



450 Thunder Head Lane • P.O. Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, February 20, 2020, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Council Member Sandy Roberts led the pledge and Council Member Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Pinckard and Council Members Kent Stasey, Danny Coffman, Shane Mudge, Jim Causey and Sandy Roberts were all present. Also present was Jamee Long, City Secretary.
- IV. **Public Comments:** Karen Gloer discussed future road work being monitored more closely. Kristin Turner discussed possible sidewalks along Thunder Head Lane. Mayor Pinckard discussed progress with Stuard Elementary regarding sidewalks.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. Consider the approval of Minutes from the Regular City Council Meeting on January 16, 2020 and Crime Control and Prevention District Meeting on January 14, 2020.
 - b. Financial Report.
 - c. Public Works Report.

Council Member Causey moved to accept all consent items, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.

- VI. **New Business:**
 - a. **Discussion and Action:** Consider a proclamation proclaiming March 15-21, 2020 as Poison Prevention Week. Mayor Pinckard read the proclamation. Councilman Coffman moved to approve the proclamation proclaiming March 15-21, 2020 as Poison Prevention Week, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.

- b. **Discussion and Action:** Consider Access and Water Tower Lease Agreement with Cirra Networks. Council Member Stasey discussed extending the lease agreement with an increase from \$300 a month to \$450 a month. Council Member Stasey moved to approve the Access and Water Tower Lease Agreement with Cirra Networks, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- c. **Discussion and Action:** Consider a flag retirement drop box to be installed by Houston Story as an Eagle Scout Project/BSA Troup 1099 on Town of Annetta property. Houston Story presented a sample of the flag retirement drop box and discussed specifications of the box. Houston stated the box will be checked 1 to 2 times per week by the Boy Scouts and requested the Mayor's signature on his Eagle Scout Project form accepting his project. Houston stated the project should be completed by May 1, 2020. Mayor Pinckard stated that the Town would let him know the location for the drop box. Council Member Stasey moved to approve a flag retirement drop box to be installed on Town of Annetta property, Council Member Coffman seconded the motion, with all aye. Motion passed unanimously.
- d. **Discussion Only:** Review the 2019-20 Town of Annetta road condition report and January 2020 updates and the FY 2019-2020 budget for road repairs and maintenance. Mayor Pinckard stated that the roads have all been driven and evaluated. He stated the roads scheduled for 2020 resurfacing are Briarwood Lane, Edgewood Drive, Rockdale Court, Rolling Spring Drive and Tanglewood Drive. The evaluations are based on the road repair criteria, the amount of traffic on the road and evaluations by Precinct 4. Mayor Pinckard stated that Precinct 4 is working on estimates for the project. Council Member Causey discussed the need for road work on Briarwood Lane and a stop sign moved. Mayor Pinckard stated that a traffic study must be performed in order to move a stop sign.
- e. **Discussion and Action:** Consider participation with NCTCOG and Parker County cities for long term transportation planning. Mayor Pinckard discussed the comprehensive planning approach with the Town and Parker County. Council Member Stasey discussed that this item would be categorized as engineering, planning and roads on the budget. Citizen, Karen Gloer, asked how the participation money would be used and Mayor Pinckard stated that it would be for engineering and planning expenses. Mayor Pinckard stated that this planning could extend out as far as 10 years. Council Member Coffman moved to approve participation with NCTCOG and Parker County cities for long term transportation planning, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion and Action:** Consider an expenditure of \$4,575 for FY 2020 Public Works Program Participation. Council Member Stasey moved to approve an expenditure of \$4,575 for FY 2020 Public Works Program Participation, Council Member Roberts seconded the motion, with all aye. Motion passed unanimously.
- g. **Discussion:** Update regarding minor plat of Lots 1-3, Block 1, Windmill Estates, currently known as 1381 Old Annetta Road, 1395 Old Annetta Road and 102 Windmill Road. Mayor Pinckard stated that the 3 lots were originally described by metes and bounds and there were 2 entries on Old Annetta Road. The replat falls under the requirements for minor plats in the Town's subdivision ordinance. Mayor Pinckard stated the replat is more compliant with the Town's subdivision ordinance because each lot is 2 acres and moves one of the entrances from Old Annetta Road to Windmill Road. He stated that he has also updated the Planning & Zoning Commission about the minor plat and that all corrections have been made by the surveyor pursuant to Halff and Associates' review and request.

VII. Old Business:

- a. **Discussion:** Discuss Annetta Park Concept. Council Member Coffman requested everyone visit the park at Parks of Aledo for ideas on the Annetta Park Concept. He also discussed a donation drive to fund the park expenses and his communications with Aledo ISD.

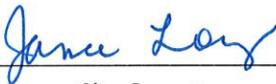
b. **Discussion and Action:** Discussion and consider authorizing the Mayor and Town staff to work with third-party consultants to formulate a plan and provide direction to the Planning and Zoning Commission for the rezoning of property within the Town. Any future council action rezoning property must be made by ordinance only after recommendations by the Planning and Zoning Commission and notice and public hearings as required by law. Mayor Pinckard discussed the Planning and Zoning Commission's progress at their February meeting. No action taken.

c. **Discussion and Action:** Consider an ordinance regarding the Tri-County Electric franchise fee. Council Member Stasey stated the ordinance is still under review with the Town's attorney. No action taken.

VIII. **Items of Community Interest.** Mayor Pinckard reminded everyone about the Town's Clean Up Day scheduled for Saturday, February 29, 2020. Council Member Coffman discussed the upcoming election and the CCPD meeting scheduled for March 3, 2020. He stated there would be fraud experts at the March CCPD meeting.

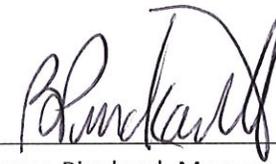
IX. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 7:40 p.m.

These minutes were approved on the 19th day of March, 2020.



Jamee Long, City Secretary





Bruce Pinckard, Mayor