



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council met in a scheduled meeting on Thursday, November 20, 2025, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Sandy Roberts called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Brandon Thompson led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Roberts and Council Members, Jim Causey, Kent Stasey, Danny Coffman, James Falconer and Brandon Thompson were all present. Also present was Jamee Long, City Secretary/Administrator.
- IV. **Public Comments:** Chief David Stevens of Aledo ISD expressed his appreciation to the Mayor and City Council for their continued support of the school district. He shared that the district has officially approved the installation of Flock security cameras, a step aimed at strengthening campus safety and enhancing real-time monitoring capabilities. This project is being fully funded by the Town's Crime Control and Prevention District and will provide upgraded security coverage for both Stuard Elementary and Annetta Elementary. Chief Stevens thanked the Town for its partnership and ongoing commitment to creating a safer environment for students and staff.
- V. **Consent Items: Reports from City Staff and Commission or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on October 16, 2025.
 - b. Staff Reports.
 - c. Financial Report.
 - d. Consider the updated September Financial Report.

Council Member Coffman moved to approve the consent agenda items, and Council Member Stasey seconded the motion.

Ms. Long noted that the September Financial Report had been updated in accordance with Council Member Causey's request to list UTGCD revenue as its own line item rather than including it within overall water

revenue. Council Member Coffman asked whether the Town had been reimbursed for recent property damage caused by fiber installation contractors. Ms. Long reported that AT&T has paid for their damages attributed to its work, but Syntrio has not yet done so. She added that the Town's attorney will be issuing a demand letter to Syntrio. Council Member Stasey also observed that the outstanding bond balance continues to decrease.

Mayor Roberts informed the Council that 58 leak notifications were issued in October, reflecting an improvement compared to the number issued in September.

The motion to approve the consent agenda carried unanimously.

VI. New Business:

a. Administer Oath of Office to James Falconer, Council Member – Place 1.

Mayor Roberts administered the oath of office to James Falconer, officially seating him as Council Member – Place 1. He was welcomed to the Council and he began his term of service to the Town.

b. Public hearing on Town of Annetta zoning change: Consider an ordinance for a change from Local Retail (LR) with a Specific Use Permit allowing only a dry cleaner drop-off/pickup and a personal training facility to a Planned Development (PD) for limited Local Retail District uses including a dry cleaner drop-off/pickup and/or personal training facility and a baseball batting cage and training facility. The property is located at 2457 FM 5 W, consisting of approximately 1.28 acres, unplatted, situated in the Benjamin Stephenson Survey, Abstract No. 1219, Town of Annetta, Parker County, Texas.

Mayor Roberts opened the public hearing at 7:17 p.m. The Town's Planning Consultant, Craig Farmer, stated that the property is unique and currently has a Specific Use Permit (SUP) for approximately 30 uses. Mr. Farmer noted that an SUP was not the appropriate mechanism for the requested changes and recommended that the property be designated as a Planned Development (PD).

Mr. Farmer discussed the proposed uses, including adding a personal training facility and a baseball batting cage and training facility. Property owner Jamie Mitchell explained that the facility would include four batting cages and an infield and that he already has a prospective tenant for the space. The facility will be located behind the existing fence and will coordinate with local coaches for convenience.

Mayor Roberts asked about lighting and hours of operation. Mr. Mitchell stated that lighting would be directed downward against the building, and operations would run from 9:00 a.m. to 9:00 p.m. No loudspeakers will be used, only a handheld speaker similar to those used on golf courses.

Lee Ancona, Chairman of the Planning & Zoning Commission, stated that the Planning & Zoning Commission unanimously recommended approval of the request.

Mayor Roberts closed the public hearing at 7:38 p.m.

Council Member Coffman moved to approve the ordinance for a change from Local Retail (LR) with a Specific Use Permit allowing only a dry cleaner drop-off/pickup and a personal training facility to a Planned Development (PD) for limited Local Retail District uses including a dry cleaner drop-off/pickup and/or personal training facility and a baseball batting cage and training facility. The property is located at 2457 FM 5W, consisting of approximately 1.28 acres, unplatted, situated in the Benjamin Stephenson Survey, Abstract No. 1219, Town of Annetta, Parker County, Texas.

