>0</u>	.	<u>0</u>

* Expenses split 80% to the Enterprise Fund and 20% to the General Fund