



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, February 21, 2019, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Shane Mudge led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pinckard and Councilmembers Kent Stasey, Mark Wohl, Shane Mudge, Jim Causey and Danny Coffman were all present. Also present were Jamee Long, City Secretary and Drew Larkin, City Attorney.
- IV. **Public Comments:** Aron Stewart and his attorney, Russell Johnson, requested to speak during the item on the agenda concerning well drilling. Roger Guinn discussed the city and citizens working together to solve issues with permits. Mr. Guinn also discussed the diversity of the citizens. Roger Wilson requested the purchase of a plaque commemorating Mr. Carter's service for the Town. Tim Pierce stated he agreed with purchasing a plaque regarding Mr. Carter's service. Mr. Pierce stated that he would like to add to the discussions on the agenda item regarding City Hall Essentials, LLC.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on January 17, 2019 and CCPD Meetings on December 20, 2018 and January 23, 2019.
 - b. Financial Report.
 - c. Public Works Report.

Councilman Coffman moved to accept all consent items, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.
- VI. **New Business:**
 - a. **Drawing of candidates for place on May 4, 2019 General Election Ballot.** Mike Brasovan drew #1, Bruce Pinckard #2 for placement on the ballot for Mayor. Sandy Roberts drew #1, Mike Herring #2 for placement

on the ballot for Council, Place 3. Kent Stasey drew #2, Jaime Saenz #1 for placement on the ballot for Council, Place 5.

- b. **Discussion and Action:** Consider AMI leak detection policy. As a result of the new AMI network and software system, the Town receives electronic alerts when usage is irregular at any meter. This policy is to serve as the Town's response and responsibilities upon receipt of such alerts. Mayor Pinckard discussed the accuracy of the automated meters and the cost savings of detecting leaks early. Councilman Coffman moved to approve the AMI leak detection policy, Councilman Stasey seconded the motion, with all aye. Councilman Coffman discussed the types of leaks that have been detected since the automated meters were installed in October 2018. Councilman Causey discussed the procedure for notifying customers of unusual consumption. Motion passed unanimously.
- c. **Discussion and Action:** Consider authorizing the Mayor to execute a Professional Services Agreement with City Hall Essentials, LLC. Citizen, Tim Pierce, requested to speak. Mayor Pinckard allowed Mr. Pierce to address the Council. Mr. Pierce requested additional information regarding City Hall Essentials, LLC and the process of hiring planning consultants. Mayor Pinckard informed him that this would fall under "professional services" in accordance with the Local Government Code and that the scope of work would be defined by a work order or task. Mayor Pinckard introduced Craig Farmer with City Hall Essentials, LLC. Mr. Farmer stated he is a planning consultant with over 30 years of municipal planning experience. He stated that City Hall Essentials, LLC is also associated with a municipal law firm and conducts training sessions for municipal employees, if needed. Councilman Mudge moved to authorize the Mayor to execute a Professional Services Agreement with City Hall Essentials, LLC, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider authorizing the purchase of a new server. Bill Green, IT consultant, discussed that the Town's software, Incode, is not meeting current software requirements. Mr. Green also stated that the program must be upgraded by April 2019. Mayor Pinckard discussed the need to amend the budget and that this expense would be categorized as an "administrative expense." Discussion regarding PCI Compliance. Councilman Coffman moved to authorize the purchase of a new server, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider appointing a Crime Control and Prevention Coordinator. Mayor Pinckard discussed that Councilman Wohl has served as interim coordinator since the resignation of the previous coordinator. Councilman Stasey moved to appoint Danny Coffman as the Crime Control and Prevention Coordinator, Councilman Wohl seconded the motion, with Councilmen Stasey, Wohl, Mudge and Causey voting aye. Councilman Coffman abstained from voting. Motion passed.
- f. **Discussion and Action:** Consider authorizing the purchase of stalker radar for Stuard Elementary using CCPD funds. Mayor Pinckard discussed the Town's relationship with Aledo ISD and stated this would be a donation for the purchase of the stalker radar. Councilman Coffman moved to authorize the purchase of stalker radar for Stuard Elementary using CCPD funds, Councilman Mudge seconded the motion, with all aye. Councilman Wohl discussed the need to support our local schools. Motion passed unanimously.
- g. **Discussion and Action:** Consider a proclamation proclaiming March 17-23, 2019 as Poison Prevention Week. Mayor Pinckard read the proclamation. Councilman Stasey moved to approve the proclamation proclaiming March 17-23, 2019 as Poison Prevention Week, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion:** Discuss sale of 2000 acre ranch along Bear Creek Road in the unincorporated area of East Parker County. Councilman Stasey discussed that a Municipal Utility District application has been filed for

