



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a regularly scheduled meeting on Thursday, September 17, 2026, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Brandon Thompson led the pledge and Council Member Jim Causey gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Kent Stasey, Jim Causey, Brandon Thompson, and Matt Davidson were present. Council Member Danny Coffman was absent. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on August 20, 2026.
 - b. Staff Reports
 - c. Financial Report

Council Member Stasey moved to approve the consent agenda, and Council Member Thompson seconded the motion.

Council Member Stasey discussed the high water consumption experienced during this time of year and recognized the Town's water operators for their hard work and dedication. Ms. Long stated that Water/Wastewater Superintendent Ryan Berry has been closely monitoring the water system, including during overnight hours, and making operational adjustments to help maintain adequate water pressure. Mayor Roberts encouraged customers to reduce outdoor water usage, particularly on weekends, to help the Town through the remainder of the high-consumption season.

Council discussed the movement of water throughout the system and potential future improvements to increase system capacity.

Council Member Causey noted that the Town was approximately one month from the end of the fiscal year and remained on track with the budget.

The motion to approve the consent agenda carried unanimously.

VI. **New Business:**

- a. **Discussion and Action:** Consider authorizing the Mayor to issue a proclamation for the Town of Annetta to proclaim October 5, 2026 as World Teachers' Day.

Mayor Roberts read the proclamation recognizing October 5, 2026, as World Teachers' Day in the Town of Annetta.

Council Member Stasey moved to authorize the Mayor to issue the proclamation, and Council Member Causey seconded the motion.

The motion carried unanimously.

- b. **Discussion and Action:** Consider authorizing the Mayor to issue a proclamation for October 2026 as Breast Cancer Awareness month.

Mayor Roberts read the proclamation recognizing October 2026 as Breast Cancer Awareness Month in the Town of Annetta.

Council Member Thompson moved to authorize the Mayor to issue the proclamation, and Council Member Davidson seconded the motion.

The motion carried unanimously.

- c. **Discussion and Action:** Consider a resolution establishing a Capital Improvement Advisory Committee and appointing members of the Capital Improvement Advisory Committee.

Council Member Stasey moved to approve a resolution establishing a Capital Improvement Advisory Committee and appointing its members, and Council Member Davidson seconded the motion.

Ms. Long stated that the committee is required to be in place and consists of members of the Planning & Zoning Commission and one member representing the Town's extraterritorial jurisdiction (ETJ). Mayor Roberts noted that although there has not been a need for the committee to meet, the Town is required to maintain the committee.

The motion carried unanimously.

- d. **Discussion and Action:** Consider a resolution and agreement regarding the proposed Parker County Public Utility Agency.

Council Member Thompson moved to approve a resolution and agreement regarding the proposed Parker County Public Utility Agency (PUA), and Council Member Davidson seconded the motion.

Ms. Long stated that the proposed resolution and agreement were included in the Council packet. She noted that the Town will also need to appoint a member and an alternate to represent the Town on the PUA Board, which will be considered at the October City Council meeting.

The Town's Water Engineer, Robert McGee, stated that there were no additional updates from the previous month. Council Member Causey thanked Mr. McGee for his assistance in helping the City Council understand the process and documents necessary for the Town's participation in the PUA.

Jessica Brown with Freese and Nichols announced that another Parker County Water Symposium will be held November 6 at the Parker County Sheriff's Posse Grounds and invited everyone to attend. She stated that additional information would be forthcoming and encouraged everyone to follow the Parker County Water Planning website for updates.

At the request of Council Member Stasey, Ms. Brown provided a brief overview of the proposed PUA. She explained that the agency would function similarly to a water district and is intended to bring participating entities together to evaluate water resources and develop regional solutions and infrastructure to address Parker County's long-term water needs.

Ms. Brown stated that each of the 14 participating entities would appoint one board member and that training would be required. Each entity would have a vote, with voting weighted based on the size of the entity. She stated that a board member must be at least 18 years of age and a registered voter. In response to a question from Ms. Long, Ms. Brown clarified that the Town's representative would not be required to reside within the Town's jurisdiction but should be knowledgeable about the Town's water system and needs.

Ms. Brown thanked Ms. Long for her assistance with advertising the public hearing and coordinating meetings related to the proposed PUA.

The motion carried unanimously.

e. **Discussion and Action:** Consider an ordinance amending the FY 2025-26 Budget.

Council Member Stasey moved to approve an ordinance amending the FY 2025-26 Budget, and Council Member Causey seconded the motion.

Council Member Causey stated that a significant portion of the amendment relates to funds received from fiber companies as reimbursement for damages to Town streets during fiber installation, with the additional revenue used for street repairs. Ms. Long stated that the amendments were also intended to reconcile the budget as the Town approaches the end of the fiscal year in September.

Council Member Stasey discussed damages caused by fiber installation to the Town's water and sewer infrastructure, as well as Town streets, and thanked Ms. Long for her continued efforts to obtain reimbursement from the fiber companies. Mayor Roberts also recognized Ms. Long's efforts and the extensive documentation required to recover the costs of the damages. She noted that work by one of the fiber companies was stopped until the Town was fully reimbursed. Ms. Long recognized Water/Wastewater Operator Alan Salazar for his assistance in documenting road damages.

Mayor Roberts also discussed an incident in which a fiber contractor damaged a Town water line on Thanksgiving Eve, impacting customers, and thanked the Town's water operators for their work to make the necessary repairs during the holiday. Council Member Stasey recognized the strong working relationships among Town staff and contractors that allow issues to be addressed promptly.

Ms. Long stated that the Town's annual audit is scheduled to begin October 26.

The motion carried unanimously.

f. **Public hearing on the Town of Annetta FY 2026-27 Budget.**

Mayor Roberts opened the public hearing at 7:39 p.m.

Council Member Stasey stated that the budget narrative provides perspective on the challenges faced by the Town and tells the story of the past year. Council Member Causey stated that the budget reflects that story in financial terms through the revenues, expenditures, and other figures presented in the budget.

Mayor Roberts closed the public hearing at 7:42 p.m.

g. **Discussion and Action: Consider approval of the Town of Annetta FY 2026-27 Budget.**

Council Member Causey moved to approve the Town of Annetta FY 2026-27 Budget, and Council Member Stasey seconded the motion.

Council Member Thompson thanked the staff and professionals involved in preparing the budget and encouraged everyone to review it. He also discussed increases in water and sewer rates occurring in surrounding communities.

Council Member Stasey noted that the Town has not increased its water rates since 2014 and does not impose a property tax. He expressed pride in the Town's ability to maintain stable reserves while continuing to provide services to residents.

The motion carried unanimously.

h. **Announced winner of children's book contest.** This month's book giveaway, *Whales by Kelsey Oseid*, was awarded to the residents of 144 Pepperbush Drive.

VII. Items of Community Interest.

Mayor Roberts discussed the recent fires in the area and asked everyone to keep the firefighters and those affected by the fires in their thoughts and prayers.

Council Member Causey provided an update on Bearcat athletics.

Mayor Roberts reminded everyone about the Mayor's Annual Milkweed Seed Event scheduled for October 17.

Council Member Stasey discussed his recent trip to Yellowstone National Park and stated that he enjoyed the opportunity to travel with his wife. He also recognized his daughter's recent graduation from nursing school, successful completion of her certification, and new position in labor and delivery at a hospital in Oklahoma.

Mayor Roberts congratulated Pace, who was providing IT support for the meeting, on being hired by Bexar County to provide IT services. She also discussed her upcoming trip to the Albuquerque International Balloon Fiesta. Council Member Davidson shared his experience attending a balloon festival in England and stated that he is currently coaching his children's soccer teams and staying busy with their activities.

Mayor Roberts reminded everyone that the East Parker County Chamber of Commerce will host a ribbon cutting for the Town's rainwater harvesting project on Tuesday, September 29, at 11:00 a.m. at Town Hall. She encouraged everyone to attend and celebrate the project.

- VIII. Adjournment:** With no further business before the City Council, Mayor Roberts adjourned the meeting at 8:00 p.m.

These minutes were approved on the 15th day of October, 2026.

Jamee Long

Jamee Long, City Secretary/Administrator



Sandy Roberts

Sandy Roberts, Mayor