

450 Thunder Head Lane • PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, November 20, 2014, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00pm.
- II. **Pledge/Invocation.** Councilman Coffman led the pledge and Ripley led the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmen Kent Stasey, Danny Coffman, George Ripley and Shane Mudge were all present. Chuck Sheridan arrived to meeting at 7:12 pm. City Administrator Chad Roberts and City Secretary Rico Remigio were also present.
- IV. **Public Comments:** None
- V. **Consent Items:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on October 16, 2014.**

Councilman Coffman made a motion to accept the minutes for the October 16, 2014 regular council meeting as written, seconded by Councilman Stasey with all Aye. Motion Passed.
- VI. **Reports from City Staff, Advisory Boards and Commissions or Committees:**
 - a. **Financial Report:** A written report was in the packet and a verbal report was given by Roberts.
 - b. **Public Works Report:** A written report was in the packet and a verbal report was given by Remigio.
 - c. **Planning and Zoning Commission:** Written minutes from the October meeting were in the council packet.
 - d. **Zoning Board of Adjustment:** Written minutes from the April meeting were in the council packet.

Councilman Stasey made a motion to accept all the consent items and reports as written, seconded by Councilman Coffman with all Aye. Motion Passed.

Councilman Chuck Sheridan arrived at 7:12 pm.

VII. Old Business:

- a. **Discussion: receive update on the utility system Rate Study.** Mayor Pro-Tem Stasey and City Secretary Remigio spoke extensively and provided draft documents and charts to the Council to explain about the steps that are being implemented on the process for the presentation of the utility rate study.

VIII. New Business:

- a. **Discussion and Action: consider a Joint Ordinance of the Towns of Annetta and Annetta North exchanging and clarifying boundaries, and authorize the Mayor to execute a Boundary Agreement with the Town of Annetta North.** Councilman Sheridan made a motion to adopt Ordinance 153 a Joint Ordinance exchanging and clarifying boundaries with the Town of Annetta North and to authorize the Mayor to execute the agreements, seconded by Stasey with all Aye. Motion Passed
- b. **Discussion and Action: consider a contract agreement with Jack Liford for building official services.** Councilman Stasey made a motion to approve the contract agreement with Jack Liford for building official services and authorize the Mayor to execute the document, seconded by Sheridan. Motion Passed.
- c. **Discussion and Action: consider a budget expenditure for security devices at Town Hall.** Councilman Coffman made a motion to authorize City Staff to research the cost for security devices at the Town Hall and report back to the Council, seconded by Ripley. Motion Passed.
- d. **Discussion and Action: consider adjusting the Town's fee schedule and policy on building permit fees for starting a project without a permit issued.** Councilman Stasey made a motion to approve the adjustment to the Town's fee schedule and new wording to policy as recommended by our Attorney, seconded by Mudge. Motion Passed.
- e. **Discussion and Action: consider an Ordinance establishing, authorizing and adding a fee to the Town's fee schedule for collecting a processing fee at the time of payment by credit card or electronic means.** Councilman Stasey made a motion to approve Ordinance 154 and adjust the Town's fee schedule to collect a processing fee of 3% for credit card transactions, and to notify customers on the water bill of the change, seconded by Mudge. Motion Passed.
- f. **Discussion and Action: consider an Ordinance establishing a Municipal Court of Record, providing for the term and appointment of a judge, and authorizing the appointment of a municipal court clerk.** Councilman Coffman made a motion to approve Ordinance 155 establishing the Annetta Municipal Court, seconded by Stasey. Motion Passed.
- g. **Discussion and Action: consider an Ordinance establishing the Annetta Police Department and Reserve Force and appoint the Chief Administrator and title.** Agenda Item was Tabled.
- h. **Discussion and Action: consider a policy and procedures manual for the Police Department.** Agenda Item was Tabled.
- i. **Discussion and Action: consider authorizing the Mayor to execute a memorandum of understanding with other local Law Enforcement Agencies for mutual aid and overlapping enforcement jurisdictional purposes.** Agenda Item was Tabled.

- j. **Discussion and Action: consider authorizing the Mayor to execute an Interlocal agreement for mutual aid and overlapping enforcement jurisdictional purposes with the Town of Annetta North for police services.** Agenda Item was Tabled.
- k. **Discussion and Action: consider authorizing the Mayor to execute a contract agreement for radio dispatching services for the Annetta Police department.** Agenda Item was Tabled.
- l. **Discussion and Action: consider amending Ordinance 148, the Town's operating Budget, to allow expenditures for the Annetta Police Department.** Agenda Item was Tabled.
- m. **Discussion and Action: consider an access and lease agreement with AMG Technology Investment Group, LLC d/b/a NextLink to lease space on the elevated water tower and authorize the Mayor to execute the agreement.** Councilman Sheridan made a motion to approve the contract agreement with AMG Technology Investment Group, LLC d/b/a NextLink to lease space on the elevated water tower and authorized the Mayor to execute the agreement after the attorney's recommendations had been made, to include the installation of a security camera at the water tower as agreed by both parties, seconded by Coffman. Motion Passed.

Discussion and Action: consider the approval of minutes from the regular City Council meeting on November 20, 2014. Agenda Item was Tabled.

IX.

- a. **Executive Session-As authorized by Chapter 551 of the Texas Government Code, the City Council Reserves the Right to adjourn into executive session at any time during the course of this meeting:**


X. Take any action necessary on items discussed in Executive Session: Council did not go into executive session.

XI. Items of Community Interest:

- a. Tuesday December 2, 2014 at 7:00 pm Annetta Planning and Zoning Commission meeting, public hearing and comprehensive plan workshop.
- b. Thursday, December 18, 2014 at 7:00 pm regular City Council meeting and public hearings.


XII. Adjournment: With no further business before the council the Mayor adjourned the meeting at 9:16 pm.

These minutes were approved on the 18th day of December, 2014.



 Mayor, Bruce Pinckard

Attest: _____


 Rico Remigio, City Secretary

