



450 Thunder Head Lane • PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, June 18, 2015, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane and considered the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00pm.
- II. **Pledge/Invocation.** Councilman Mudge led the pledge and Mayor Pinckard gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmen Kent Stasey, George Ripley and Shane Mudge were all present. Councilman Danny Coffman and Chuck Sheridan were absent. City Administrator Chad Roberts, City Secretary Rico Remigio and City Clerk Diana Kotlinski were also present.
- IV. **Public Comments:** Rhonda Torres of South Point Court addressed to the Council about her concerns of a potential new housing development that would impact her neighborhood's road conditions.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on May 21, 2015.**
 - b. **Financial Report-** written report in the packet and a verbal report given by Administrator Roberts.
 - c. **Public Works Report-** written report in the packet and a verbal report given by Secretary Remigio.
 - d. **Planning and Zoning Report-** written minutes in the packet and a verbal report given by Administrator Roberts.

Councilman Stasey made a motion to accept all the consent items and reports as written, seconded by Councilman Mudge with all Aye. Motion Passed Unanimously.

- VI. **Old Business:**
 - a. **Discussion: Update on expenses and progress regarding repairs and renovations to the Administration Building.** Administrator Roberts briefed the Council of an up to date financial report on expenses and repair schedules to the administration building. Agenda Item was for discussion only and No Council Action was taken.
 - b. **Discussion and Action: consider an Ordinance for Flood Damage Prevention which adopts new Federal Emergency Management Agency flood prevention standards as recommended by the Town's engineers.** Councilman Mudge made a motion to adopt Ordinance 162 for Flood Damage Prevention which adopts new

Federal Emergency Management Agency flood prevention standards as recommended by the Town's engineers, seconded by Stasey with all Aye. Motion Passed Unanimously.

- c. **Discussion and Action: consider an Ordinance amending the Town map at the recommendation of the Town's Attorney, engineer or mapping and surveying company.** Mayor advised the Council that this agenda item is in the process of being reviewed by the Town's Attorney. No Council Action was discussed or taken.
- d. **Discussion and Action: consider amending the Town's Purchasing Policy Manual on the process for advertising and soliciting of quotes and proposals for products and services.** Councilman Ripley discussed amending the Town's Purchasing policy and the Mayor agreed to table this agenda item until further research and legal recommendations could be given. No Action was taken by the Council and agenda item was tabled.
- e. **Discussion and Action: consider an amendment to Ordinance 145, the Subdivision Ordinance, amending utility and street construction standards specifications.** No Action taken by Council after discussion from the Mayor and agenda item was tabled.

VII. New Business:

- a. **Discussion and Action: Appoint a new Mayor Pro-Tem in accordance with State requirements.** Mayor Pinckard requested nominations for Mayor Pro-Tem, Councilman Ripley made the sole nomination of Stasey. Councilman Ripley then made a motion to appoint Kent Stasey for a one year term in accordance with State of Texas requirements, seconded by Mudge with all Aye. Motions Passed Unanimously.
- b. **Discussion and Action: consider designating the Mayor Pro-Tem as the Council's financial observer and adding the Mayor Pro-Tem to the bank signature cards.** Councilman Mudge made a motion to designate Mayor Pro-Tem Stasey as the Council's financial observer and add Stasey to the bank signature cards for a term of one year by replacing Councilman Chuck Sheridan, seconded by Ripley with all Aye. Motions Passed Unanimously.
- c. **Discussion and Action: consider approving adding the City Secretary to the bank signature cards.** Councilman Stasey made a motion to approve adding the City Secretary to the bank signature cards, seconded by Ripley with all Aye. Motions Passed Unanimously.
- d. **Discussion and Action: consider adopting the comprehensive plan and future land use map as approved by the Annetta Planning and Zoning Commission.** Chairman Robert Carter presented to the Council the Planning & Zoning Commission's approved comprehensive plan and future land use map. Councilman Ripley made a motion to adopt the comprehensive plan and future land use map as approved by the Annetta Planning and Zoning Commission, seconded by Mudge with all Aye. Motions Passed Unanimously.
- e. **Discussion and Action: consider authoring the Mayor to sign a release from HD Snow Moving Company, releasing all amounts due on the promissory note owed for the Administration Building.** Councilman Stasey made a motion authoring the Mayor to sign a release from HD Snow Moving Company, releasing all amounts due on the promissory note owed for the Administration Building, seconded by Mudge with all Aye. Motions Passed Unanimously.

- f. **Discussion and Action: consider an access and lease agreement with Cirra Networks to lease space on the elevated water tower and authorize the Mayor to execute the agreement.** Councilman Stasey made a motion to approve an access and lease agreement with Cirra Networks to lease space on the elevated water tower at a rate of \$3,600.00 annually and authorize the Mayor to execute the agreement, seconded by Ripley with all Aye. Motions Passed Unanimously.

VIII. Items of Community Interest:

- a. Thursday July 16, 2015 at 6:00 pm the Annetta Planning and Zoning Commission meeting and comprehensive plan workshop.
- b. Thursday, July 16, 2015 at 7:00 pm regular City Council meeting.
- c. Thursday, July 30, 2015 at 7:00 pm special called City Council meeting.

IX. Adjournment: With no further business before the council the Mayor adjourned the meeting at 7:57 pm.

These minutes were approved on the 16th day of July, 2015.

Attest: 

Rico Remigio, City Secretary





Bruce Pinckard, Mayor