

450 Thunder Head Lane • PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting and PUBLIC HEARING on Thursday, September 18, 2014, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00pm.
- II. **Pledge/Invocation.** Councilman Sheridan led the pledge and Councilman Ripley led the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmen Kent Stasey, George Ripley, Chuck Sheridan, Danny Coffman and Shane Mudge were all present. Town Attorney Steve Wood, City Secretary Chad Roberts and Utility Coordinator Rico Remigio was also present.
- IV. **Public Comments:** Mark Wohl spoke to the Council about his recommendations and support of the evaluation of City Secretary Chad Roberts and how Roberts has a good working relationship with the Planning & Zoning Commission.
- V. **Consent Items:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on August 21, 2014.** Councilman Sheridan made a motion to accept the minutes for the August 21, 2014 regular council meeting as written, seconded by Councilman Ripley with all Aye. Motion Passed.
- VI. **Reports from City Staff, Advisory Boards and Commissions or Committees:**
 - a. **Financial Report:** A written report was in the packet and verbal report given by Roberts. Councilman Sheridan made a motion to accept the financial report, seconded by Councilman Stasey with all Aye. Motion Passed.
 - b. **Public Works Report:** A written report was in the packet and verbal report given by Roberts. Councilman Stasey made a motion to accept the public works report, seconded by Councilman Mudge with all Aye. Motion Passed.
 - c. **Planning and Zoning Commission:** Written minutes from the August meeting was in the council packet. Councilman Sheridan made a motion to accept the planning and zoning report, seconded by Councilman Stasey with all Aye. Motion Passed.

VII. Old Business:

- a. **Discussion: receive update from the website proposal committee.** Councilman Ripley gave an update on the website development and explained some of the details of a presentation that was held by a local company.
- b. **Discussion: receive update on the utility system Rate Study.** Councilman Stasey spoke to the Council about the steps that is being implemented in the process for the utility rate study.
- c. **Discussion and Action: Review the Annetta Planning and Zoning Commission membership as set forth in Ordinance 96 and consider amending as necessary.** Councilman Sheridan made a motion to authorize City Staff and the City Attorney to make amendments to ordinance 96 for it come into compliance with Texas laws and to add two (2) alternate board members and to bring the ordinances back to the Council for review and approval, seconded by Ripley with all Aye. Motion Passed.

VIII. New Business:

- a. **Public Hearing: Proposed Operating Budgets for the 2014-2015 fiscal year.** Mayor Pinckard open the public hearing at 7:21pm and the Council heard from four citizens that spoke. The Mayor then closed the public hearing at 7:36 pm.

Attendees: Dennis Thompson, Steve Barron, Mark Wohl, Christin Coyne, Rosealee Hoffman, Rico Remigio, Lynne Carpenter, Diana Kotlinkski, Mike Herring.

- b. **Discussion and Action: Consider adopting the Proposed Budget for the 2014-2015 fiscal year for the General Fund and Crime Control and Prevention District by ordinance.** Councilman Stasey made a motion to adopt the 2014-2015 General Fund and CCPD operating budgets as presented by Ordinance 148, seconded by Councilman Ripley with all Aye. Motion Passed.
- c. **Discussion and Action: Consider adopting the Proposed Budget for the 2014-2015 fiscal year for the Enterprise Fund by ordinance.** Councilman Sheridan made a motion to adopt the 2014-2015 Enterprise Fund operating budget as presented by Ordinance 148, seconded by Councilman Mudge with all Aye. Motion Passed
- d. **Discussion and Action: Consider an Ordinance creating a City Administrator position for the Town.** Councilman Stasey made a motion to adopt Ordinance 149 creating a Town Administrator position for the Town of Annetta, seconded by Councilman Sheridan with all Aye. Motion Passed.
- e. **Discussion and Action: Consider changing the utility billing from a statement with envelope to a post card mail out system.** Councilman Stasey made a motion to change the utility billing from a statement with envelope to a post card mail out system as request by City Staff, seconded by Councilman Sheridan with all Aye. Motion Passed.
- f. **Discussion and Action: Consider allowing the Mayor to enter into contract for a Debt collector service for the utility billing system.** Councilman Coffman made a motion to authorize the Mayor to enter the Town into a contract after review by the Town Attorney with American Profit Recovery for outstanding utility debt collections as requested by City Staff, seconded by Councilman Sheridan with all Aye. Motion Passed.

- g. **Discussion and Action: Consider a policy for accounting and billing on water usage for public use via other taxing entities.** Councilman Stasey made a motion for City Staff to continue charging all entities as customers of bulk water supply until the rate study can be completed to determine a new rate structure, seconded by Coffman with all Aye. Motion Passed.
- h. **Discussion and Action: Consider a contract extension with the City of Hudson Oaks for the operation of the water and sewer systems.** Councilman Coffman made a motion to authorize the Mayor to enter the Town into a three year contract extension with the City of Hudson Oaks for the operations of the water and sewer systems, seconded by Stasey with all Aye. Motion Passed.
- i. **Discussion and Action: Proposed Resolution for the designation of the Town's official newspaper of publication.** Councilman Sheridan made a motion to adopt Town Resolution 14-10 designating the Town's primary and secondary official newspapers of publication, seconded by Councilman Stasey with all Aye. Motion Passed.
- j. **Discussion: Consider a new joint boundary agreement of the extra territorial jurisdiction with the Town of Annetta North.** Mayor Pinckard discussed with the Council about the potential of a new joint boundary agreement of the extra territorial jurisdiction with the Town of Annetta North.
- k. **Discussion and Action: Consider a proposed Ordinance requiring registration of Solicitors and setting a fee on the Town's fee schedule.** Councilman Mudge made a motion to adopt Ordinance 150 requiring the registration of solicitors and setting the fee with additional changes made by the Town Attorney as discussed, seconded by Councilman Coffman with all Aye. Motion Passed.
- l. **Discussion and Action: report of annual evaluation of the City Secretary Chad Roberts and consider offering a new or extension to his current Town employment agreement with title change and salary set.** Councilman Stasey made a motion to accept the evaluation of Chad Roberts as presented by the Mayor and offer Mr. Roberts a new two year employment agreement to commence on October 1st, 2014 as the Town Administrator and salary set with additional changes to be made by the Town Attorney as discussed in executive session, seconded by Coffman with all Aye. Motion Passed.

IX. Executive Session: the Council went into executive session at 9:07 pm and reconvened into open session at 9:32 pm.


X. Take any action necessary on items discussed in Executive Session: Council made motion and voted on item l.

XI. Items of Community Interest:

- a. Monday October 6, 2014 at 7:00 pm Annetta Water Advisory Board meeting.
- b. Tuesday October 7, 2014 at 7:00 pm Annetta Planning and Zoning Commission meeting and public hearing on the AG zoning change with a comprehensive plan workshop.
- c. Thursday, October 16, 2014 at 7:00 pm regular City Council meeting and public hearing on the AG zoning.

XII. Adjournment: With no further business before the council the Mayor adjourned the meeting at 9:35 pm.

These minutes were approved on the 16th day of October, 2014.



 Mayor, Bruce Pinckard

Attest: 

 Chad Roberts, City Secretary

