



450 Thunder Head Lane • PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

City Council Meeting Minutes

The City Council of Annetta will meet in a regularly scheduled meeting on Thursday, June 16, 2016, at 7:00 p.m. in the Annetta Town Hall at 450 Thunder Head Lane to consider the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:03 pm.
- II. **Pledge of Allegiance / Invocation of Prayer.** Mayor Pinckard led the pledge and Councilman Danny Coffman gave the invocation.
- III. **Roll call / Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmembers Kent Stasey, Danny Coffman, Mark Wohl, and Rico Remigio were all present. Councilman Shane Mudge was absent. Also present, City Secretary Alyson Wolf.
- IV. **Public Comments:** No requests to speak forms were submitted.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
 - a. **Consider the approval of Minutes from the Regular City Council Meeting on May 19, 2016**
 - b. **Financial Report**
 - c. **Public Works Report**

Councilman Stasey made a motion to accept all the consent items and reports as written, seconded by Councilman Coffman with all Aye. Motion Passed Unanimously.

- VI. **New Business:**
 - a. **Discussion and Action: Recognition of former City Councilman George Ripley.** Mayor Pinckard expressed recognized Mr. Ripley for his time on the Council and thanked him for his hard work and service to the Town of Annetta. The Mayor presented Mr. Ripley with a plaque representing the Town's appreciation.
 - b. **Discussion and Action: Consider city staffing needs and discuss potential job description(s) of needed positions.** Mayor Pinckard expressed the desire to construct a city staff with more diverse abilities for the benefit of the Town. Councilman Stasey presented a draft of a job description and communicated this was not simply a City Administrator position but something more along the lines of a Public Works manager. The council agreed to post the job description to begin the process of finding a good fit, but also to see what kind of applicants might apply. No Action Taken.
 - c. **Discussion and Action: Consider the proposed agenda for the upcoming Strategic Planning Workshop.** Mayor Pinckard presented an agenda to the Council regarding the upcoming Strategic Planning Workshop, which is open to the public. He asked that the Council review the agenda between this meeting and the workshop at the end of the month. No Action Taken.

- d. **Discussion and Action: Consider revisions to the Town of Annetta Purchasing Policy that would remove references to the City Administrator.** The Mayor proposed that the term "City Administrator" be changed back to "Mayor" within the Annetta Purchasing Policy. Councilman Stasey mad a motion to accept this change, seconded by Councilman Remigio with all Aye. Motion Passed Unanimously.

VII. Old Business:

- a. **Discussion and Action: Consider Panther Creek Estates Preliminary Plat. The property is generally located at the North end of South Point Rd. to the West of Highland Dr. in Annetta South and to the South of Woodland Hills in Annetta.** Mr. Jason Britt with the development firm made a brief presentation regarding Panther Creek Estates and Mayor Pinckard read a letter from Halff and Associates, the Town engineers, recommending the approval of the preliminary plat. Councilman Stasey confirmed with Mr. Britt he understood the requirement of Approved engineering plans and drainage study prior to approval of the final plat included in the Halff Engineering recommendations for preliminary plat approval. Councilman Stasey made a motion to accept the Panther Creek Estates Preliminary Plat, seconded by Councilman Coffman with all Aye. Motion Passed Unanimously.
- b. **Discussion and Action: Consider ordinance adopting the 2015 Editions of the International Building Code, International Residential Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, International Energy Conservation Code, International Fire Code, and the 2014 Edition of the National Electrical Code.** Mayor Pinckard reminded the Council that we were waiting for recommendations for the NTCOG regarding amendments. We have not received and recommendations at this time. No Action Taken.
- c. **Discussion and Action: Consider adoption of revisions to the Town of Annetta Personnel Policy Manual as proposed at the May council meeting.** Councilman Remigio had some concerns regarding the mention of a police department, which the Mayor assured him that would be removed. Councilman Remigio had other concerns and the Council agreed to let Mr. Remigio and the Mayor take a closer look at the manual and bring back to them at a later date. No Action Taken.
- d. **Discussion and Action: Receive an update from Mike Herring on proposed steps to be taken that would be necessary to construct a new sign at the entrance of Lakeview Drive and Old Annetta Road for the Deer Creek Lakeview neighborhood.** Mr. Herring was not present. Item Tabled.
- e. **Discussion and Action: Consider updates by Danny Coffman on the placement of a sign provided by the Parker County Master Gardeners on the Annetta Administration building describing the Monarch Butterfly migration through our area as well as plant identification.** Mr. Coffman informed the Council that he has been in contact with Blue Ridge Signs about redoing the sign. He said they are going to do a metal sign that can be put into the group and he is going to fund it. No Action Taken.

VIII. Items of Community Interest: Mayor Pinckard reminded the public that they are welcome and encouraged to attend the Strategic Planning Workshop. The meeting will be held at Town Hall, 450 Thunder Head Ln., on Saturday, June 25, 2016 from 8 am – 11 am. The Mayor also provided an update on the new Wastewater Treatment Plant at Thunder Head Lane and Split Rail Golf Course.

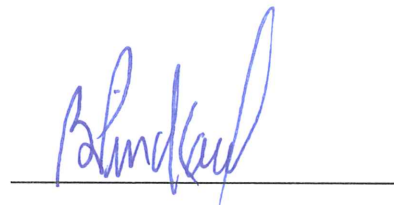
IX. Adjournment: With no further business before the Council the Mayor adjourned the meeting at 8:06 pm.

These minutes were approved on the 21st day of July, 2016.

Attest: 

Alyson Wolf, City Secretary





Bruce Pinckard, Mayor