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450 Thunder Head Lane • P.O. Box 1150 • Aledo, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, November 16, 2017, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Mark Wohl led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Mark Wohl, Danny Coffman and Rico Remigio were all present. Councilman Shane Mudge was absent. Also present, Jamee Long, City Secretary, and Dennis Thompson, Director of Operations and Planning.
- IV. **Public Comments:** No public comments.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
  - a. **Consider the approval of Minutes from the Regular City Council Meeting on October 19, 2017.**
  - b. **Financial Report.**
  - c. **Refund two over charges for building permits during Fiscal Year 2016-17.**
  - d. **Public Works Report.**
  - e. **CCPD Report.** Councilman Remigio moved to accept all consent items, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- VI. **New Business:**
  - a. **Discussion and Action:** Consider authorizing an expenditure of up to \$10,000 for landscaping along the north side of the Waste Water Treatment Plant. Councilman Stasey moved to approve an expenditure of up to \$10,000 for landscaping along the north side of the Waste Water Treatment Plant, Councilman Wohl seconded the motion, with all aye. Dennis Thompson stated that the Lion's Club has also approved the landscaping project.
  - b. **Discussion and Action:** Consider increasing life insurance benefit for employees from a maximum of \$15,000 to twice their annual base rate salary. Councilman Remigio moved to increase the life insurance benefit for employees to twice their annual base rate salary, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
  - c. **Discussion and Action:** Consider a contract extension with the City of Hudson Oaks for the operation of the water and sewer systems. Councilman Coffman moved to approve the contract extension with the City of Hudson Oaks for the operation of the water and sewer systems, Councilman Stasey seconded the

motion, with all aye. Motion passed unanimously. Mayor Pinckard discussed that this is a 3 year extension and the progress being made to transition away from the City of Hudson Oaks.

- d. **Discussion and Action:** Consider authorizing an expenditure for speed humps on Lakeview and Rim Rock. Councilman Stasey moved to approve an expenditure of up to \$6,000 for speed humps on Lakeview and Rim Rock, Councilman Coffman seconded the motion, with all aye. Dennis Thompson stated the speed humps cost between \$500 and \$700 each and are engineered asphalt. Mayor Pinckard stated that Commissioner Dugan will assess the necessity and placement of the speed humps on Lakeview and Rim Rock.
- e. **Discussion and Action:** Consider a resolution designating the Community News as the official newspaper for Fiscal Year 2017-18 for publication of matters pertaining to the Town of Annetta. Councilman Stasey moved to approve a resolution designating the Community News as the official newspaper for Fiscal Year 2017-18 for publication of matters pertaining to the Town of Annetta, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider a resolution adopting the Town of Annetta's Investment Policy. Councilman Coffman moved to approve a resolution adopting the Town of Annetta's Investment Policy, Councilman Remigio seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider authorizing the Mayor, along with the Town staff, to establish criteria necessary for the solicitation of bids under the Best Value Method as defined in the Town of Annetta Purchasing Policy and to advertise for constructing a 20 by 60 feet concrete pad and for concrete blocks to divide into storage bins for road materials behind Town Hall. Councilman Remigio moved to authorize the Mayor, along with the Town staff, to establish criteria necessary for the solicitation of bids under the Best Value Method as defined in the Town of Annetta Purchasing Policy and to advertise for constructing a 20 by 60 feet concrete pad and for concrete blocks to divide into storage bins for road materials behind Town Hall, Councilman Wohl seconded the motion, with all aye.
- h. **Discussion and Action:** Consider authorizing the Mayor and City Secretary to invest the Town's excess cash in either the TexStar or LOGIC funds. Councilman Stasey moved to authorize the Mayor and City Secretary to invest the Town's excess cash in either the TexStar or LOGIC funds, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- i. **Discussion and Action:** Consider branding and Town logo for the Town of Annetta. Councilman Coffman moved to approve the Town of Annetta logo as the logo with the hill and tree above "Town of Annetta," Councilman Wohl seconded the motion. Lengthy discussion about branding and Town colors. Councilman Stasey moved to approve deep purple and teal as the Town colors and that purple would be for the entire logo except the foliage of the tree which would be teal, Councilman Wohl seconded the motion, with all aye. Motions passed unanimously.
- j. **Discussion and Action:** Consider amending the Town's Water and Wastewater Extension Policy. Councilman Coffman moved to amend the Town's Water and Wastewater Extension Policy pending legal review, Councilman Remigio seconded the motion, with all aye.
- k. **Discussion and Action:** Consider authorizing the Mayor, along with the Town's Consulting Engineer, to prepare bidding documents and to advertise for the purchase of SCADA communications for the well sites at Lakes of Aledo and Split Rail. Councilman Stasey moved to authorize the Mayor, along with the Town's Consulting Engineer, to prepare bidding documents and to advertise for the purchase of SCADA communications for the well sites at Lakes of Aledo and Split Rail, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- l. **Discussion and Action:** Amend the Town's Personnel Policy to extend the timeframe for employees to redeem earned comp time from the existing pay period to within the next two pay periods with the Mayor's approval. Councilman Stasey moved to amend the Town's Personnel Policy to extend the timeframe for employees to redeem earned comp time from the existing pay period to within the next two pay periods

with the Mayor's approval, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.

- m. **Discussion and Action:** Consider a resolution appointing members of the Capital Improvements Advisory Committee. Councilman Stasey moved to approve a resolution appointing members of the Capital Improvements Advisory Committee, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.

**VII. Old Business:**

- a. **Discussion:** Discuss recommendation from Planning and Zoning Commission concerning changes to Master Thoroughfare Plan for the Annetta Comprehensive Plan. No action taken.
- b. **Discussion:** Update on ordinances under review:
  - 1. Zoning Ordinance – Review of draft edition of proposed new zoning ordinance and consider recommendations from the Planning and Zoning Commission for incorporation into final revision. No action taken.

**VIII. Items of Community Interest:** Toys for Tots

- IX. Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:00 p.m.

*These minutes were approved on the 18<sup>th</sup> day of January, 2018.*



Jamee Long, City Secretary



Bruce Pinckard, Mayor