



450 Thunder Head Lane • PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, January 19, 2017, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance/Invocation of Prayer.** Councilman Shane Mudge led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Mark Wohl, Shane Mudge and Danny Coffman were all present. Councilman Rico Remigio was absent. Also present, City Secretary, Jamee Long.
- IV. **Public Comments:** No public comments.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on December 15, 2016.**
 - b. **Financial Report.** Dennis Thompson, Director of Operations & Planning, presented the financial report to Council.
 - c. **Public Works Report.** Mayor Bruce Pinckard presented the public works report. Councilman Stasey moved to accept all consent items with one change to the financial report regarding utilities being coded incorrectly, Councilman Coffman seconded the motion, with all aye. Councilman Stasey discussed street maintenance planning. Motion passed unanimously.
- VI. **New Business:**
 - a. **Discussion and Action:** Consider a resolution calling for the May 6, 2017 general election for Mayor and Council Places 3 and 5. Councilman Coffman moved to approve Resolution 17-01 calling for the May 6, 2017 general election for Mayor and Council Places 3 and 5, Councilman Wohl seconded the motion, with all aye. Motion passed unanimously.
 - b. **Discussion and Action:** Consider authorizing the Mayor to execute a contract with Parker County Elections Office for the May 6, 2017 general election. Councilman Coffman moved to authorize the Mayor to execute a contract with Parker County Elections Office for the May 6, 2017 general election, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.
 - c. **Discussion and Action:** Consider authorizing the Mayor to execute a contract with Duvall Landscaping and Maintenance in the amount of \$8,510 for additional landscaping on the south side of Town Hall including the planting of trees along the east side of the water treatment plant at Town Hall for noise and scent control. State of Texas Title 30 of the Texas Administrative Code, Rule 309.13B states in part, "One such characteristic include nuisance odor prevention for plant facilities ... measures may include the placement

of trees and shrubs of sufficient height and width to provide a beneficial barrier that will assist with both odor as well as air flow in and around the preliminary and primary treatment units as well as sludge processing units which are more likely to cause odor issues.” Councilman Coffman moved to authorize the Mayor to execute a contract with Duvall Landscaping and Maintenance in the amount of \$8,510 for additional landscaping on the south side of Town Hall, Councilman Mudge seconded the motion, with all aye. Motion passed unanimously.

- d. **Discussion and Action:** Consider authorizing the Mayor to execute a contract with Behrens and Associates, Inc. in the amount of \$7,500 for building and installing a sound barrier at the waste water treatment plant to reduce the reflected sound heard by citizens. Councilman Coffman moved to authorize the Mayor to execute a contract with Behrens and Associates, Inc. in the amount of \$7,500 for building and installing a sound barrier at the waste water treatment plant, Councilman Stasey seconded the motion, with all aye. Motion passed unanimously.
- e. **Discussion and Action:** Consider authorizing the Mayor to execute a contract to purchase a commercial grade mower, weed eater/brush trimmer and backpack blower from ATS Outdoors in the amount of \$8,269.98 to reduce the cost of sub-contract mowing services by having Annetta employees perform well site maintenance. Councilman Stasey moved to authorize the Mayor to execute a contract to purchase a commercial grade mower, weed eater/brush trimmer and backpack blower from ATS Outdoors in the amount of \$8,269.98, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- f. **Discussion:** Discuss solicitation ordinance to allow for annual permits. City Secretary, Jamee Long, addressed council regarding a local realtor requesting an annual solicitation permit. After discussion, council agreed not to offer annual solicitation permits.
- g. **Discussion:** Discuss recommendation from Planning and Zoning Commission concerning the Planning and Zoning Commission’s goal and working plan. Mayor Bruce Pinckard and Councilman Stasey discussed requesting the Planning and Zoning Commission to move “bar ditch right of way clearance and safety issues” from their 4th quarter working plan to being on their February agenda. Councilman Stasey also requested that anything related to streets be added to the Planning and Zoning Commission’s February agenda. Council recommends that the Planning and Zoning Commission to move forward to rezone Annetta.
- h. **Discussion:** Discuss Planning and Zoning Commission’s first interim report. Mayor Bruce Pinckard led Council through the proposed Section 42 of the zoning ordinance and noted changes that will be recommended to the Planning and Zoning Commission.

VII. Old Business:

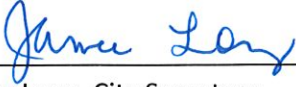
- a. **Discussion and Action:** Consider ordinance amending fee schedule by adding a water softener fee. Councilman Mudge moved to reject amending the fee schedule to add a water softener fee, Councilman Coffman seconded the motion, with all aye. Motion passed unanimously.
- b. **Discussion and Action:** Consider hosting a CCPD funded Neighborhood Watch Party in March of 2017. Councilman Stasey moved to authorize up to a \$3,000 expenditure to fund a Neighborhood Watch Party in March of 2017, Councilman Coffman seconded the motion, with all aye. Councilman Mark Wohl stated that he would contact Stuard Elementary regarding possible dates for a meeting about the Neighborhood Watch Party. Motion passed unanimously.
- c. **Discussion:** Begin negotiations with the City of Hudson Oaks to develop a plan for the transition of Water and Sewer System operations to the Town of Annetta and determine an appropriate contract extension to bring back to Council. The Council requested Dennis Thompson, Director of Operations & Planning, to have discussions with the City of Hudson Oaks regarding a contract extension and a transition plan.
- d. **Discussion:** Consider recommendation from Planning and Zoning Commission concerning changes to Master Thoroughfare Plan for the Annetta Comprehensive Plan. Councilman Stasey stated that this needs to be coordinated with the Planning and Zoning Commission and requested the City Secretary remind him about attending the Planning and Zoning Commission meeting in February.

VIII. **Executive Session:** There was no executive session.

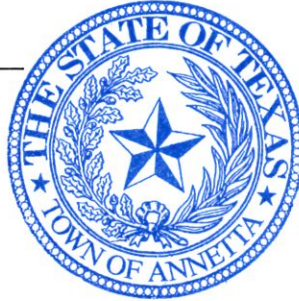
IX. **Items of Community Interest:** May 2017 General Election

X. **Adjournment:** With no further business before the council, the Mayor adjourned the meeting at 8:40 p.m.

These minutes were approved on the 16th day of February, 2017.



Jamee Long, City Secretary



Bruce Pinckard, Mayor