



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, July 21, 2022, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Bruce Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Shane Mudge, Kent Stasey and Bruce Pinckard were all present. Also present was Jamee Long, City Secretary. Council Members Jim Causey and Danny Coffman were absent.
- IV. **Public Comments:** Citizen, Anne Mullins, discussed road repairs needed at 1515 Wallis Road and discussed the timeline of her requests and platting information. Lisa Oliver discussed road repairs needed at 1575 Wallis Road. Ms. Oliver stated that she grew up on Wallis Road and that her 85 year old mother still lives at this address. She read excerpts from a notebook that her mother has kept since 1996 on road repairs on Wallis Road. Citizen, Tim Pierce, stated that he would like to have a discussion on the added federal holidays. He discussed the number of holidays that other cities observe. He stated that he does not believe that Annetta should set the pace for the number of days off with pay.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meetings on April 21, 2022.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Mudge moved to accept the consent items as written, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously. Mayor Roberts stated that 93 water customers were notified in June about leaks. Council Member Stasey asked if all invoices have been paid to the county for the recent road projects. City Secretary, Jamee Long, stated that all invoices have been paid but that \$32,000 was paid to Precinct 4 that will be on the July financials. Ms. Long stated that more oil was needed for the project than was expected.

VI. New Business:

- a. **Discussion and Action:** Consider allowing an alternative roof pitch from the Town's Zoning Ordinance 8.6.C for a home to be constructed at 112 Windmill Road, Town of Annetta, Parker County, Texas. Mayor Roberts stated that the Planning and Zoning Commission had a meeting on Thursday and that this request was approved unanimously. Council Member Pinckard moved to accept the recommendation of the Planning and Zoning Commission and to allow an alternative roof pitch from the Town's Zoning Ordinance 8.6.C for a home to be constructed at 112 Windmill Road, Town of Annetta, Parker County, Texas, Council Member Stasey seconded the motion, with all aye. Council Member Pinckard thanked the Gasca's for going through this process. Motion passed unanimously.
- b. **Discussion and Action:** Consider amending personnel leave policy by adding additional federal holidays. Citizens, Bob McCann and Tim Pierce discussed various companies and cities and their paid leave. Council Member Pinckard moved to bring this item back to the City Council in 30 days after gathering additional data, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider authorizing the Mayor to execute a letter of engagement to George, Morgan & Sneed CPA for the Town's financial audit year ending September 30, 2022. Council Member Pinckard moved to authorize the Mayor to execute a letter of engagement to George, Morgan & Sneed CPA for the Town's financial audit year ending September 30, 2022, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider authorizing the Mayor to issue a proclamation for the Town of Annetta to raise awareness of Monarch Butterfly conservation efforts and habitat creation and preservation. Mayor Roberts read the proclamation. Council Member Mudge moved to authorize the Mayor to issue a proclamation for the Town of Annetta to raise awareness of Monarch Butterfly conservation efforts and habitat creation and preservation. Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously. Citizen, Tim Pierce, requested that information about the Monarch's being on the endangered species list be added to the proclamation. Mayor Roberts stated that the press release announcing that the Monarch Butterfly had been added to the endangered species list was released right before this meeting began and will be added to future proclamations.
- e. **Discussion and Action:** Consider a resolution denying the proposed change in rates of Oncor Electric Delivery Company LLC. Council Member Stasey stated that this is a formality to deny the rate increase. Council Member Stasey moved to approve a resolution denying the proposed change in rates of Oncor Electric Delivery Company LLC, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously. Citizen, Bob McCann, discussed the recent rate increase and the changes in the rules regarding solar panels. Council Member Stasey stated that citizens are able to make comments to the Public Utility Commission. He stated that citizens can also contact the utility's local representative. Mayor Roberts stated that Tri-County and Oncor were at the February 2022 City Council meeting and that the meeting recording is on the Town's website for citizens to review.
- f. **Discussion and Action:** Consider a resolution determining the competitive sealed proposal method as providing the best value for procurement of a Trinity well for Water Plant No. 1, authorize the Mayor and Town staff to take all necessary action; and providing an effective date. Mayor Roberts read the resolution. Council Member Mudge moved to approve a resolution determining the competitive sealed proposal method as providing the best value for procurement of a Trinity well for Water Plant No. 1, authorize the Mayor and Town staff to take all necessary action; and providing an effective date, Council Member Stasey seconded the motion, with all aye. Council Member Pinckard stated that should the engineering data come in, this well will be drilled. He stated that the current Trinity well is 25 years old. He stated that in order to move forward with these assessments, this resolution will allow the Town to

proceed. Council Member Pinckard stated that the Town's engineers will be reviewing hydrology data for this area. He stated that staff works hard to manage the water system. Citizen, Bob McCann, stated that a hydrology study is necessary. Council Member Pinckard stated that the Town's engineers will review the hydrology prior to drilling a well. Council Member Stasey stated that the Upper Trinity Ground Water Conservation District has monitoring data and that the Town will be in compliance with their rules and processes for applying for wells. Motion passed unanimously.

