



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council met in a regularly scheduled meeting on Thursday, August 20, 2026, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Brandon Thompson led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Kent Stasey, Danny Coffman, Jim Causey, and Brandon Thompson were present. Council Member Place 1 was scheduled to be sworn into office later in the meeting. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** Council Member Stasey thanked Council Member Thompson for his military service and his continued service to the Annetta community. He recognized Council Member Thompson's name is included in the National Military Monument in Washington, D.C., honoring Americans who have served our country in the military since the Revolutionary War. Council Member Stasey also expressed his appreciation to all Annetta residents who have served in the military.
  - a. **Mayor Roberts swore in Matt Davidson, Council Member – Place 1.**
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
  - a. Consider the approval of Minutes from the Regular City Council Meeting on July 16, 2026.
  - b. Staff Reports
  - c. Financial Report

Council Member Stasey moved to approve the consent agenda, and Council Member Coffman seconded the motion.

Council Member Stasey stated that the Town remains on target with the current fiscal year budget. He noted that water consumption and sales have been high, while staff continue to encourage customers to reduce usage. Council Member Causey noted that the Town's financials remain in line with budget expectations for

this point in the fiscal year. Ms. Long stated that several budget amendments would be presented at the next meeting to clean up the budget.

Council Member Coffman asked whether the Town had experienced any issues with the water system during the period of high consumption. Ms. Long discussed a recent breaker failure at one of the Town's water plants and stated that Water Superintendent Ryan Berry monitored the system overnight until repairs were completed the following day. Council Member Stasey thanked staff for their dedication in keeping the Town's systems operating smoothly.

Council Member Causey discussed the Zenner app available to customers to monitor their water consumption. Council Member Stasey also discussed the three blower motors at the wastewater treatment plant, noting that one motor had failed and the third motor was installed in a timely manner to maintain operations. Citizen Bob McCann discussed water conservation and the use of drought-tolerant plants. Council Member Stasey reminded those present that 100% of the Town's treated effluent is conveyed to the golf course for irrigation.

The motion to approve the consent agenda carried unanimously.

**VI. New Business:**

**b. Recognition of City Secretary/Administrator, Jamee Long, for 10 years of service to the Town of Annetta.**

Mayor Roberts presented Ms. Long with a commemorative clock in recognition of her 10 years of service to the Town of Annetta.

Council Member Stasey reflected on the Town's growth, noting that in 2013 Town Hall operated from a red barn on Old Annetta Road and that the Town had searched for several years for the right person to serve as City Secretary. He thanked Ms. Long for the certification, education, and experience she brings to the position and stated that her work makes a meaningful difference in the community.

Council Member Coffman recognized previous Council Members for their efforts in building a quality staff and commended the Town's staff for their work and dedication.

Ms. Long stated that she has worked in government for many years and praised City Clerk Diana Kotlinski for her exceptional customer service, adding that they make a great team.

Council Member Causey thanked Ms. Long for her work with him on the Town's budget and recognized her efforts in maintaining the Town's financial records, which contribute to the Town receiving a clean audit each year.

Council Member Thompson thanked Ms. Long for her knowledge, assistance, and willingness to answer questions. He also commented on the amount the Town is able to accomplish each year.

Council Member Davidson stated that although he had not worked with Ms. Long for very long, he understands the importance and value of having knowledgeable staff.

Mayor Roberts discussed Ms. Long's efforts to quickly apply for and secure SLFRF grant funding, which provided significant benefits to the Town, including an operations building and generators for the Town's

lift stations and water plants. She stated that Ms. Long is an asset to the citizens of Annetta and that she is honored to work with her.

Ms. Long thanked everyone for their kind comments. She stated that she is proud that Annetta operates without an ad valorem tax and that the Town continues to operate efficiently with limited resources.

- c. **Discussion and Action:** Nomination and appointment of Planning & Zoning Commission, Place 2, for a term expiring 2027.

Ms. Long stated that Traci Fambrough previously served as Chair of the Planning & Zoning Commission before moving to an alternate position due to other commitments. She stated that Ms. Fambrough is now available to return to the Commission as Place 2.

Council Member Causey moved to appoint Traci Fambrough to Place 2 on the Planning & Zoning Commission for a term expiring in 2027, and Council Member Coffman seconded the motion.

The motion carried unanimously.

- d. **Discussion and Action:** Presentation of the draft 2026-27 Town of Annetta Budget for Council consideration and approval. Authorize publication of the 2026-27 Town of Annetta Budget Hearing in The Community News.

