



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, December 20, 2018, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Wohl led the pledge and Councilman Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pinckard and Councilmembers Kent Stasey, Mark Wohl, Shane Mudge, Jim Causey and Danny Coffman were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on November 14, 2018.
 - b. Financial Report.
 - c. Public Works Report.

Councilman Coffman moved to accept all consent items, Councilman Causey seconded the motion, with all aye. Motion passed unanimously.

VI. **New Business:**

Mayor Pinckard read the executive session language and discussed his briefing with a water specialized attorney. Council approved the Mayor briefing the council regarding the Upper Trinity Groundwater Conservation District's proposed new rules and effect on Annetta water customers and well owners, and informed the water attorney there would be no need for an executive session.

- a. **Presentation:** Presentation by George, Morgan and Sneed, P.C. regarding audit report. Daniel Hungerford with George, Morgan and Sneed, P.C. presented a summary of the audit report. Mr. Hungerford stated all records were in order and gave a good audit report. Councilman Causey discussed the number of

journal entries and Mr. Hungerman discussed that most of the entries are due to the Town using Quickbooks and a “cash basis” for accounting. Mayor Pinckard stated we are continuing to improve controls with a small staff. Mr. Hungerford recommended that council continue to be involved in the Town’s finances.

- b. **Discussion and Action:** Consider a resolution calling for the May 4, 2019 General Election for Mayor and Council Places 3 and 5. Councilman Mudge moved to approve Resolution 18-11 calling for the May 4, 2019 general election for Mayor and Council Places 3 and 5, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider authorizing the Mayor to execute a contract with Parker County Elections Office for the May 4, 2019 general and CCPD reauthorization special election. Councilman Mudge moved to authorize the Mayor to execute a contract with Parker County Elections Office for the May 4, 2019 general and CCPD reauthorization special election, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider scheduling a Community Clean-Up and Beautification Day. Councilman Mudge moved to schedule a Community Clean-Up and Beautification Day for Saturday, February 23, 2019, from 9:00 a.m. until noon with a cook-out after the clean-up, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider an expenditure up to \$5,000 to modify the speed humps on Lakeview Drive. Mayor Pinckard discussed an estimate from North American Paving to grind down the speed humps on Lakeview to 3 inches tall. Councilman Wohl discussed that a handicap van cannot pass over the speed humps without “bottoming out.” Councilman Mudge moved to table this item until later in the meeting, Councilman Coffman seconded the motion. After council discussions in Old Business, Councilman Mudge moved to remove this item from the table, Councilman Coffman seconded the motion. Councilman Stasey moved to approve an expenditure up to \$5,000 to grind down the speed humps on Lakeview Drive to a height of 3 inches tall, Councilman Wohl seconded the motion, with Councilmen Stasey, Coffman and Wohl voting aye, and Councilmen Mudge and Causey voting no. Motion passed.
- f. **Discussion and Action:** Consider an Interlocal Agreement for Development of Hazard Mitigation Action Plan between NCTCOG and the Town of Annetta. Mayor Pinckard discussed the Hazard Mitigation Action Plan and the advantages of participation in the plan. Mayor Pinckard discussed the cost of the plan in addition to our engineering costs. City Secretary, Jamee Long, discussed the in-kind match forms and costs. Councilman Stasey moved to not participate in the Hazard Mitigation Action Plan, Councilman Wohl seconded the motion, with all aye. Councilman Wohl discussed the need for an emergency plan and will discuss this further in the future. Motion passed unanimously.
- g. **Discussion and Action:** Consider authorizing the Mayor to execute a letter of engagement with Jake Weber for the Town’s financial reconciliations and payroll. Councilman Stasey moved to authorize the Mayor to execute a letter of engagement with Jake Weber for the Town’s financial reconciliations and payroll, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion:** Discussion of Upper Trinity Groundwater Conservation District’s proposed new rules and effect on Annetta water customers and well owners and give direction to the Mayor and staff on moving forward. Mayor Pinckard discussed the UTGCD’s temporary rules becoming permanent rules. He also discussed the UTGCD’s “preferred future conditions,” limiting overall groundwater pumping and historical usages. Mayor Pinckard discussed development and the new rules effects on city water and wells. He

discussed the recommendation of the Town's attorney recommending the Town seek advice from a water conservation attorney.

