



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting via videoconference on Thursday, March 18, 2021, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

Dustin Schmitt hosted the WebEx and gave an introduction and instructions to the panelists and attendees.

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:02 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Sandy Roberts led the pledge and Mayor Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pinckard and Council Members Kent Stasey, Jim Causey, Danny Coffman (via WebEx) and Sandy Roberts were all present. Council Member Shane Mudge was absent. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Citizen, Mike Brasovan, asked if his proposal for sending emails to water customers would be placed on a future agenda. Mayor Pinckard stated that at this time a decision has not been made about his proposal being placed on the agenda. Mr. Brasovan asked if the Town would be obtaining additional quotes for electricity. Council Member Stasey stated that the Town is working directly with the utility providers and is not looking for broker services. Mayor Pinckard stated that this item is not on the agenda and could not be discussed further.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on February 25, 2021.
 - b. Financial Report.
 - c. Public Works Report.

Council Member Roberts moved to accept all consent items, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.

VI. **New Business:**

- a. Presentation by Sean Hughes, EMC/Fire Marshal – Parker County Office of Emergency Services, regarding “Creating Capabilities – North Central Texas Public Works Emergency Response Team (PWERT).” Mayor Pinckard introduced Mr. Hughes and requested he begin his presentation. Mr. Hughes stated that there are currently 4 cities, Aledo, Weatherford, Springtown and Azle, who have joined the PWERT. He stated the program provides access to resources 36 hours after an emergency event occurs. Mr. Hughes stated that larger entities have access to more resources and this program is ideal for more rural communities. He stated the program enhances the region’s ability to manage a major emergency beyond existing local resources. The program is focused on initial response and short-term recovery to help stabilize the situation. There is no cost for the first 36 hours after an incident. Mr. Hughes stated that the terms of the agreement is the “NIMS approach.” He stated that signed agreements are provided to the North Central Texas Council of Governments PWERT representative who maintains the repository of all associated documents. He stated that if a city is unable to respond it is not obligated to respond. Mr. Hughes stated that, in order to activate the process, we would call a phone number and the operator would direct us further. After the phone call, the PWERT coordinator will handle the assignment. Resource examples are personnel, barricades, heavy equipment, chainsaws, trucks, trailers, signage, pumps, generators, sand bags and lighting. He stated that there is also GIS mapping available. Mr. Hughes discussed the Mutual Aid Agreement to determine local participation. Mayor Pinckard asked about the cost after the 36 hours. Mr. Hughes stated that the costs are tracked and would need to be paid. He also stated that if the event is declared a disaster, PWERT would request federal assistance but the best that can be hoped for is a 75% reimbursement of qualified expenses. Mr. Hughes asked the City Secretary, Jamee Long, if she had the graphic that was submitted with his email. Ms. Long passed out the graphic showing the entities involved in PWERT. Mayor Pinckard thanked Mr. Hughes for being so responsive to our emails and for coming to present information regarding PWERT.

- b. **Discussion and Action:** Consider a resolution authorizing the Mayor to execute the North Central Texas Public Works Mutual Aid Agreement. Council Member Roberts moved to approve a resolution regarding the North Central Texas Public Works Mutual Aid Agreement, Council Member Stasey seconded the motion, with all aye. Motion passed unanimously.

- c. **Discussion and Action:** Consider a resolution adopting the 2021 sewer re-averaging formula due to inclement weather and power outages from February 15-20, 2021. Mayor Pinckard stated that we have been tracking water data during the inclement weather event. He stated that here has been only one citizen request a leak adjustment for this time period, but that the Town would continue to monitor. The Mayor stated that he is thankful for the investments that Council has made and it “really paid off” during this challenging time period. Mayor Pinckard stated that he is working on a list of citizens that could possibly have had a leak during this time. He stated that sewer re-averaging occurs during the months of December, January and February. The purpose of re-averaging during those months is because there is less irrigation water in customers’ consumption history. He stated that since so many water customers let their faucets drip during the weather event, it has been discussed that it would be best to leave the sewer rates the same as last year. He stated that if any water customer wants their sewer re-averaged manually instead of using last year’s formula, that can also be done on a one-by-one basis. Mayor Pinckard stated that since the fee schedule was adopted by ordinance, the Town’s attorney has changed the resolution to an ordinance. Council Member Stasey moved to approve the ordinance adopting the 2021 sewer re-averaging formula due to inclement weather and power outages from February 15-20, 2021, Council Member Causey seconded the motion, with all aye. Citizen, Traci Fambrough, stated that her water consumption does not change and asked if she could come and discuss her situation with the City Clerk. Mayor Pinckard stated that the reason these months are averaged is because it has the fairest

outcome for customers and he stated that the Town is always ready to go over any customer's consumption data. Motion passed unanimously.