This property will be rezoned to Planned Development "PD #3" allowing the Local Retail uses listed in the ordinance. The motion is subject to the following conditions:

- i. Amend the use chart to allow "Auto, Boat, Trailer, RV and/or Truck Storage (def)" with a Specific Use Permit, rather than be prohibited.
- ii. Clarify the use chart regarding the temporary use of the property as batting cages and a small practice field and amend the "Supplemental Standards" section to clarify the standards for the use and add the following:
 - Hours of operation shall be 9:00 a.m. to 9:00 p.m.
 - Noise levels generated from the use shall be in compliance with all ordinances of the Town of Annetta. No amplified sound, music or announcement systems shall be utilized.
 - All lighting shall be shielded in accordance with the Town of Annetta ordinances and Supplemental Standard #7 of Section 4.2 of the adopted Zoning Ordinance as amended.
 - Permitted on a temporary basis only, in accordance with the conditions and stipulations set forth in this ordinance for the use and any additional conditions as established by the Council. Temporary, removable structures as shown on the approved site plan shall meet the building code requirements for temporary, removable structures. Temporary parking, as shown on the approved site plan may utilize an all-weather surface in lieu of a paved surface provided they are marked and will not back into West FM 5.

Council Member Causey seconded the motion. The motion passed unanimously.

- c. **Discussion and Action:** Consider allowing replacement of a t-post/goat wire fence to the top rail, no climb, goat wire, horse fence on a portion of his property along Airport Road. The property is located at 99 Viannah Drive.

Council Member Thompson moved to approve the installation of a fence consisting of t-post/goat wire fence to the top rail, no climb, goat wire, horse fence on a portion of the property along Airport Road, not to exceed 5 feet in height, at 99 Viannah Drive. Council Member Falconer seconded the motion.

Property owner Sean Sandefur explained that the current fence is 4 feet tall barbed wire, which is unsuitable for horses. He is requesting a 5-foot-tall replacement for a portion of approximately 30 feet. Ms. Long provided a photo of the proposed horse fence. Council Member Thompson thanked Mr. Sandefur for his efforts in improving his property. Ms. Long confirmed that no permit or further action is required to build this fence.

The motion passed unanimously.

- d. **Discussion and Action:** Consider lease agreement with Bohica for leasing space on the Town's water tower.

Council Member Coffman moved to approve a lease agreement with Bohica for leasing space on the Town's water tower. Council Member Stasey seconded the motion, and it carried unanimously.

Ms. Long stated that the Town currently leases space to Bohica for \$450 per month, and the lease rate will increase to \$600 per month effective January 1, 2026.

- e. **Discussion and Action:** Consider a proclamation pardoning Gomez the turkey.

Council Member Coffman moved to approve the proclamation pardoning Gomez the turkey in recognition of his spirited service and in celebration of the Thanksgiving season. Council Member Stasey seconded the motion. Mayor Roberts read the proclamation aloud. The motion passed unanimously.

f. Announce winner of Annetta's Fifth Annual Halloween Costume Contest.

Mayor Roberts reviewed the photo entries submitted for the contest and shared the results with the City Council. She announced that Entry D received the highest number of votes in the popular vote. The winning entry was submitted by Liz Confiliano's children.

g. Announced winner of children's book contest. This month's book giveaway, *National Park Mystery Series – Quest in Yosemite National Park*, was awarded to the residents of 117 Regal Ridge.

VII. Executive Session: As authorized by Chapter 551 of the Texas Government Code, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. § 551.074. Deliberation regarding personnel matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including deliberation regarding the following officers or employees:

1. Water/Wastewater Operator
2. Water/Wastewater Superintendent

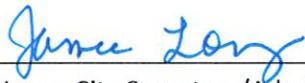
The executive session began at 7:51 p.m. and ended at 7:59 p.m.

VIII. Items of Community Interest.

Mayor Roberts thanked everyone who donated to the Mayors' Annual Food Drive benefitting The Center of Hope. Council Member Stasey reminded residents about the Toys for Tots Campaign, with donations being accepted at Town Hall until December 12. He also highlighted the success of the Aledo High School football team. Council Member Thompson discussed recent band awards and shared plans for a Corn Hole Club he is organizing for Aledo High School students, with hopes to expand the program to other schools. Council Member Coffman commended Mr. Thompson for providing a positive influence on youth and thanked him for his efforts in forming the club. Council members discussed the football team's upcoming playoff game. Mayor Roberts concluded by wishing everyone a Happy Thanksgiving.

IX. Adjournment: With no further business before the council, Mayor Roberts adjourned the meeting at 8:15 p.m.

These minutes were approved on the 18th day of December, 2025.



Jamee Long, City Secretary/Administrator



Sandy Roberts, Mayor