- i. **Discussion and Action:** Consider hiring special counsel for the purposes of representing Town in groundwater matters, including but not limited to, assisting Town with rules to be adopted by the Upper Trinity Groundwater Conservation District, contested case hearings, and Town groundwater regulation. Councilman Causey moved to authorize the Mayor to hire special counsel for the purposes of representing Town in groundwater matters, including but not limited to, assisting Town with rules to be adopted by the Upper Trinity Groundwater Conservation District, contested case hearings, and Town groundwater regulation, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.

- j. **Discussion:** Discuss the Town's Strategic Financial Planning efforts of the Enterprise Fund including, but not limited to, Debt Reduction, Operations and Maintenance (O&M) and Capital Improvements. Councilman Stasey discussed the Town's finances and the growth in the Town's reserves. He also discussed large projects the Town has completed, including road resurfacing and the addition of the automated meters. Councilman Stasey discussed the amounts owed on the bonds and future capital improvements. Mayor Pinckard discussed the savings of the refinance of the bonds and the projects that are needed in the future. Jaime Saenz discussed the future revenue with new developments. Mayor Pinckard discussed the advantages and disadvantages of new development and the impact to the water system. Councilman Causey discussed the financial planning committee's future goals. Councilman Wohl discussed the quality of the water system and shut off valves. Mayor Pinckard discussed that homeowners are responsible for a secondary shut off valve. He stated the Town's responsibility stops at the meter.

- k. **Discussion:** Discuss the Town's Strategic Road Maintenance and Resurfacing Plan and the FY 2018-19 project list. Mayor Pinckard discussed the analysis by Precinct 4 of the Town's streets. He stated staff has driven every street within the city limits and, in cooperation with Precinct 4, has analyzed and graded all road conditions. Jaime Saenz and Roger Wilson discussed the analysis of the streets by prior staff. City Secretary, Jamee Long, discussed the road evaluation spreadsheet and the costs for proposed repairs. Mayor Pinckard discussed the unexpected expected expenses related to road repairs and the limited amount of revenue allocated to road repairs. He also discussed discretionary spending by the county and how that is spent in Annetta. Councilman Stasey discussed the cost of road repairs.

- l. **Discussion and Action:** Consider authorizing the Mayor to finalize and execute public facilities agreement for Aledo Heights subdivision. Mayor Pinckard discussed the agreement as drafted by the Town's attorney regarding the subdivision and the water system being built to Annetta standards. Councilman Mudge moved to authorize the Mayor to finalize and execute public facilities agreement for Aledo Heights subdivision, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.

VII. Old Business:

- a. **Discussion and Action:** Consider the Town's Speed Control Hump Installation Policy for Streets and Alleys. Councilman Stasey discussed possible changes in the policy. Councilman Causey discussed the policy being lengthy and the enforcement of the policy. Councilman Causey moved to approve the presented Speed Control Hump Installation Policy for Streets and Alleys pending the Mayor's discussion with the Town's engineer for clarification of several citizen concerns, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.

- b. **Discussion and Action:** Consider specifications and design for speed hump construction. Mayor Pinckard discussed the need for specifications for constructing speed humps. Councilman Causey moved to

approve the presented specifications and design for speed hump construction, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.

- c. **Discussion and Action:** Consider an ordinance regulating and requiring the maintenance of culverts within the Town. No action taken.

VIII. Executive Session: As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. Section 551.071. The Town Council may meet with its attorney on any matter in which the duty of its attorney under the Texas Disciplinary Rules of Professional Conduct conflict with Chapter 551, Texas Government Code, including discussion of any item posted on the agenda; and to seek legal advice on Upper Trinity Groundwater Conservation District proposed new rules and effect on Annetta water customers and well owners.

There was no executive session.

IX. Items of Community Interest. Councilman Stasey discussed Aledo ISD Silver Cats Program and volunteering. Councilman Wohl discussed CCPD and the Neighborhood Watch Program. Mayor Pinckard discussed the joint Planning & Zoning Commission and City Council meeting on January 10, 2019 at 7:00 p.m.

X. Adjournment: With no further business before the council, the Mayor adjourned the meeting at 9:05 p.m.

These minutes were approved on the 17th day of January, 2019.



Jamee Long, City Secretary





Bruce Pinckard, Mayor