



1200 Old Annetta Road • PO Box 1150 • Aledo, Texas 76008 • (817) 441-5770

Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, September 19, 2013, at 7:00 p.m. in the Annetta Town Hall at 1200 Annetta Road to consider the following agenda:

The City Council of Annetta met on Tuesday, September 24, 2013, at 7:00 p.m. in the Annetta Town Hall located at 1200 Annetta Road for the purpose of continuing the meeting held on Thursday, September 19, 2013, which was interrupted by a power failure, to consider the following agenda items:

- I. **Call to order.** Both meeting dates were called to order by Mayor Pinckard at 7:00pm.
- II. **Pledge/Invocation.** Councilman Sheridan led the Pledge and Mayor Pinckard led the invocation. Councilman Sheridan led the Pledge and Councilman Ripley led the invocation.
- III. **Roll call/Quorum check.** A quorum check on both dates revealed that Mayor Bruce Pinckard, Councilmen Kent Stasey, Larry Wood, Chuck Sheridan, George Ripley and Bruce Moore were all present.
- IV. **Public Comments:** None.
- V. **Consent Items:** Councilman Sheridan made a motion to approve all the consent items, seconded by Wood, with all voting Aye.
 - a. Approval of Minutes from the Regular City Council Meeting on August 15, 2013.
 - b. Approval of Minutes from the Annexation Public Hearing on July 16, 2013.
 - c. Approval of Minutes from the Annexation Public Hearing on July 16, 2013.
- VI. **Reports of Council and Advisory Boards and Commissions:**
 - a. Road Maintenance Report-Councilman Wood
 - b. Financial Report-Councilman Sheridan. A motion was made by Councilman Sheridan to approve the August 2013 financial report, seconded by Moore, with all voting Aye.
 - c. Water Advisory Board- Bob Carter
 - d. Planning and Zoning-Mark Wohl

VII. Old Business:

- a. **Discussion and Action: Purchase or lease of a modular building to be the "Public Works Administrative Building" for the Town of Annetta.-Mayor**
Councilman Wood made a motion to approve the agreement with H.D. Snow Company for the purchase of an administrative building, and authorized the Mayor to sign the necessary paperwork, seconded by Ripley, with all voting Aye.

CONTINUATION OF MEETING WAS SCHEDULED DUE TO POWER OUTAGE

VIII. New Business:

- a. **Discussion and Action: FY2013 Proposed Operations Budget – Mayor**
Rescheduled for a Public Hearing and Special Council Meeting on October 1st, 2013.
- b. **Discussion and Action: Ordinance requiring a Sanitary Control Easement within areas served by the Public Water system. – Mayor**
Councilman Sheridan made a motion to approve Ordinance 133 requiring a Sanitary Control Easement, seconded by Stasey, with all voting Aye. Motion Passed.
- c. **Discussion and Action: Revision of the Water and Wastewater Installation Policy originally passed on July 21, 2011. – City Secretary & Engineer**
Councilman Stasey made a motion to approve the revision and amendment to the Water and waste water installation policy, seconded by Moore, with all voting Aye.
- d. **Discussion and Action: Clarification on procedures allowing the use of City hall by other community organizations by Resolution. – Moore**
Councilman Sheridan made a motion to approve Resolution 13-05 for the use of City Hall presented by Mayor Pinckard, seconded by Stasey. Ripley voted Aye. Both Councilman Wood and Moore voted Nay. Motion Passed.
- e. **Discussion and Action: Record Retention Policy on Council Minutes. – Moore**
Councilman Moore made a motion to require the City Secretary to audio record the council meetings and make them official public record available to the public, seconded by Ripley. After extensive discussion Mayor Pinckard called for a vote with Moore voting Aye, Wood and Ripley Abstaining, Sheridan and Stasey voting Nay.
Motion was not approved and died due to lack of votes.
- f. **Discussion and Action: Amend Policy on Governance Rules and Procedures, revise designation of Budget Officer, and adjust dates of appointments to committees if necessary. – Mayor**
Councilman Wood made a motion to revise the policy to follow State law in the designation of the Budget Officer as the Mayor, seconded by Sheridan, with all voting Aye. Motion Passed.

Councilman Wood made a motion to revise policy to change the Town's committee member's appointment date to the October council meeting for approval of appointments or extensions by council vote and to take place on boards November 1st, seconded by Ripley, with all voting Aye, except Moore voting Nay. Motion Passed.

g. Discussion and Action: Revise current administrative procedures related to conducting city business, request for services and infrastructure improvements to coincide with City Policy. – Mayor

Councilman Sheridan made a motion to approve the revision of the administrative procedures for the City Secretary conducting city business, seconded by Moore, with all voting Aye. Motion Passed.

IX.

a. Executive Session on § 551.074. Personnel Matters. 8:24 pm to 8:47 pm.

i. City Secretary

X. Take any action necessary on items discussed in Executive Session.

Councilman Sheridan made a motion to authorize the Mayor to enter into an employment contract with the City Secretary with revision being made by the City Attorney for a period of two (2) years, seconded by Ripley, with all voting Aye. Motion Passed.

XI. Announcements.

Third Annual Annetta Informational Update Meeting, Sunday September 29, 2013 at Stuard Elementary.

Special Council Meeting and Public Hearing for the proposed operating budget Tuesday, October 1, 2013

XII. Adjournment.

Date: September 19, 2013 at 8:03pm continuation scheduled due to power outage.

Date: September 24, 2013 at 8:51pm

These minutes were approved on the 17th day of October, 2013.



Mayor, Bruce Pinckard

Attest: _____



Chad Roberts, City Secretary