



---

450 Thunder Head Lane • PO Box 1150 • Annetta, Texas 76008 • (817) 441-5770

## City Council Meeting Minutes

The City Council of Annetta met in a regularly scheduled meeting on Thursday, April 16, 2015, at 7:00 p.m. in the Stuard Elementary Cafeteria at 300 Thunder Head Lane and considered the following agenda:

- I. **Call to order.** Mayor Bruce Pinckard called the meeting to order at 7:00pm.
- II. **Pledge/Invocation.** Councilman Stasey led the pledge and Mayor Pinckard led the invocation.
- III. **Roll call/Quorum check.** A quorum check revealed that Mayor Bruce Pinckard, Councilmen Kent Stasey, Danny Coffman, Chuck Sheridan, George Ripley and Shane Mudge were all present. City Administrator Chad Roberts, City Secretary Rico Remigio and City Clerk Diana Kotlinski were also present.
- IV. **Public Comments:** Alton Aars, Jessie Lackey and Mary Mock of Plantation Court explained to the Council that they believe the new Town map contains errors in the boundaries around Plantation Court and they request that the Town review the map for inaccurate information.
- V. **Consent Items: Reports from City Staff and Commissions or Committees:**
  - a. **Consider the approval of Minutes from the Regular City Council Meeting on March 19, 2015 and the Special Called meeting on April 2, 2015.**
  - b. **Financial Report** - written report in the packet and a verbal report given by Administrator Roberts.
  - c. **Public Works Report** - written report in the packet and a verbal report given by Secretary Remigio.
  - d. **Planning and Zoning Report** - written minutes in the packet and a verbal report given by Administrator Roberts.
  - e. **Zoning Board of Adjustment Report** - written minutes in the packet.

Councilman Sheridan made a motion to accept all the consent items and reports as written, seconded by Councilman Coffman with all Aye. Motion Passed Unanimously.

- VI. **Old Business:**
  - a. **Discussion: Update on expenses and progress regarding repairs and renovations to the Administration Building.** Administrator Roberts briefed the Council of an up to date financial report on expenses and repair schedules to the administration building. Agenda Item was for discussion only and No Council Action was taken.

- b. **Discussion and Action: Consider an Ordinance for Flood Damage Prevention which adopts new Federal Emergency Management Agency flood prevention standards as recommended by the Town's engineers.** Administrator Roberts explained to the Council the recommendations from the Town's engineer the need for the Town to have a flood prevention ordinance and as of the meeting time no new information was available from the Town engineer for the meeting. Agenda Item Table with No Action.
- c. **Discussion and Action: Consider awarding a qualified BID for the materials, construction, and installation of one prefabricated municipal wastewater treatment plant as advertised in The Community News on March 13 & 20, 2015.** Councilman Stasey made a motion to reject any and all bids for the wastewater treatment plant with no further discussion, seconded by Sheridan with all Ayes. Motion Passed Unanimously.

**VII. New Business:**

- a. **Discussion and Action: Consider an ordinance authorizing the issuance, sale and delivery of up to \$1,000,000 in aggregate principal amount of "Town of Annetta, Texas Combination Tax Revenue Certificates of Obligation, Series 2015"; Securing the payment thereof by authorizing the levy of an annual ad valorem tax and a pledge of certain surplus revenues of the Town's waterworks and sewer system; and approving and authorizing the execution of a paying agent/registrar agreement, a purchase contract, an official statement and all other instruments and procedures related thereto.** Mark McLiney from Samco Capital Markets the Town's Financial Advisors gave a presentation and explained the new Standard and Poor report and the ordinance authorizing the certificates of obligation. Councilman Coffman made a motion to adopt Ordinance 160 authorizing the issuance, sale and delivery of up to \$1,000,000 in aggregate principal amount of "Town of Annetta, Texas Combination Tax Revenue Certificates of Obligation, Series 2015", seconded by Sheridan with all Aye. Motion Passed Unanimously.
- b. **Discussion and Action: Consider awarding a qualified proposal for the lawn and grounds maintenance, care and up keep of all the properties owned by the Town as advertised in The Community News on March 27, 2015 and April 3, 2015.** Councilman Mudge made a motion to table this agenda item until a plan for a more environmentally friendly approach can be made to the Town's property, seconded by Sheridan. Mudge, Ripley, and Sheridan Aye. Stasey and Coffman against. Motion Passed.
- c. **Discussion and Action: Consider an ordinance amending the Town's fee schedule for building permits, platting fees, and utility tap fees.** Councilman Coffman made a motion to adopt Ordinance 161 amending the Town's fee schedule for building permits, platting fees, and utility tap fees, seconded by Sheridan with all Aye. Motion Passed Unanimously.
- d. **Discussion and Action: Consider an addendum to the agreement with Parker County for street repairs and maintenance for paving projects.** Councilman Coffman made a motion to approve the addendum to the agreement with Parker County for street repairs and maintenance for paving projects, seconded by Sheridan with all Aye. Motion Passed Unanimously.
- e. **Discussion and Action: Consider amending the Town's Purchasing Policy Manual on the process for advertising and soliciting of quotes and proposals for products and services.** The Mayor and Council discussed amending the Town's Purchasing policy and agreed to table this agenda item until further

research and legal recommendations could be given. No Action taken by Council and agenda item was tabled.

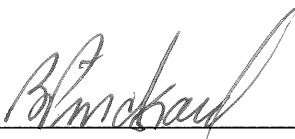
- f. **Discussion and Action: Consider amending the Town’s vision statement as recommended by the Annetta Planning and Zoning Commission.** Councilman Stasey made a motion to amend the Town’s vision statement as recommended by the Annetta Planning and Zoning Commission, seconded by Coffman with all Aye. Motion Passed Unanimously.
- g. **Discussion: Consider an amendment to Ordinance 145 the Subdivision Ordinance for utility and street construction standards specifications.** No Action taken by Council and agenda item was tabled.

**VIII. Items of Community Interest:**


- a. Thursday May 21, 2015 at 6:00 pm at Stuard Elementary Cafeteria the Annetta Planning and Zoning Commission meeting and comprehensive plan workshop.
- b. Thursday, May 21, 2015 at 7:00 pm regular City Council meeting at Stuard Elementary Cafeteria.

**IX. Adjournment:** With no further business before the council the Mayor adjourned the meeting at 8:08 pm.

*These minutes were approved on the 21<sup>st</sup> day of May, 2015.*

  
\_\_\_\_\_  
Mayor, Bruce Pinckard



Attest:   
\_\_\_\_\_  
Rico Remigio, City Secretary