



450 Thunder Head Lane • PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta will meet in a regularly scheduled meeting on Thursday, August 18, 2016, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 pm.
- II. **Pledge of Allegiance / Invocation of Prayer.** Councilman Mudge led the pledge and Mayor Bruce Pinckard gave the invocation.
- III. **Roll call / Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Mark Wohl, and Shane Mudge were all present. Councilman Danny Coffman was absent. Also present, Interim City Secretary Diana Kotlinski.
- IV. **Public Comments:** Mr. Jonathan M. Thorp and Mrs. Gay Larson requested to speak to council.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on July 21, 2016:** Councilman Stasey made a motion to accept the minutes from July, seconded by Councilman Shane Mudge with all Aye. Motion Passed Unanimously.
 - b. **Financial Report:** The Mayor presented the financial report to the council stating that last month they did not approve the financial report for June due to errors in categories. He reviewed July financial report which corrected the June errors and brought it up to date.
 - c. **Public Works Report:** Mayor Bruce Pinckard presented the public works report. New sewer plant is online and working great. Councilman Stasey made a motion to accept all Consent Items, seconded by Councilman Shane Mudge with all Aye. Motion Passed Unanimously.
- VI. **New Business:**
 - a. **Discussion and Action: Nomination and appointment of P and Z regular member to fill Place 5, the position previously held by Dennis Thompson.** Mayor Pinckard moved to approve this position and Mr. Stasey seconded, with all Aye. Motion Passed Unanimously.
 - b. **Discussion and Action: Consider a recommendation by the Planning & Zoning Commission to approve the re-plat of Lots 33 R and 36 R, Abstract 1302 in the Lakes of Aledo.** Upon recommendation by Halff & Associates to approve, Councilman Shane Mudge made a motion to accept the recommendation, seconded by Councilman Rico Remigio with all Aye. Motion Passed Unanimously.
 - c. **Discussion and Action: Consider recommendation from the Planning and Zoning Committee to approve the Hawk's View Estates Plat L & GN Survey No. 3, Block 8, Abstract No. 1814 on Chapman Court.** With P & Z approval and upon approval by Halff and Associates, Councilman Kent Stasey made a motion to

accept this recommendation, seconded by Councilman Shane Mudge with all Aye. Motion Passed Unanimously.

- d. **Discussion and Action: Consider a request by J. M. Thorp of 117 The Lakes Drive for “Approval for boundary consideration regarding a residential swimming pool enclosure”.** Mr. Thorp spoke to council requesting there be no fence on his property at the water’s edge of the lake enclosing it for a potential pool. Mayor Pinckard had concerns overriding existing building codes and city liability. Councilman Rico Remigio asked if he had a letter from his insurance company. Councilman Stasey also had concerns with neighbors’ children accessing the property. Mayor Pinckard recommended caution and discussing with the city attorney. He made a move to table it for next month.
- e. **Discussion and Action: Consider authorizing the Mayor to take the “Mayors’ Monarch Pledge” and issue a proclamation for the Town of Annetta to raise awareness of Monarch Butterfly conservation efforts and habitat creation and preservation.** Mrs. Gay Larson- Project Coordinator of the Parker County Master Gardeners Association spoke about their efforts to promote conservation of the Monarch Butterfly due to a decline in numbers in Parker County and here at Town Hall, which they started in January 2015. Mrs. Larson recommended Mayor Pinckard to sign the pledge. Mayor Pinckard favored promotion of an important species. On behalf of the Town, Mrs. Larson was given some flowers and a thank you card for her leadership and commitment. Councilman Mudge made a motion to authorize Mayor Pinckard to take the pledge and issue a proclamation and Councilman Rico Remigio seconded. Motion Passed Unanimously.
- f. **Discussion and Action: Presentation of the draft 2016-2107 Town of Annetta Budget for Council consideration and approval.** Councilman Stasey reviewed the budget discussing the need for SCADA (operational control) for a critical lift stations, generators and filling vacant positions within the town as we go forward for capital improvements. We are conservative in our planning and which promotes our good financial ratings. Roads are an area of focus and planning with close work with Parker County Precinct 4. Councilman Marcus Wohl discussed CCPD funds towards goals on public awareness of petty crime in the community. Communication through a website to help with an Annetta Neighborhood Watch and town events will promote unreported crime awareness. Councilman Shane Mudge motioned to approve the budget and Councilman Rico Remigio seconded. Motion Passed Unanimously. Mayor Pinckard authorized City Staff to fully complete budget and prepare it for publication.

VII. Old Business:

- a. **Discussion and Action: Consider ordinance adopting the 2015 Editions of the International Building Code, International Residential Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, International Energy Conservation Code, International Fire Code, and the 2014 Edition of the National Electrical Code with the NCTOG recommended and other local amendments as provided.** We have one local amendment at this time affecting property that does not have access to city water, as related to fire, health, and safety where sprinklers are required in the code, builders will have to put up a firewall. Councilman Kent Stasey made a motion to accept and Councilman Marcus Wohl seconded. Motion Passed Unanimously.
- b. **Discussion and Action: Consider adoption of revisions to the Town of Annetta Personnel Policy Manual as proposed at the May council meeting.** No Action Taken.
- c. **Discussion and Action: Consider city staffing needs and discuss potential job description(s) of needed positions.** With an update, this item was postponed until after executive session. When resumed, the council recommended offering Jamee Long the position as new City Secretary. Councilman Kent Stasey made a motion to accept and Council Rico Remigio seconded.

VIII. Executive Session: 8:12 PM to 8:22 PM as authorized by Chapter 551 of the Texas Government Code, the City Council Reserves the Right to adjourn into executive session at any time during the course of this meeting to discuss the following:

- a. **§ 551.074. Deliberation regarding Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or**

dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

i. City Secretary

IX. Items of Community Interest:

- a. August 27, 2016 A clay shoot will be held at the Parker County Cowboy Church.
- b. Councilman Rico Remigio encouraged reduced speed to drivers due to schools are back in session.
- c. Anyone interested in becoming a master gardener should contact Mrs. Gay Larson at the Parker County Master Gardeners Association.
- d. Mayor Pinckard will be attending Congresswoman Kay Granger's Mayor's Roundtable.

X. **Adjournment:** With no further business before the council the Mayor adjourned the meeting at 8:25 pm.

These minutes were approved on the 15th day of September, 2016.

Attest: _____

Jamee Long

Jamee Long, City Secretary



Bruce Pinckard

Bruce Pinckard, Mayor