



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, January 19, 2023, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Jim Causey led the pledge and Council Member Bruce Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Sandy Roberts and Council Members, Kent Stasey, Jim Causey and Bruce Pinckard were all present. Council Members Shane Mudge and Danny Coffman were absent. Also present was City Secretary, Jamee Long.
- IV. **Public Comments:** Citizen, Bob McCann, thanked Jamee and Diana for their assistance with his recent permit. Mr. McCann requested that the City Council review Ordinance 168 regarding the Building Code. He requested that future documents be "searchable," so it is easier to find items within the ordinance. He also discussed the water table and the number of wells in Parker County. Citizen, Tracy Rice, discussed the barking dog issue at 109 Links Lane. He stated that his neighbor has many dogs and that they bark constantly. Mr. Rice stated that his neighbor has tried placing netting on his fence and bark collars on his dogs, but this does not help the problem. He stated that he is thankful for the Town's Code Enforcement Officer and that this is an issue that needs to be addressed.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meetings on December 15, 2022.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Causey moved to accept the consent items as presented, Council Member Pinckard seconded the motion, with all aye. Council Member Causey stated that the first quarter of the financials are good and that expenses are low and revenues are up. Mayor Roberts stated that there were 120 automated meter leak detections in December that saved customers money and saved our natural resources. Motion passed unanimously.

VI. New Business:

- a. **Update and introduction of Juleah Sessom, Town of Annetta Code Enforcement Officer.** Officer Sessom thanked the Town staff and City Council for having her at the meeting tonight. She discussed her experience and credentials. Council Member Stasey thanked Officer Sessom for handling the Town's code enforcement. Split Rail HOA President, Michael Fowler, also thanked Officer Sessom. Citizen, Bob McCann, asked Officer Sessom if she could assist with loose dogs in the Town. Officer Sessom stated that this would require an interlocal agreement between the Town and Parker County Animal Control. She continued that her licensing does not cover animals at large. Officer Sessom stated that if a citizen ever feels like they are in danger, they should contact the Parker County Sheriff's office. She also stated that if there is a non-emergency situation, citizens need to contact the City Secretary. Officer Sessom discussed the process of handling a code violation.
- b. **Discussion and Action:** Nomination and appointment of Planning & Zoning Commission, Alternate #2. Mayor Roberts introduced Lori Fowler. Ms. Fowler stated that she is a real estate broker for Charitable Realty and that she is a long-time resident of Annetta. Council Member Pinckard stated that her real estate experience would be an asset for the Planning & Zoning Commission. Ms. Fowler stated that she is knowledgeable of the Town's ordinances regarding development and the Town's history. Council Member Stasey stated that this ties in with the Town's Comprehensive Plan and that he would be honored for Ms. Fowler to serve on the Commission. Council Member Pinckard moved to nominate and appoint Lori Fowler to the Planning & Zoning Commission as Alternate #2, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider a vehicle policy for Town employees. Mayor Roberts stated that this policy is recommended by the Town's attorney due to the Town's water and wastewater operators driving Town owned vehicles. Council Member Pinckard asked if the Town's employees would need to sign the policy if it is approved. City Secretary, Jamee Long, stated that she will have all employees sign the policy and add it to their personnel file. Council Member Pinckard asked if the Town has a policy to periodically check driving records on employees that drive Town vehicles. Ms. Long stated that the Town currently does not check driving records on employees except during the hiring process. Council Member Stasey stated that since Annetta is in a rural area, 25 miles may not be enough and that, in his opinion, this should be expanded to 35 to 40 miles. Council Member Pinckard moved to approve the vehicle policy with an amendment to 40 miles instead of 25, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider an expenditure in the amount of \$12,500 to Water Tank Inspections, LLC to reattach needle rod on the Town's elevated water tower. City Secretary, Jamee Long, stated that this expenditure has been reviewed by the Town's water engineer and is in line with the cost of such repair. Council Member Causey asked how this rod broke. Council Member Pinckard stated that it is probably due to high winds. Council Member Pinckard moved to approve an expenditure in the amount of \$12,500 to Water Tank Inspections, LLC to reattach needle rod on the Town's elevated water tower, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider an agreement with Vertical Bridge 500, LLC regarding a cell phone tower located at 700 Thunder Head Lane. Council Member Pinckard moved to open this item for discussion, Council Member Stasey seconded the motion. Daniel Pettis with Vertical Brice discussed the proposed cell

phone tower. Council Member Stasey stated that this agreement is still under legal review, so this item will not be considered tonight. Council Member Pinckard asked about the proposed location of the cell phone tower. Mr. Pettis stated that it would be located east of the Town's water tower and would be approximately 250 feet tall. Council Member Pinckard asked if the bandwidth would be better after installation. Mr. Pettis stated that he does not have this information with him tonight. Mr. McCann discussed the physics of the proposed cell phone tower. Mr. Pettis stated that the new cell phone tower will be 5G. Council Member Stasey asked Mr. Pettis to discuss the way the new tower will help the citizens of Annetta. Mr. Pettis stated that the new tower will increase internet speed and assist cell phones that are currently in "dark spots." Council Member Stasey discussed the revenue from the cell phone tower agreement. Council Member Pinckard moved to table this item until the February 16, 2023 City Council meeting pending legal review, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.

- f. **Discussion and Action:** Consider authorizing the Mayor to execute an Interlocal Agreement with Parker County regarding road maintenance and repairs. City Secretary, Jamee Long, stated that this agreement is being requested by the newly elected Commissioner of Precinct 4. Council Member Pinckard moved to authorize the Mayor to execute an Interlocal Agreement with Parker County regarding road maintenance and repairs, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider authorizing the Mayor to execute Addendum No. 1 to Municipal-County Contract for Road Repair for an expenditure of \$13,911 for resurfacing a portion of Woodland Hills Drive (labor, equipment and materials). City Secretary, Jamee Long, stated that in December the prior Commissioner wanted to resurface Woodland Hills Drive but there is a small portion that is within the city limits of Annetta Ms. Long stated that there was not enough time to get this approved by Commissioners Court, so that is why it is on this agenda. Council Member Stasey stated that he appreciates Precinct 4 contacting the Town to get this done. Council Member Stasey moved to authorize the Mayor to execute Addendum No. 1 to Municipal-County Contract for Road Repair for an expenditure of \$13,911 for resurfacing a portion of Woodland Hills Drive (labor, equipment and materials), Council Member Causey seconded the motion, with all aye. Motion passed unanimously.
- h. **Announce winners of Annetta's Second Annual Christmas Contest.** Mayor Roberts announced the winner of the Second Annual Christmas Contest is Liz Confilliano. She thanked everyone for participating in the contest.
- i. **Announce winner of children's book contest.** This month's book is Curious About Snow, and the winner was 120 Rosemeade Court.

VII. Old Business:

VIII. Executive Session: As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

a. § 551.074. Deliberation regarding personnel matters. (1) The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

- 1. Water/Wastewater Operator

Executive Session began at 7:54 p.m. and ended at 8:14 p.m.

- IX. **Take any action from executive session, if needed.** No action.
- X. **Items of Community Interest.** Mayor Roberts reminded everyone about the Town's Community Clean-Up and Beautification Day scheduled for Saturday, February 25, from 9:00 a.m. until noon. She stated that the Town will provide safety vests and trash bags, and lunch afterwards for the volunteers. Council Member Pinckard discussed the State of the County Addresses that Judge Deen is presenting at various locations Parker County.
- XI. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:18 p.m.

These minutes were approved on the 16th day of February, 2023.



Jamee Long, City Secretary



Sandy Roberts, Mayor