this development. Councilman Coffman discussed the developments south of Annetta and how this will affect the Aledo ISD.

- i. **Discussion and Action:** Discuss and consider action regarding (i) Aron Stewart's well drilling exception request; (ii) Aron Stewart's threatened lawsuit against the Town requesting declaratory and injunctive relief and takings damages; and (iii) possible resolution/settlement of one or more of the aforementioned matters. Russ Johnson addressed the Council to discuss his credentials and his legal work regarding Texas water and well drilling rights. He stated that Mr. Stewart is requesting a variance from the Town's Well Drilling Ordinance. Mr. Johnson requested the case be resolved without legal action. The Council went into executive session at 7:22 p.m. and reconvened at 7:58 p.m. Councilman Stasey moved to reconsider Mr. Stewart's request at the June 20, 2019 City Council Meeting in order to allow time to study the request further, Councilman Coffman seconded the motion, with all aye. Mr. Stasey stated that the Town needs to review the request with our engineer regarding environmental, health and safety concerns. Mr. Stasey also stated that 30 days prior to the June meeting, the Town would provide the information to Mr. Johnson and Mr. Stewart. Mr. Johnson agreed with the proposal. Motion passed unanimously.

VII. **Old Business:**

- a. **Discussion and Action:** Consider an ordinance regulating and requiring the maintenance of culverts within the Town. Councilman Coffman moved to approve the ordinance regulating and requiring the maintenance of culverts within the Town, Councilman Wohl seconded the motion, with all aye. Mayor Pinckard read the ordinance. A man in the audience asked Mayor Pinckard about his quote in the Weatherford Democrat. Mayor Pinckard stated he could visit with him after the meeting, but the discussion needed to relate to this specific agenda item. Mayor Pinckard discussed future developments and drainage study requirements. Motion passed unanimously.

VIII. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.071. The Town Council may meet with its attorney on any matter in which the duty of its attorney under the Texas Disciplinary Rules of Professional Conduct conflict with Chapter 551, Texas Government Code, including discussion of any item posted on the agenda; to seek legal advice regarding the agenda item above regarding Aron Stewart; and seek legal advice on the Upper Trinity Groundwater Conservation District's proposed new rules and effect on Annetta's water supply, water customers and well owners.

Executive session began at 7:22 p.m. and ended at 7:58 p.m.

RECONVENE INTO REGULAR SESSION at 7:58 p.m.

- IX. **Items of Community Interest.** Mayor Pinckard and Jamee Long discussed the community clean-up day scheduled for Saturday, February 23, 2019, from 9:00 a.m. until noon. Councilman Coffman discussed the next CCPD meeting is scheduled for March 19, 2019 and CPR certification training would be conducted at that time. He also discussed possible community patrols during the week of Spring Break. Mayor Pinckard discussed the next Planning & Zoning Commission meeting is scheduled for March 14, 2019 at 7:00 p.m. Councilman Wohl discussed his circumstances for his not running for office again. Jamee Long discussed the Zoning Board of Adjustments will meet on February 25, 2019 at 7:00 p.m.
- X. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 9:09 p.m.

These minutes were approved on the 21st day of March, 2019.

Jamee Long

Jamee Long, City Secretary



Bruce Pinckard

Bruce Pinckard, Mayor