



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, January 17, 2019, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Boy Scout, Drew Woodliff, led the pledge and Mayor Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pinckard and Councilmembers Kent Stasey, Mark Wohl, Shane Mudge, Jim Causey and Danny Coffman were all present. Also present were Jamee Long, City Secretary and Drew Larkin, City Attorney.
- IV. **Public Comments:** Mike Brasovan discussed the access to information prior to council meetings. Alton Gloer discussed concerns with Ordinance 192 regarding accessory buildings. Tim Pierce also discussed access to information prior to meetings. J. D. Davis discussed the need for a restrictive zoning ordinance and negativity on social media. Wendy Weiss discussed drainage issues in her back yard.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
  - a. Consider the approval of Minutes from the Regular City Council Meeting on December 20, 2018 and Special City Council Meeting on January 10, 2019.
  - b. Financial Report.
  - c. Public Works Report.

Councilman Stasey moved to accept all consent items, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.

- VI. **New Business:**
  - a. **Discussion:** Discuss potential programs and expenditures of Crime Control and Prevention District funds. Mayor Pinckard discussed the CCPD program and possible expenditures that could benefit the Town of Annetta. Councilman Wohl discussed the CCPD meeting scheduled for January 23. He also discussed the Neighborhood Watch Program and asked the audience for volunteers. Mayor Pinckard requested that

volunteers participating in the CCPD program review the Texas Local Government Code, Section 363.151. Councilman Coffman also discussed the Texas Local Government Code, Section 363.151. No action taken.

- b. **Discussion and Action:** Consider appointing an Emergency Management Coordinator and completing a new TDEM 147 form. Mayor Pinckard discussed that Parker County has a process for emergency management and the TDEM 147 form is for Annetta to opt into the plan. This is due to there being a new County Judge. Councilman Mudge moved to approve the Emergency Management Coordinator and TDEM 147 form, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion:** Discussion regarding (i) procedural requirements for zoning amendments; (ii) distribution and availability of information related to city council agenda items; and (iii) discussion on requirements of Texas Public Information Act. City Attorney, Drew Larkin, discussed the zoning process, legal publications, and limitations due to a small staff. Mr. Larkin discussed that the Town is under no obligation to post information, other than the agenda, prior to meetings. He discussed that agendas must be posted 72 hours prior to meetings and that requests for documents should be requested via Public Information Act procedures. Mayor Pinckard discussed the procedures for amending the zoning ordinance. No action taken.
- d. **Discussion and Action:** Consider an agreement with Halff Associates to provide engineering inspection services for infrastructure within Panther Creek Estates. Mayor Pinckard discussed the Panther Creek development being in Annetta's ETJ and this agreement will allow Annetta's engineers to inspect the infrastructure. Mayor Pinckard read the agreement. Councilman Mudge moved to authorize the Mayor to sign the agreement with Halff Associates to provide engineering inspection services for infrastructure within Panther Creek Estates, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.

VII. **Old Business:**

- a. **Discussion and Action:** Consider an ordinance regulating and requiring the maintenance of culverts within the Town. Mayor Pinckard discussed drainage issues and the need for culvert maintenance. He also discussed utility easements. No action taken.

VIII. **Items of Community Interest.** Councilman Causey and Mayor Pinckard discussed the community clean-up day schedule for Saturday, February 23, 2019, from 9:00 a.m. until noon.

IX. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:56 p.m.

*These minutes were approved on the 21<sup>st</sup> day of February, 2019.*

  
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Jamee Long, City Secretary



  
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Bruce Pinckard, Mayor