Council Member Stasey moved to approve the draft FY 2026-27 Town of Annetta Budget and authorize publication of the notice of the Budget Hearing to be held on September 17, 2026, in *The Community News*. Council Member Coffman seconded the motion.

Council Member Causey stated that the proposed budget reflects increased revenues and decreased expenditures. As a result, additional funding has been allocated for capital improvements, including the purchase of an additional operations vehicle and improvements to the Town's water system.

Council Member Coffman asked about the Town's reserves. Council Member Causey stated that reserves continue to increase and remain strong. He also discussed increased sales tax revenues, which will allow the Town to allocate additional funding toward roadway improvements. He noted that the budget also provides for the continuation of the Town's patrol agreement with the Parker County Sheriff's Department and the annual cost associated with the security cameras at the elementary schools.

Council Member Stasey discussed the Town's outstanding bonds and payoff schedule and emphasized the importance of maintaining healthy reserves. He stated that the Town remains in a strong financial position.

Council Member Thompson asked whether the Town's contribution to the proposed Public Utility Agency (PUA) was included in the budget. Ms. Long confirmed that it was. Council Member Thompson also asked why Tri-County Electric Cooperative franchise fee revenue was projected to decrease in the upcoming fiscal year. Council Member Stasey discussed how franchise fees are calculated, and Council Member Causey stated that the budget projections are based on actual revenues, which are trending lower for the next fiscal year.

The Council also discussed data associated with the Flock security cameras at the elementary schools. Ms. Long stated that the Aledo ISD Police Chief has access to the data and that the Town does not have access to or maintain the data.

The motion carried unanimously.

**e. Discussion:** Discussion regarding Parker County Utility Agency Agreement.

The Town's water engineer, Robert McGee, provided an update on the proposed Parker County Public Utility Agency (PUA). He discussed the proposed service areas and explained that, for participating jurisdictions located in more than one county, portions in both counties would be included in the service area. He stated that this applies to Walnut Creek and Aqua.

Mr. McGee discussed the proposed weighted voting structure and stated that Aqua would not have voting authority because it is not a public entity. He also discussed the proposed funding structure, which would be based on the population of each participating jurisdiction.

Ms. Long stated that the public notice for the September 17 hearing regarding the proposed resolution had been published in *The Community News*.

The Council discussed potential grant funding that may be available to the PUA. Council Member Coffman discussed the State Legislature and statewide water issues. Mr. McGee explained that the PUA would incur the debt associated with the project and that participating jurisdictions would pay for surface water through their water rates.

**f. Announced winner of children's book contest.** This month's book giveaway, *Pollinators & Native Plants for Kids*, was awarded to the residents of 166 Lakeview Drive.

**VII. Executive Session:** As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

**a. § 551.074.** Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

**1. City Secretary/Administrator**

Executive session began at 8:13 p.m. and ended at 8:22 p.m.

**VIII. Items of Community Interest.**

Mayor Roberts stated that the Town was awarded a grant from the Upper Trinity Groundwater Conservation District for its rainwater harvesting project. She announced that the East Parker County Chamber of Commerce will host a ribbon cutting for the project on Tuesday, September 29, at 11:00 a.m. Mayor Roberts also reminded everyone that school is back in session and encouraged motorists to watch for students.

Council Member Causey announced that the Doss Heritage and Culture Center is hosting a Homer Norris exhibit titled *Goodbye to a Prairie*, which will be on display for approximately one month.

Council Member Coffman reminded everyone about the Lone Star fireworks show scheduled for October near Stephenville. Council Member Stasey discussed the upcoming State Fair of Texas and Aledo athletic events.

Council Members Causey and Thompson discussed Bearcat Nation 101 and the turnout for the event welcoming students back to school. Council Member Thompson stated that it was great to see students seeking out the Annetta booth to learn about Monarch butterflies and receive items from the Town. Mayor Roberts prepared milkweed seed paper for distribution at the event. Mayor Roberts thanked Council Member [Causey, Thompson and](#) Thompson's wife, Angela, for assisting with the Annetta booth.

Mayor Roberts also announced her annual Milkweed Seed Event scheduled for Saturday, October 17, from 10:00 a.m. to noon.

Council Member Stasey reminded everyone to pick up litter and help keep Annetta beautiful.

- IX. **Adjournment:** With no further business before the City Council, Mayor Roberts adjourned the meeting at 8:38 p.m.

*These minutes were approved on the 17<sup>th</sup> day of September, 2026.*



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor