



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, February 16, 2023, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Bruce Pinckard led the pledge and Council Member Danny Coffman gave the invocation. Mayor Sandy Roberts requested prayers for Shane Mudge's family for the loss of his mother.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Sandy Roberts and Council Members, Kent Stasey, Jim Causey, Danny Coffman and Bruce Pinckard were all present. Council Member Shane Mudge was absent. Also present was City Secretary, Jamee Long.
- IV. **Public Comments:** There were no public comments.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meetings on January 19, 2023.
 - b. Consider designating the Town Code Enforcement Officer as a Hearing Officer under Ordinance 111 regarding nuisance abatement.
 - c. Public Works Report.
 - d. Financial Report.

Council Member Pinckard moved to accept the consent items as presented, save and except for item b., Council Member Coffman seconded the motion, with all aye. Mayor Roberts stated that there were 69 leaks detections by AMI in January that saved customers money and saved our natural resources. Council Member Pinckard moved to designate the Town Code Enforcement Officer as a Hearing Officer under Ordinance 111 regarding nuisance abatement, Council Member Coffman seconded the motion, with all aye. City Secretary, Jamee Long, stated that the Town's attorney requested that item b. be placed on the agenda due to the abandoned house on Rim Rock. Motions passed unanimously.

VI. New Business:

- a. **Discussion and Action:** Consider selecting and awarding contract to bidder for the labor, materials and repairs to the ground storage tanks at Water Plant 3; and authorizing the Mayor to negotiate and enter into agreement with selected bidder for an amount not to exceed \$179,100.00. Council Member Stasey moved to approve the recommendation from Halff Associates for N.G. Painting L.P. for the labor, materials and repairs to the ground storage tanks at Water Plant 3; and authorize the Mayor to negotiate and enter into agreement with N.G. Painting L.P. for an amount not to exceed \$179,100.00, Council Member Causey seconded the motion, with all aye. City Secretary, Jamee Long, stated that there would be budget amendments on the agenda in March. Council Member Pinckard asked about the high cost for this project. City Secretary, Jamee Long, stated that this is due to the lack of bidders and inflation. Council Member Pinckard stated that this is 50% higher from the cost of this type of work from several years ago. Council Member Coffman asked if there was a breakdown of the costs. Ms. Long stated that there is a spreadsheet explaining the breakdown in the packet. She stated that these repairs were noted in the recent water and wastewater audit conducted by Halff Associates. Council Member Stasey stated that the other two bids were significantly higher than the one recommended by Halff Associates. He stated that this is needed to make sure the Town's capacity is in good working order for summer consumption. Council Member Causey asked if this project could be paid for with the CLFRF funds. Ms. Long stated that the CLFRF funds could be used for this project since this is an improvement that is being made after receiving the funds. Council Member Pinckard stated that this plant is essential for the Town's water system. Citizen, Fred Knopp, asked about the life expectancy of the Town's ground storage tanks. Council Member Pinckard stated that some of the Town's tanks are over 30 years old. He stated that repairs and maintenance are more cost effective than new tanks. He continued that with proper maintenance and repairs the tanks should last forever. Council Member Pinckard stated that these tanks have not needed major repairs for over 10 years. Mayor Roberts stated that the Town's engineers audited the Town's water and wastewater systems. Motion passed unanimously.

- b. **Discussion and Action:** Consider accepting conveyance of the water system at Annetta Elementary from the Aledo ISD. Council Member Pinckard moved to approve accepting the water system from the Aledo ISD contingent upon receiving a signed conveyance of the system from the Aledo ISD, Council Member Stasey seconded the motion, with all aye. Council Member Pinckard stated that the Town of Annetta is committed to not passing on costs to the rate payers and having developers pay for their infrastructure costs and this includes the school. He stated that the infrastructure has been inspected and approved by the Town's engineers. City Secretary, Jamee Long, stated that this will also be on the Aledo ISD School Board agenda for consideration on February 20, 2023. Citizen, Fred Knopp, asked if this system is a closed system. Mayor Roberts confirmed that it is a closed system and only serves Annetta Elementary. Motion passed unanimously.

- c. **Discussion and Action:** Consider an ordinance amending the fee schedule to update plat, variance and special exception, permit, and water meter fees and imposing a single-user water facility. Council Member Pinckard moved to approve an ordinance amending the fee schedule to update plat, variance and special exception, permit, and water meter fees and imposing a single-user water facility, Council Member Stasey seconded the motion, with all aye. City Secretary, Jamee Long, stated that the fee increases are due to the Town's professionals and building inspectors increasing their fees. Motion passed unanimously.

- d. **Discussion and Action:** Consider an ordinance amending Ordinance 223 to repairs and testing prior to the reconnection of water services on properties with extended periods of disconnected services. Council Member Pinckard moved to approve an ordinance amending Ordinance 223 to repairs and testing prior to the reconnection of water services on properties with extended periods of disconnected services, Council Member Causey seconded the motion, with all aye. City Secretary, Jamee Long, stated that this ordinance was requested by the Town's attorney due to the nuisance abatement. Motion passed unanimously.
- e. **Discussion and Action:** Consider a proclamation proclaiming March 19-25, 2023 as Poison Prevention Week. Mayor Roberts read the proclamation. Council Member Coffman moved to approve a proclamation proclaiming March 19-25, 2023 as Poison Prevention Week, Council Member Pinckard seconded the motion, with all aye. Motion passed unanimously.
- f. **Announce winner of children's book contest.** This month's book is Grumpy Monkey Valentine Gross-Out, and the winner was 188 Deer Creek Drive.

VII. Old Business:

- a. **Discussion and Action:** Consider an agreement with Vertical Bridge 500, LLC regarding a cell phone tower located at 700 Thunder Head Lane. Council Member Stasey moved to table this item until the March 16, 2023 regular City Council meeting, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

VIII. Executive Session: As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.074. Deliberation regarding personnel matters. (1) The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

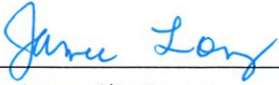
1. City Secretary
2. City Clerk
3. Utility Clerk

Executive Session began at 7:31 p.m. and ended at 7:45 p.m.

- IX. **Take any action from executive session, if needed.** Council Member Pinckard moved to amend the City Secretary's title from City Secretary to City Secretary/Administrator due to the work that Ms. Long does and will continue to do for the citizens of the Town of Annetta, Council Member Coffman seconded the motion, with all aye. Council Member Causey moved authorize the Mayor to make the appropriate pay adjustments to the City Clerk and Utility Clerk's hourly pay, Council Member Stasey seconded the motion, with all aye. Motions passed unanimously.
- X. **Items of Community Interest.** Mayor Roberts announced that the Town's water/wastewater operator, Jeff Lashley, and his wife had their first baby on February 8 and congratulated them on the arrival of their baby girl, Audrey. Mayor Roberts wished Bruce and Trey a happy birthday on February 23rd and Eric on the 24th. She reminded everyone about the Town's Community Clean-Up and Beautification Day scheduled for Saturday, February 25, from 9:00 a.m. until noon. She stated that the Town will provide safety vests and trash bags, and lunch afterwards for the volunteers. Council Member Pinckard congratulated the Aledo ISD swim team on their achievements. Council Member Stasey discussed the retirement of Aledo ISD coaches. Council Member Causey stated that his daughter was recently recognized as an outstanding alumni at Hardin Simmons.

XI. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 7:53 p.m.

These minutes were approved on the 16th day of March, 2023.



Jamee Long, City Secretary



Sandy Roberts, Mayor