



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, December 21, 2023, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Shane Mudge led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Shane Mudge, Bruce Pinckard, Kent Stasey, Jim Causey and Danny Coffman were all present. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on November 16, 2023.
 - b. Public Works Report.
 - c. Financial Report.

Council Member Causey moved to accept the consent items as written, Council Member Mudge seconded the motion, with all aye. City Secretary/Administrator, Jamee Long, stated that the Town's water/wastewater operators' report is included in the packet and includes information on completed projects by the operators in November. Mayor Roberts pointed out that there were 63 leak notifications in November. Discussion regarding Zenner data regarding leak notifications. Council Member Causey suggested additional information be added to the Town's annual CCR to notify water customers of possible ways to troubleshoot small leaks to conserve water. Council Member Stasey and Mayor Roberts discussed a water quality posting on social media. Ms. Long confirmed that the poster's water quality was tested in addition to 4 other nearby homes and the water was clear. Motion passed unanimously.

- VI. **New Business:**
 - a. **Presentation:** Presentation by George, Morgan and Sneed, P.C. regarding annual audit report. Tonya Hunter with George, Morgan and Sneed, P.C. presented a summary of the audit report. Ms. Hunter went

through the audit report. She stated that Town staff had everything in order and were easy to work with. Council Member Causey asked Ms. Hunter about the journal entries. Ms. Hunter stated that there were no errors and the journal entries were standard. Mayor Roberts thanked Ms. Hunter for her presentation of the clean audit.

- b. **Discussion and Action:** Consider authorizing the Mayor to execute a letter of a letter of engagement with Jake Weber for the Town's financial reconciliations and payroll. Council Member Stasey stated that Jake Weber assists with oversight of the Town's finances and is necessary for reconciliations and payroll. Council Member Mudge moved to authorize the Mayor to execute a letter of engagement with Jake Weber for the Town's financial reconciliations and payroll, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider a resolution calling for the May 4, 2024 General Election for Council Places 1, 2 and 4 and authorizing the Mayor to execute a contract with Parker County Elections Office for the May 4, 2024 General Election. Council Member Pinckard moved to approve the resolution calling for the May 4, 2024 General Election for Council Places 1, 2 and 4, and authorize the Mayor to execute a contract with Parker County Elections Office for the May 4, 2024 General Election, Council Member Mudge seconded the motion. Motion passed unanimously.
- d. **Discussion and Action:** Consider an ordinance amending the Drought Contingency Plan. Council Member Mudge moved to open this item for discussion, Council Member Pinckard seconded the motion. Mayor Roberts stated that there is a redlined version in the Council Packet. Council Member Pinckard asked if the Town's attorney and engineer have reviewed the plan for TCEQ compliance. Ms. Long stated that the Town's engineer and attorney have reviewed the plan. Mayor Roberts asked the Town's water operator, Roger Crutcher, if he is in approval of the revisions. Mr. Crutcher stated "yes." Ms. Long stated that the Town's software company would take several months to implement a change to calculate the penalty portion of the plan. Council Member Stasey discussed the implementation of the penalty portion of the plan. He also discussed possible incentives for water customers to conserve water and the impact of new private wells on Annetta's water. Ms. Long stated that there are several questions in the redlined document that the Town's attorney needs answered to complete the document. Council Member Pinckard discussed different water calculation scenarios for a penalty. He stated that there have been no rate increases since 2016 but costs are escalating. City Clerk, Diana Kotlinski, stated that it takes approximately 3,000 gallons to irrigate one time at one residence. She stated that irrigation is usually 900 gallons per hour. Council Member Pinckard stated that due to the large lots in Annetta, the average irrigation gallons are higher than normal. He stated that there is too much data to figure this out tonight. Council Member Stasey stated that this issue is an irrigation matter. Ms. Kotlinski stated that when the Town implemented restrictions, customers were watering longer than the allotted one day. She stated that she can run reports for any data needed to review this plan. Citizen, Bob McCaan, discussed water issues in the area. Mayor Roberts requested Council Member Causey evaluate the plan, consumption data and penalty options, and make a recommendation after his analysis. Council Member Mudge moved to table this item until the January 18, 2024 regular City Council meeting, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider scheduling a Community Clean-Up and Beautification Day. Council Member Pinckard moved to schedule a Community Clean-Up and Beautification Day for February 24, 2024 from 9:00 a.m. until noon, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- e. **Announced winner of children’s book contest.** This month’s book, As Cool as it Gets, was won by the residents of 120 Rosemeade. Mayor Roberts thanked Rico Remigio for donating the children’s book that will be given away in January.

VII. Old Business:

- a. **Discussion and Action:** Consider a municipal services agreement with Aledo Independent School District regarding the AISD Water Facilities. Mayor Roberts stated that the Town’s attorney is still in discussions with the school district’s attorney. Council Member Coffman moved to table this item until the January 18, 2024 regular City Council meeting, Council Member Mudge seconded the motion, with all aye. Motion passed unanimously.

VIII. Items of Community Interest. Mayor Roberts thanked Rico Remigio for coordinating Annetta’s Toys for Tots drive this year. She stated that the donations deadline was extended and that three full boxes of toys and a bicycle were donated by Annetta citizens. Mayor Roberts congratulated the Aledo Football Team for their State Championship. Council Member Pinckard discussed the other organizations, teachers, students and staff in the Aledo ISD and is proud to be a part of a community that is “Growing Greatness.” Mayor Roberts wished everyone a Merry Christmas and Happy New Year.

IX. Adjournment: With no further business before the council, the Mayor adjourned the meeting at 8:29 p.m.

These minutes were approved on the 18th day of January, 2024.



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor