



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, April 19, 2018, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Shane Mudge led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Mark Wohl, Danny Coffman, Shane Mudge and Rico Remigio were all present. Also present was Jamee Long, City Secretary.
- IV. **Meet the candidates running for the office of Trustee, Aledo Independent School District, in the May 1028 election.** Jessica Brown, Ralph Elston, Glen Breisch, Jennifer Loftin, David Lear and Ella Bullock spoke about their qualifications and background.
- V. **Public Comments:** Sandy Roberts discussed the need for a sign at Rim Rock and Lakeview regarding cross traffic not yielding right-of-way. Ms. Roberts also discussed the need for speed humps to be painted and a missing speed hump sign on Lakeview. Debbie Paris discussed Deer Creek Phase IX not having a separate entry and future traffic problems. Mayor Pinckard discussed Deer Creek Phase IX not being in Annetta city limits and that he has spoke to Annetta South Mayor about these issues.
- VI. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on March 15, 2018.**
 - b. **Financial Report.**
 - c. **Public Works Report.**
 - d. **Roads Report.**

Councilman Coffman moved to accept all consent items, Councilman Remigio seconded the motion, with all aye. Motion passed unanimously.
- VII. **New Business:**
 - a. **Discussion and Action:** Consider a resolution authorizing a records retention schedule for Town records. Mayor Pinckard discussed the recommended schedule of the Texas State Library and Archives Commission. Councilman Stasey moved to approve a resolution authorizing a records retention schedule for Town records, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.

- b. **Discussion and Action:** Nomination and appointment of Planning and Zoning Commission members for Place 5 and alternate. Councilman Wohl nominated Jaime Saenz as Place 5, with all aye. Mayor Pinckard nominated Sandy Roberts as alternate, with all aye.
- c. **Discussion and Action:** Consider accepting donation for the purchase of Town of Annetta street signs. Mayor Pinckard stated Roger Wilson is making a \$100 donation to the Town of Annetta. Councilman Wohl moved to accept the donation and place in the general fund for use of street signs, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion and Action:** Consider authorizing the Mayor to execute a letter of engagement to Mitchell Planning Group, LLC for the Town's planning consultant services. Mayor Pinckard stated Karen Mitchell assisted with new zoning ordinance and we asked for the letter of engagement for continued services. Councilman Stasey moved to authorize the Mayor to execute a letter of engagement to Mitchell Planning Group, LLC for the Town's planning consultant services, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider an ordinance amending the 2017-18 Town of Annetta Budget. No action taken.
- f. **Discussion and Action:** Consider authorizing the Mayor to execute a contract with Zenner for Automated Meter Infrastructure (AMI) System. Councilman Stasey discussed the savings with meter efficiency, meter change outs and personnel. Mayor Pinckard discussed the transition from Hudson Oaks. Councilman Stasey discussed financing versus cash options and the interest savings. Councilman Stasey moved to table until item "g" below is discussed, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously. Councilman Stasey moved to authorize the Mayor to execute a contract with Zenner for AMI, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion and Action:** Consider a resolution for consideration and possible action to approve financing for the purchase of Automated Meter Infrastructure (AMI) system. Councilman Stasey discussed the payment options with Government Capital. Councilman Coffman discussed paying cash for AMI because of the interest savings. Councilman Stasey moved to approve a resolution for consideration and possible action to approve financing for the purchase of AMI with Government Capital, should the Town need financing, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- h. **Discussion and Action:** Consider authorizing the Mayor to execute an Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$22,000 of public funds for resurfacing Deer Creek (approximately 1 mile). Councilman Remigio moved to authorize the Mayor to execute an Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$22,000 of public funds for resurfacing Deer Creek (approximately 1 mile), Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- i. **Discussion and Action:** Consider authorizing the expenditure of up to \$25,000 for Grade 4 topping rock – approximately 350 tons, CRS2 Emulsion – approximately 6000 gallons, Type A Grade 1 base – approximately 500 tons and AEP Prime Oil – approximately 1500 gallons for resurfacing Deer Creek. Councilman Stasey moved to authorize the expenditure of up to \$25,000 for Grade 4 topping rock – approximately 350 tons, CRS2 Emulsion – approximately 6000 gallons, Type A Grade 1 base – approximately 500 tons and AEP Prime Oil – approximately 1500 gallons for resurfacing Deer Creek, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously. Mayor Pinckard discussed that the county will also resurface .5 miles of Deer Creek at the same time from Old Annetta Road.
- j. **Discussion and Action:** Consider authorizing the Mayor to execute an Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$15,000 of public funds for resurfacing of Royal Oak and Live Oak (approximately .6 mile). Councilman Remigio moved to authorize the Mayor to execute an

Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$15,000 of public funds for resurfacing of Royal Oak and Live Oak (approximately .6 mile), Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.

- k. **Discussion and Action:** Consider authorizing the expenditure of up to \$20,500 for Grade 4 topping rock – approximately 220 tons, CRS2 Emulsion – approximately 5000 gallons, Type A Grade 1 base – approximately 500 tons and AEP Prime Oil – approximately 1500 gallons for resurfacing Royal Oak and Live Oak. Councilman Remigio moved to authorize the expenditure of up to \$20,500 for Grade 4 topping rock – approximately 220 tons, CRS2 Emulsion – approximately 5000 gallons, Type A Grade 1 base – approximately 500 tons and AEP Prime Oil – approximately 1500 gallons for resurfacing Royal Oak and Live Oak, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.

- l. **Discussion and Action:** Consider an ordinance granting to Tri-County Electric Cooperative, Inc., a Texas Electric Cooperative Corporation, its successors and assigns and electric power franchise to use and occupy present and future streets, avenues, alleys, roads, parkways, highways, sidewalks, rights-of-way, public utility easements and other public grounds and places of the Town (“Public Rights-of-Way”) for construction, operation and maintenance of an electric system by the aforesaid electric cooperative; prescribing the conditions, restrictions, obligations and limitations under which such rights shall be exercised; providing for a fee to be paid to the Town therefor; providing for saving, repealing and severability clauses; providing for an effective date of this ordinance and providing for the publication of the caption hereof. Councilman Stasey moved to approve an ordinance granting to Tri-County Electric Cooperative, Inc., a Texas Electric Cooperative Corporation, its successors and assigns and electric power franchise to use and occupy present and future streets, avenues, alleys, roads, parkways, highways, sidewalks, rights-of-way, public utility easements and other public grounds and places of the Town (“Public Rights-of-Way”) for construction, operation and maintenance of an electric system by the aforesaid electric cooperative; prescribing the conditions, restrictions, obligations and limitations under which such rights shall be exercised; providing for a fee to be paid to the Town therefor; providing for saving, repealing and severability clauses; providing for an effective date of this ordinance and providing for the publication of the caption hereof, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously. Councilman Stasey discussed the negotiations with Tri-County Electric Cooperative, Inc. and how the franchise fees are used.

- m. **Discussion and Action:** Consider the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

- 1. City Secretary
- 3. City Clerk

No action taken.

VIII. Old Business:

IX. Executive Session: As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

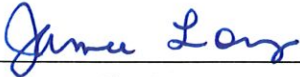
- a. § 551.074. Deliberation regarding personnel matters. (1) The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

- 1. City Secretary
- 3. City Clerk

Executive Session began at 8:22 p.m. and ended at 8:35 p.m.

- X. **Items of Community Interest:** Mayor Pinckard discussed the City of Fort Worth installing a weather station at Town Hall and the May 5 special election regarding street tax renewal. Councilman Stasey discussed the street sales tax. Mr. Wilson discussed the need for emergency sirens in Annetta. Mayor Pinckard discussed "Mayor's Meeting" held recently. Councilman Wohl discussed Aledo ISD bonds. Mayor Pinckard announced and Councilman Mudge presented Councilman Remigio with an appreciation plaque for his service as councilman.
- XI. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:57 p.m.

These minutes were approved on the 17th day of May, 2018.



Jamee Long, City Secretary



Bruce Pinckard, Mayor