450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a regularly scheduled meeting on Thursday, October 15, 2026, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.

II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Brandon Thompson led the pledge and Council Member Danny Coffman gave the invocation.

III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Kent Stasey, Danny Coffman, Brandon Thompson, and Matt Davidson were present. Council Member Jim Causey was absent. Also present was Jamee Long, City Secretary/Administrator.

IV. **Public Comments:** There were no public comments.

V. **Consent Items: Reports from City Staff and Commission or Committees:**

a. Consider the approval of Minutes from the Regular City Council Meeting on September 17, 2026.

b. Staff Reports

c. Financial Report

Council Member Stasey moved to approve the consent agenda, and Council Member Coffman seconded the motion.

Council Member Stasey read a recognition prepared by the Town's Water Superintendent commending Water/Wastewater Operator Alan Salazar for his proactive response to a well malfunction at Annetta Elementary. His attention to detail helped prevent any disruption to the school's water service. He noted that water had to be hauled to replenish the ground storage tank and thanked the operations team for their hard work.

Council Member Coffman asked about the Rim Rock Lift Station. Mayor Roberts stated that a pump had been replaced and the lift station is fully operational.

Council Member Coffman also asked about several unusual open records requests. Ms. Long stated that the Town had experienced an increase in requests, which she believed could be related to the use of artificial intelligence.

Council Member Stasey noted that the Town's financials appeared to be in line as the fiscal year came to a close. He also discussed possible capital expenditures in the future.

Ms. Long reported that the Town's annual audit would begin on Monday, October 26.

The motion to approve the consent agenda carried unanimously.

VI. **New Business:**

a. **Discussion and Action:** Consider a resolution designating the official and alternate newspapers for Fiscal Year 2026-27 for publication of matters pertaining to the Town of Annetta.

Mayor Roberts read the resolution.

Council Member Coffman moved to approve a resolution designating *The Community News* as the Town's official newspaper and the *Fort Worth Star-Telegram* as the alternate newspaper for Fiscal Year 2026–27 for publication of matters pertaining to the Town of Annetta. Council Member Thompson seconded the motion.

The motion carried unanimously.

b. **Discussion and Action:** Consider amending the Town's Leak Detection Notice Policy.

Mayor Roberts read notes prepared by City Clerk Diana Kotlinski regarding the proposed amendment to the Town's Leak Detection Notice Policy.

Council Member Coffman moved to approve the amendment, and Council Member Davidson seconded the motion.

Council discussed concerns regarding customers not repairing irrigation leaks in a timely manner.

Council Member Coffman discussed state requirements regarding automatic shutoff devices and shared his experience with his own irrigation system. He also noted the difficulty in locating irrigation leaks.

Council Member Davidson stated that the policy may need additional amendments in the future. Council Member Coffman suggested that the policy may benefit from review by an irrigation specialist.

Mayor Roberts clarified that the proposed amendment would eliminate leak adjustments for leaks occurring within irrigation systems.

The motion carried unanimously.

c. **Discussion and Action:** Consider appointing member and alternate to represent the Town of Annetta in the Parker County Public Utility Agency Board of Directors.

Council Member Coffman moved to open the item for discussion, and Council Member Stasey seconded the motion.

Council Member Stasey stated that Robert McGee had been involved in the Public Utility Agency process from the beginning, representing the Town of Annetta, and would be a good choice to serve as the Town's Director.

Ms. Long suggested Council Member Stasey as the Town's Alternate Director and confirmed that Mr. McGee was willing to serve as Director.

Mayor Roberts noted that these would be the Town's initial appointments and could be changed in the future.

Council Member Davidson asked whether these would be volunteer positions. Council Member Stasey noted that Mr. McGee was a paid professional providing services to the Town.

Council Member Coffman moved to appoint Robert McGee as the Town's Director to the Public Utility Agency and Council Member Stasey as the Alternate Director. Council Member Davidson seconded the motion.

The motion carried, with Council Member Stasey abstaining and all other Council Members voting in favor.

d. **Discussion and Action:** Nomination and appointments of Planning & Zoning Commission, Places 1, 3, 4 and alternate.

Council Member Coffman moved to appoint Angela Thompson to Place 1, Lee Ancona to Place 3, Stephen Barron to Place 4, and Guy Wilson as an alternate to the Planning & Zoning Commission. Council Member Davidson seconded the motion.

The motion carried, with Council Member Thompson abstaining and all other Council Members voting in favor.

Mayor Roberts thanked all appointees for their willingness to serve the Town.

e. **Discussion and Action:** Nomination and appointments of Zoning Board of Adjustment, Places 2, 4 and alternate.

Council Member Stasey moved to appoint Damian Martinez to Place 1, Brian Berryhill to Place 4, and Joe Heaton as an alternate to the Zoning Board of Adjustment. Council Member Coffman seconded the motion.

Mayor Roberts noted that all three were reappointments and praised them for their continued service and dedication to the Town.

The motion carried unanimously.

f. **Announce information on 19th Annual Mayors' Food Drive and Toys for Tots Campaign.**

Mayor Roberts announced the Town's Annual Food Drive and Toys for Tots Campaign. She also shared that the Aledo 4-H Club would be attending the November City Council meeting to donate toys.

Council Member Thompson discussed the possibility of having a Marine attend the meeting and stated that he would see if this could be arranged. Mayor Roberts added that she hoped Gomez the turkey would also make an appearance.

Council Member Coffman asked which types of toys were most needed. Angela Thompson stated that gifts for teenagers were typically in short supply and suggested makeup for girls and clothing for both boys and girls. Mayor Roberts also suggested sporting equipment, such as balls and baseball gloves.

Council Member Coffman discussed the possibility of providing a Thanksgiving meal to a family in need, sharing that his family had done this in the past. He expressed his gratitude for the blessings in his life.

g. **Announced winner of children's book contest.** This month's book giveaway, *The Last Kids on Earth and the Nightmare King*, was awarded to the residents of 144 Pepperbush Drive.

Mayor Roberts shared a thank-you note and photograph of Emmitt Klann, who was the winner of last month's book giveaway.

VII. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

a. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

1. Water/Wastewater Superintendent
2. Water/Wastewater Operator

Executive session began at 7:45 p.m. and ended at 7:54 p.m.

No action from executive session.

VIII. Items of Community Interest.

Mayor Roberts reminded everyone of the Mayor's Annual Milkweed Seed Event scheduled for Saturday, October 17, and expressed her excitement about the favorable weather forecast. She also reminded everyone that early voting would begin on Monday.

Council Member Stasey announced that the Lone Star Fireworks Festival would take place in two weeks and noted that the event supports a good cause. He also discussed Aledo ISD accomplishments and sporting events, as well as his participation in the Aledo ISD Local Government Council.

Ms. Long discussed the Mayor's Annual Halloween Costume Contest and stated that the winner would be announced at the November City Council meeting.

Council Member Thompson shared information about Tri-County Electric's rebate program for heating and air conditioning inspections.

IX. **Adjournment:** With no further business before the City Council, Mayor Roberts adjourned the meeting at 8:09 p.m.

These minutes were approved on the 19th day of November, 2026.

Jamee Long, City Secretary/Administrator

Sandy Roberts, Mayor