- g. Discussion:** Discuss Drake Electrical Services expense for installation of fans and heaters in chlorination rooms for pump houses. City Secretary, Jamee Long, stated that this was an item addressed in the recent audit. Citizen, Bob McCann, stated that chlorination rooms are dangerous and that the Town needs to make sure the rooms are monitored for leaks. Mr. McCann stated that he highly recommends safety equipment for the chlorination rooms. Council Member Pinckard stated that all of the Town's well sites are inspected annually by TCEQ. He stated that the engineering audit was extensive and stated that this is a low cost for safety. Citizen, Tim Pierce, asked if the engineering audit had been discussed at a City Council meeting. Council Member Pinckard stated that the audit is being reviewed by staff.
- h. Discussion and Action:** Consider an expenditure for a pressure relief valve vault for the Town's Deer Creek water system. Council Member Stasey moved to open this item for discussion, Council Member Mudge seconded the motion. City Secretary, Jamee Long, stated that this is another item that was identified in the engineering audit. She stated that the estimate was for \$29,900, but that she had received a phone call from the contractor stating that he had been notified by his supplier that the pressure relief valve vault had significantly increased. Ms. Long stated that due to this increase, this item will need to be bid out. Council Member Stasey stated that this will be placed on a future agenda. He stated that this is for Water Plant 7 near Split Rail and is needed to help regulate water pressures. Council Member Pinckard stated that the water system requires constant work to make sure the citizens have safe drinking water. No action was taken.
- i. Discussion and Action:** Consider a change order from Superior Tank Co., Inc. regarding Lakes of Aledo ground storage tank. City Secretary, Jamee Long, stated that the initial bid was for a galvanized tank and all of the Town's other tanks are powder coated and painted. Council Member Pinckard stated that a powder coated and painted tank would maintain consistency with the Town's other ground storage tanks. He stated that an epoxy coated tank will last longer than galvanized and will save money and maintenance in the long term. Citizen, Bob McCann, stated that the Town should look into alternative types of tanks. Council Member Mudge moved to approve the change order from Superior Tank Co., Inc. regarding Lakes of Aledo ground storage tank, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- j. Discussion and Action:** Presentation of the draft 2022-2023 Town of Annetta Budget for Council consideration and approval. Authorize publication of the 2022-2023 Town of Annetta Budget hearing in The Community News. Council Member Stasey moved to open this item for discussion, Council Member Mudge seconded the motion. Council Member Stasey read through the budgets. He stated that Council Member Causey analyzed prior budget trends and drafted the spreadsheets. He discussed the CLFRF Grant funds and how they will affect the Enterprise Budget. Council Member Stasey stated that capital projects have been identified and will be added as needed. Mayor Roberts stated that the engineering audit categorized items that need to be done soon, within five years and in the future. She stated that this categorization has assisted with the prioritization of capital projects. Council Member Stasey discussed future revenues and expenditures. He discussed the savings and costs for the in-house operation of the Town's water and wastewater systems. Council Member Pinckard discussed the operation of the systems being a "hands on" system. Council Member Stasey discussed the Town's reserves. Council Member Pinckard asked if there would be any water rate increases in the 2022-2023 Budget. Council Member Stasey stated that no rate increase is proposed. Council Member Pinckard asked

about the increase in the water tower lease revenue. City Secretary, Jamee Long, stated that Skybeam was an added provider on the water tower and that Council Member Stasey had also negotiated with the other providers for an increase in their lease fees to the Town. Council Member Pinckard stated that all water revenue is used for maintenance of the water system. He also discussed that developers pay for their added infrastructure so the Town is not out these expenses. Council Member Stasey discussed the Town of Annetta's annual donation to the East Parker County Library even though Annetta does not have an ad valorem tax. He also discussed the Town's bonds and the significant savings in interest over the term of the loan. Citizen, Tim Pierce, asked where Annetta ranks with water rates. Council Member Stasey stated that this is a difficult comparison due to other cities subsidizing their water rates with General Funds and property taxes. He stated that in 13 years the Town will be debt free. Council Member Stasey stated that the average customer in Annetta uses three times the amount of water of an Aledo customer due to the larger lots. Council Member Stasey stated that he believes the higher tiers on the water schedule should be higher. He also discussed how the sewer averaging works for averaging in the winter which reduces the customer's sewer rates because of less consumption during winter months. Council Member Stasey stated that the General Fund is similar to the prior year. He stated that there may be some increase in franchise fees from electric providers. Council Member Pinckard asked if the Town has been notified of road repair cost increases. City Secretary, Jamee Long, stated that the Town has not been notified. Council Member Stasey stated that the Town has received bids for additional road work that the county is unable to repair. He stated that in January there will be a new Precinct 4 Commissioner and the Town has plans to discuss the roads that need to be rebuilt. City Secretary, Jamee Long, stated that she has discussed the roads that need to be rebuilt with the current commissioner and there may be time to make these repairs. Council Member Stasey discussed the CCPD Budget. He stated that \$30,000 has been allocated for Annetta patrols and that an agreement has been reached with the Parker County Sheriff's Department. Council Member Pinckard moved to publish the notice for the 2022-2023 Budget hearing in The Community News on August 5, 2022, post the preliminary budget to the Town's website, and schedule the budget hearing on August 18, 2022, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.

k. **Announce winner of children's book contest.** This month's book is The Backyard Bug Book for Kids and the winner was 135 Rolling Spring.

VII. **Items of Community Interest.** Mayor Roberts stated that Travis Askins is one of the Town's water operator's and his birthday is this week. She stated that if you see him, please wish him a happy birthday. She reminded everyone that Bearcat 101 will be Saturday, August 6, from 9:00 a.m. until noon and that the Master Gardeners will be at the Annetta booth with a butterfly display. She reminded everyone to conserve water due to the extreme heat and that everyone should conserve water to ensure adequate drinking water for everyone. Council Member Mudge discussed the grief counselling that he has assisted with for the past 32 years at Grief Camp. The Mayor welcomed Logen Jones as a new water operator and stated that he came from the City of Clute. Council Member Stasey asked for prayers for the people affected by the Chalk Mountain fire and stated that he is from this area and knows many people affected by the fire. He reminded everyone to conserve water for fire protection. Mayor Roberts announced that Aledo ISD's first day of school is August 17.

VIII. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:49 p.m.

These minutes were approved on the 18th day of August, 2022.



Jamee Long, City Secretary



Sandy Roberts, Mayor