



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, August 15, 2019, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:02 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Sandy Roberts led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pinckard and Council Members Kent Stasey, Danny Coffman, Jim Causey, Shane Mudge and Sandy Roberts were all present. Also present were Jamee Long, City Secretary, and Drew Larkin, City Attorney.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
  - a. Consider the approval of Minutes from the Regular City Council Meeting on July 18, 2019 and CCPD Meeting on July 16, 2019.
  - b. Financial Report.
  - c. Public Works Report.

Council Member Coffman moved to accept all consent items, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.

- VI. **New Business:**
  - a. **Presentation by Shyanne Story of Scouts BSA Troop 75G.** Shyanne discussed her troop and their need for a couple of 3-4 person tents. Council Members Stasey and Coffman stated they would each make a donation of a 3-4 person tent. Mayor Pinckard stated that we would post the need for tents on the Town's Facebook page. Beth Terry requested donors email her at [scoutmaster75g@gmail.com](mailto:scoutmaster75g@gmail.com). Mayor Pinckard thanked the parents, leaders and young people that participate in scouting.
  - b. **Discussion and Action:** Public hearing and consider replat of lot 12, Block 19, Deer Creek Phase VII, more commonly known as 216 Deer Creek Drive. The public hearing opened at 7:15 p.m. and closed at 7:17 p.m.

Citizen, Mr. Netherton, asked for an explanation of the replats. Glenn Breisch discussed that one lot is for a road dedication and the other lot is for drainage.

- c. **Discussion and Action:** Public hearing and consider replat of lot 13, Block 19, Deer Creek Phase VII, more commonly known as 218 Deer Creek Drive. Council Member Stasey moved to approve the replats of lots 12 and 13, Block 19, Deer Creek Phase VII, more commonly known as 216 and 218 Deer Creek Drive, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider scheduling a special joint public hearing with the Town Council and the Planning & Zoning Commission to be held on September 12, 2019 at the Annetta Town Council Chambers at 7:00 p.m. to consider recommendations and possible action upon an ordinance amending the zoning ordinance of the Town of Annetta, Texas. Council Member Coffman moved to schedule a special joint public hearing with the Town Council and the Planning & Zoning Commission for September 12, 2019 at the Annetta Town Council Chambers at 7:00 p.m. to consider recommendations and possible action upon an ordinance amending the zoning ordinance of the Town of Annetta, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider appointing an Emergency Management Coordinator and completing a new TDEM 147 form. Council Member Coffman moved to appoint Sean Hughes, Parker County Fire Marshal as Emergency Management Coordinator and authorize Mayor to sign a new TDEM 147 form, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider expenditure for backup and disaster recovery monthly license fee for desktop computers and device for server. Council Member Stasey moved to approve an expenditure for backup and disaster recovery monthly license fee for desktop computers and device for server, Council Member Coffman seconded the motion, with all aye. Council Member Stasey discussed that this is for all 4 computers in the office. Motion passed unanimously.
- g. **Discussion and Action:** Consider scheduling a Town Hall meeting to discuss groundwater and the water/sewer utilities. Council Member Causey moved to schedule a Town Hall meeting to discuss groundwater and the water/sewer utility for Thursday, October 10, 2019, at 6:00 p.m., Council Member Stasey seconded the motion, with all aye. Mayor Pinckard discussed having Doug from the Upper Trinity Groundwater Conservation District and Dr. Harkins at the meeting to answer questions. Motion passed unanimously.
- h. **Discussion and Action:** Consider authorizing an expenditure for the purchase of security cameras at Town Hall using CCPD funds. Council Member Coffman discussed the need for additional security cameras to provide a "safe zone" for internet exchanges. He also discussed that some cities do this at their police department, but since Annetta does not have a police department, he recommends this purchase for Town Hall. Council Member Coffman moved to authorize an expenditure for the purchase of security cameras at Town Hall using CCPD funds, Council Member Mudge seconded the motion, with all aye. Council Member Roberts discussed the possibility of the additional cameras lowering the Town's insurance premium. Council Member Causey discussed the lighting capabilities of the new cameras, and Mayor Pinckard reminded Council Member Coffman that the lighting must be in compliance with Ordinance 192. Motion passed unanimously.
- i. **Discussion and Action:** Nomination and appointment of Planning and Zoning Commission members for Place 2, Place 4, Place 5 and Alternate #1. Council Member Stasey moved to re-appoint Mike Herring for Place 2 and appoint Steve Wood for Place 4 on the Planning and Zoning Commission, Council Member

Causey seconded the motion, with all aye. Motion passed unanimously. Council Member Stasey moved to re-appoint Traci Fambrough for Place 5 on the Planning and Zoning Commission, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously. Council Member Stasey moved to re-appoint J.D. Davis for Alternate #1 on the Planning and Zoning Commission, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.

- j. **Discussion and Action:** Nomination and appointment of Zoning Board of Adjustment members for Place 2 and Place 4. Council Member Stasey moved to re-appoint John Pierce for Place 4 on the Zoning Board of Adjustment, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously. Council Member Roberts moved to appoint Joe Heaton for Place 2 on the Zoning Board of Adjustment, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

## II. Old Business:

- a. **Discussion and Action:** Remove from the table, discuss and consider amending the Town of Annetta Meter Leak Detection Policy. Council Member Coffman moved to remove from the table and approve the presented amendments to the Town of Annetta Meter Leak Detection Policy, pending attorney review, Council Member Roberts seconded the motion, with all aye. Council Member Stasey discussed the proposed changes to the Policy. Motion passed unanimously.
- b. **Discussion and Action:** Presentation of the draft 2019-2020 Town of Annetta Budget for Council consideration and approval. Authorize publication of the 2019-2020 Town of Annetta Budget Hearing in the Community News. Mayor Pinckard discussed the audits of Council Member Stasey and staff of the franchise fees and the additional revenue because of the audits. He went through each fund's revenue and expenses. Council Member Stasey moved to authorize the publication of the 2019-2020 Town of Annetta Budget on August 30, 2019 in the Community News and post on the Town's website on August 19, 2019, Council Member Coffman seconded the motion, with all aye. The 2019-2020 Budget Hearing is set for September 19, 2019. Motion passed unanimously.
- c. **Discussion and Action:** Remove from the table, discuss and consider action regarding Aron Stewart's water well drilling exception request. Council Member Stasey moved continue to a future meeting regarding Aron Stewart's water well drilling exception request, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.

- I. **Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.071. The Town Council may meet with its attorney on any matter in which the duty of its attorney under the Texas Disciplinary Rules of Professional Conduct conflict with Chapter 551, Texas Government Code, including discussion of any item posted on the agenda; to seek legal advice regarding the agenda item above regarding Aron Stewart; and seek legal advice on the Upper Trinity Groundwater Conservation District's proposed new rules and effect on Annetta's water supply, water customers and well owners.

**Executive session began at 7:17 p.m. and closed at 7:45 p.m.**

### RECONVENE INTO REGULAR SESSION

- VII. **Items of Community Interest.** Mayor Pinckard thanked Scouts BSA Troop 75G for being at the meeting. Council Member Stasey discussed Aledo ISD school year about to begin and Bearcat Athletics. Citizen, Howard Story, discussed an active shooter course. Council Member Coffman discussed the CCPD meeting and future CPR certification courses.

VIII. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:28 p.m.

*These minutes were approved on the 19<sup>th</sup> day of September, 2019.*

*Jamee Long*

Jamee Long, City Secretary



*Bruce Pinckard*

Bruce Pinckard, Mayor