



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## Planning & Zoning Commission Meeting and Work Session Minutes

The Town of Annetta Planning and Zoning Commission met on Thursday, March 14, 2019, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Vice-Chairman Shelby Kimball called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Roger Wilson led the pledge and Mike Herring gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Shelby Kimball, Mike Herring and Roger Wilson (Alternate Member #1) were all present. Sandy Roberts and Jamie Saenz were absent. Also present were Mayor Bruce Pinckard, Councilman Danny Coffman, Zoning Board of Adjustment member Steve Barron and City Secretary Jamee Long.
- IV. **Public Comments:** There were no public comments.
- V. **Approval of minutes from the Regular Planning & Zoning Commission Meeting on February 14, 2019.** Mr. Wilson moved to accept the minutes, Mr. Herring seconded the motion, with all aye. Motion passed unanimously.

The regular meeting temporarily adjourned at 7:02 p.m. and the Public Workshop convened.

### VI. Recess into a Public Workshop:

**A workshop will be held to discuss Ordinance #192, The Town of Annetta Comprehensive Zoning Ordinance and consider a request to reduce the current construction standards and increase current size limitations on accessory structures as outlined in Sections 8.9 and 8.10 of Ord. #192 and to consider other provisions of Ordinance #192 that may conflict with the Town of Annetta Vision Statement and Comprehensive Plan.**

- a. Overview of the Town of Annetta Vision Statement and Comprehensive Plan. (Available on the Town website). *Mayor Pinckard gave a PowerPoint presentation of the history as to the compilation of these reports.*
- b. Overview of Zoning Law and processes for Amending Zoning Regulations. *Again, Mayor Pinckard, through his PowerPoint presentation, provided an overview of these areas dating back to the early 1900's.*

*At this juncture, the P&Z Commissioners and the citizens in attendance were divided into three (3) separate groups, with a scribe appointed within each group, with the assigned task to address items c. thru, and including, e. below.*

- c. Review Ordinance 192, Section 8.9 - Structural Exceptions to Masonry Standards and Sections 8.10 A - Accessory Dwelling Units; 8.10 B - Accessory Structures and 8.10 C - Accessory, Ancillary and Secondary Structures and the current compliance of these sections with the Town of Annetta Vision Statement and Comprehensive Plan. *A general discussion ensued focusing on the size, location and construction materials for accessory buildings.*
- d. Public Discussion and Workshop to consider potential issues, conflicts or other problems in Ord. # 192, Section 8.9 and Sections 8.10 A, B and C above. *A general discussion ensued focusing on the size, location and construction materials for accessory buildings.*

- e. Public Discussion and Workshop to consider other potential issues, conflicts or problems within Ord. # 192 that might conflict with the Town of Annetta Vision Statement and Comprehensive Plan. *A general discussion ensued focusing on the size, location and construction materials for accessory buildings.*

The Workshop adjourned at 8:50 p.m. and the Regular meeting reconvened.

**VII. Old Business:**

- a. **Discussion and Action:** Direction to City Staff and Planning Consultant concerning any proposed changes to Ordinance #192, Section 8.9 "Structural Exceptions to Masonry Standards" and Section 8.10 "Accessory Buildings and Use Regulations" to allow the Planning Consultant to bring written amendments to the Commission for future consideration. *No action taken.*

**VIII. Announcements:** It was agreed that another Public Workshop would be held on March 28, 2019 as waiting until the next Regular scheduled meeting in April was too far into the future. Our next meeting will be held on April 11, 2019 at 7:00 p.m. at Annetta Town Hall, 450 Thunder Head Lane.

**IX. Adjournment:** With no further business before the commission, the Vice-Chairman adjourned the meeting at 8:51 p.m.

*These minutes were approved on the 28<sup>th</sup> day of March, 2019.*



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Roger Wilson, Acting Secretary



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Shelby Kimball, Vice-Chairman