- d. **Discussion and Action:** Consider authorizing the Mayor to execute a new electricity provider contract beyond the current agreement for Town facilities and property. Council Member Stasey moved to authorize the Mayor to execute an extension contract with an electricity provider beyond the current contract, Council Member Roberts seconded the motion, with all aye. Mayor Pinckard stated that the Town is shopping rates in real time so there will not be a contract until the May 31 deadline. Citizen, Mike Brasovan, stated that he encouraged the Town to use brokers for this process and that he is an energy broker. Mayor Pinckard stated that a large majority of wells are with Tri-County Electric and Tri-County Electric does not allow use of an energy broker. Motion passed unanimously.

- e. **Discussion and Action:** Consider authorizing the Mayor to execute a contract for solid waste. Mayor Pinckard stated that the Town is in a joint contract with surrounding cities for solid waste. He stated there are 2 portions of the agreement which are pick up of trash and the landfill operators. The Mayor stated that the Town is working on this contract but it is not ready yet. He stated this item will be on next month's agenda. No action taken.

- f. **Discussion and Action:** Consider authorizing the Mayor to execute an Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$64,300 for resurfacing Black Oak Drive, Harvestwood Lane, Inglewood Drive, Kenwick Court, Langley Court, Meadow Glen Court, Meadow Park Drive, Oakwood Drive, Pepperbush Lane and Redbud Lane (labor and equipment – approximately 3 miles). Mayor Pinckard stated that the current plan in place is working very well for resurfacing Annetta streets. He stated there was a typo and the amount should be \$64,800. Council Member Stasey moved to approve the Addendum to Municipal-County Contract for Road Repair Service for an expenditure of \$64,800 for resurfacing Black Oak Drive, Harvestwood Lane, Inglewood Drive, Kenwick Court, Langley Court, Meadow Glen Court, Meadow Park Drive, Oakwood Drive, Pepperbush Lane and Redbud Lane, Council Member Roberts seconded the motion, with all aye. Council Member Stasey asked if a budget amendment would be needed. Mayor Pinckard stated that an amendment will be on the next City Council agenda if the expenditures are approved. He stated this will be for single course chip seal only and the county could not schedule reclamation projects this year. Motion passed unanimously.

- g. **Discussion and Action:** Consider authorizing the expenditure of \$24,600 for approximately 500 tons of Grade 4 topping rock, approximately 10,000 gallons of CRS2 for resurfacing Black Oak Drive, Harvestwood Lane, Inglewood Drive, Kenwick Court, Langley Court, Meadow Glen Court, Meadow Park Drive, Oakwood Drive, Pepperbush Lane and Redbud Lane (materials). Council Member Stasey moved to approve the expenditure of \$24,600 for approximately 500 tons of Grade 4 topping rock, approximately 10,000 gallons of CRS2 for resurfacing Black Oak Drive, Harvestwood Lane, Inglewood Drive, Kenwick Court, Langley Court, Meadow Glen Court, Meadow Park Drive, Oakwood Drive, Pepperbush Lane and Redbud Lane, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.

- h. **Discussion and Action:** Consider scheduling a Spring Community Clean-Up and Beautification Day. Mayor Pinckard stated that a clean-up day has been scheduled for the Fall, but since the COVID cases are dropping, the community has requested this be moved back to the Spring. Council Member Roberts moved to open this item up for discussion, Council Member Causey seconded the motion, with all aye. Council Member Roberts discussed several date options and stated there is a need for clean up on some roads in Annetta. Council Member Coffman moved to schedule the Community Clean-Up and Beautification Day for Saturday, April 10, from 9:00 a.m. until noon, Council Member Causey seconded the motion, with all aye. Motion passed unanimously.

i. **Discussion:** Discussion regarding Public Works / Planning Director position. Mayor Pinckard discussed the strong talent and experience of the candidates that have applied for the position.

VII. The City Council reserves the right to meet in Executive Session at any time during this meeting pursuant to the below cited section of the Texas Government Code.

PURSUANT TO § 551.074 – Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

- Public Works / Planning Director position

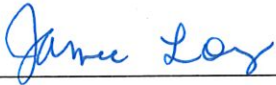
The executive session began at 8:10 p.m. and ended at 8:29 p.m.

VIII. **Old Business:**

IX. **Items of Community Interest.** Council Member Roberts wished Council Member Stasey happy birthday, and Mayor Pinckard wished his wife a happy anniversary.

X. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:30 p.m.

These minutes were approved on the 15th day of April, 2021.



Jamee Long, City Secretary



Bruce Pinckard, Mayor