



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, January 18, 2024, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:09 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Bruce Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Shane Mudge, Bruce Pinckard, Kent Stasey, Jim Causey and Danny Coffman were all present. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on December 21, 2023.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Stasey moved to accept the consent items as written, Council Member Coffman seconded the motion, with all aye. Council Member Causey noted that the Town's revenues and expenses look good. Mayor Roberts pointed out that there were 50 leak notifications in December. She discussed a "thank you" email that the Town received for Diana and Bobbie assisting to troubleshoot the location of their leak. They appreciated their assistance. Motion passed unanimously.

- VI. **New Business:**
 - a. **Discussion and Action:** Consider an ordinance establishing a process for petitions for release from the Town's extraterritorial jurisdiction. City Secretary/Administrator stated that this is due to a legislative change. She discussed the cost for the GIS and updating the map would be approximately \$500. She stated that there would also be administrative costs, so she recommends the fee is \$750. Council Member Pinckard moved to approve an ordinance establishing a process for petitions for release from the Town's

extraterritorial jurisdiction, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.

- b. **Discussion and Action:** Consider an ordinance amending the Town's fee schedule to amend the electrical permit fee for solar – main panel upgrade and adding a fee for processing petitions for release from the Town's extraterritorial jurisdiction. Council Member Pinckard moved approve an ordinance amending the Town's fee schedule to amend the electrical permit fee for solar – main panel upgrade and adding a fee for processing petitions for release from the Town's extraterritorial jurisdiction, Council Member Stasey seconded the motion. Motion passed unanimously.
- c. **Discussion and Action:** Discuss and consider an engagement letter with Drew Larkin Law, PLLC for legal services. Council Member Pinckard stated that Mr. Larkin was the Town's attorney for a long time but has opened his own practice. His practice is limited to land and development law and the Town could also continue their representation with TOASE. Council Member Pinckard moved to approve an engagement letter with Drew Larkin Law, PLLC for legal services, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- d. **Announce winners of Annetta's Third Annual Christmas Contest.** Mayor Roberts announced the winner of the Third Annual Christmas Contest is Liz Confiliano. She thanked everyone for participating in the contest.
- e. **Announced winner of children's book contest.** This month's book, The Day the Crayons Quit, was won by the residents of 219 Highland Drive. Mayor Roberts thanked Rico Remigio for donating this book.

VII. Old Business:

- a. **Discussion and Action:** Consider a municipal services agreement with Aledo Independent School District regarding the AISD Water Facilities. Mayor Roberts stated that the Town's attorney is still in discussions with the school district's attorney. Council Member Causey moved to table this item until the February 15, 2024 regular City Council meeting, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- b. **Discussion and Action:** Consider an ordinance amending the Drought Contingency Plan. Council Member Causey moved to open this item for discussion, Council Member Coffman seconded the motion. Council Member Causey stated that he has been working with the Town's City Clerk, Diana Kotlinski, to review data. He stated that he should have additional data by next month's meeting. Council Member Causey discussed analytic data that could possibly be added to evaluate this further. He discussed the possibility of installing separate irrigation meters to monitor irrigation use. Council Member Stasey discussed the water tiers and Incode/Zenner data. He stated that reports can be run for hourly and daily data. Council Member Stasey discussed a possible app so that water customers can check their own consumption. Council Member Pinckard stated that this would be a good tool for water customers. He discussed adding irrigation meters for future developments. Council Member Causey moved to table this item until the February 15, 2024 regular City Council meeting, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

VIII. Executive Session: As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

a. § 551.074. Deliberation regarding personnel matters. (1) The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

1. Water/Wastewater Operator

Executive Session began at 7:39 p.m. and ended at 7:50 p.m.

- IX. **Take any action from executive session, if needed.** No action taken.
- X. **Items of Community Interest.** Mayor Roberts reminded everyone about the Town’s Clean-Up Day on Saturday, February 24, from 9:00 a.m. until noon. Council Members Stasey and Pinckard discussed the primary election and the deadline to register to vote. Council Member Coffman discussed the cold weather and preparing for below freezing temps. Council Member Causey discussed an event at Buchanan Stadium on January 24.
- XI. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 7:55 p.m.

These minutes were approved on the 15th day of February, 2024.



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor